

TCO Certified

Generation 9, for notebooks

TCO Certified – driving sustainable development in IT products

Established in 1992, TCO Certified is a global sustainability certification for IT products. Certificates are valid worldwide and can be used as proof in all countries, without the need for local adaptation. TCO Certified is currently available for eleven product categories: displays, notebooks, tablets, smartphones, desktops, all-in-one PCs, projectors, headsets, servers, network equipment and data storage. The organization behind TCO Certified is TCO Development.

Comprehensive criteria with a life cycle perspective

Certified products must meet comprehensive environmental and social criteria throughout the life cycle. The criteria are science-based and developed in an open process with TCO Development's international network of stakeholders which includes users, buyers, industry, NGOs, researchers and subject matter experts. To address the most pressing sustainability challenges and stay current with the latest technology developments, a new generation of TCO Certified is released every three years.

A third-party certification, independently verified

TCO Certified is a third-party certification, independent of the IT industry and buyers. It meets the requirements in ISO 14024 Ecolabel Type 1 and has been approved by the [Global Ecolabelling Network](#) as part of the GENICES peer review process. Independent verification organizations, accredited to ISO 17025, verify that products conform with all criteria in TCO Certified. Verification is done both before and after certification, throughout the full validity period of the certificates.

How to certify

Certifying your products is straightforward. You'll find a guide that explains the process and what you need to do at tcocertified.com. It generally takes three to five weeks to receive the certificate, once all documents and the product sample are delivered to the verification organization.

Need help?

Need help getting started? Or, would you like us to explain the certification process in more detail? Our certification team is always here to help. Email us on certification@tcodevelopment.com. Our approved verifiers around the world are also at your hand, and are able to explain the criteria and certification process in your local language. Contact details are available on tcocertified.com.

About this document

This is TCO Certified, generation 9, for notebooks, released in December 2021. A notebook is defined as a portable computer, with a display size > 6", that is primarily for battery mode usage. A notebook should have an integrated battery and function without being connected to the wall socket. It may have a touch screen interface. A notebook includes a keyboard, a display, a processor unit and memory storage device. All power cables and external power supplies are considered a part of the notebook. Notebooks with detachable keyboards are still considered notebooks and not tablets if they are delivered together to the end user.

All product categories are generation 9

TCO Certified is available for ~~twelve~~eleven product categories and they all have the same generation number: generation 9. A majority of the criteria are the same for all product categories. A criterion that applies to more than one product category has the same chapter number in all criteria documents where it is included.

The criteria include:

Mandate: A description of the requirements that needs to be fulfilled, and how conformity is verified. Forms and signatures for application are available in chapter 11 of this document.

Definitions: Explanations of important terms relevant to the criterion.

References: References to sources, presented in chapter 10.

Clarifications: Further details and explanations of the mandate.

Conformity

Conformity with the mandates is verified by verification organizations (verifiers) independent of both the certification body (TCO Development), the applicant and the brand owner. Each mandate includes a description of the proof that must be submitted to the verifier, and to TCO Development together with the application form. This may be a test report or a verification report:

1. A test report presents the results from tests conducted by a test facility accredited to ISO 17025, and is issued by that same facility.
2. A verification report is issued by a verifier approved by TCO Development and includes a summary and a result (pass or fail) based on either:
 - a test report issued by the same test facility,
 - a test report issued by a different test facility, or
 - certificates or other proof from the company or brand owner applying for the certificate.

Editions of TCO Certified

When we publish a new generation of TCO Certified, our ambition is always to maintain criteria levels until the next generation of TCO Certified is launched, which typically happens after three years. Several editions of the criteria document may be released, but will be considered only as updates within the ninth generation, with improved precision of the mandates, test methods and clarifications. To ensure that all currently certified products complies with the new edition of the criteria document, the criteria levels are never raised within a generation.

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1 Product and sustainability information

TCO Certified — sustainability certification in accordance with ISO 14024

TCO Certified is a third-party certification that meets the requirements of ISO 14024 Ecolabel Type 1. The certification has been assessed and approved by the Global Ecolabelling Network, as part of the GENICES peer review process. The ISO 14024 standard establishes the principles and procedures for third-party ecolabels, ensuring that consumers and professional purchasers are given accurate and comparable information. Criteria must cover the product life cycle and be based on scientific principles. Compliance with criteria must be verified by an independent party.

Data gathering in TCO Certified

To measure the impact of TCO Certified and the sustainability benefits of certified products, TCO Development continually collects data based on the use of the certification. The collected data is used in several ways:

- For TCO Development, the data is crucial for the continuous development of TCO Certified. It is used to ensure that criteria are set at reasonable levels and that the most relevant sustainability challenges are being addressed, throughout the product's life cycle.
- Manufacturers and brand owners use the data to verify their performance in various sustainability areas, and compare with their peers.
- Other stakeholders, such as purchasing organizations, use the data as key performance indicators to determine the sustainability benefits for their organization by asking for TCO Certified, and to track this over time.

1.1 Information to end users

Background

End users must clearly be able to identify which products are certified and what sustainability features the product fulfills.

Applicability

All product categories.

References

The license agreement between TCO Development and the applicant/brand owner.

1.1.1 Mandate

- a. The information document for end users must be written in English or in the local language of the country where the product is to be sold. It must accompany the product in at least one of the following ways:
 1. As a separate printed or digital document.
 2. Included in a printed or digital user manual.
 3. As a separate digital document that is hosted on the brand owner's website. A direct link to the document must be included in the printed or digital user manual mentioned above.
- b. The product and its retail packaging must be labeled with the TCO Certified logo. See clarifications for details.
- c. "TCO Certified" must be mentioned on the brand owner's website(s) where the specific certified product is marketed and or sold.

Submit the following to an approved verifier:

- A completed and signed product form (chapter 11.3).

Submit the following together with the application to TCO Development:

A copy of the verification report(s) from a verifier approved by TCO Development.

1.1.2 Clarification

Products that are designed to be installed in a rack (supporting framework to hold hardware modules, typically servers, data storage products and networking equipment) are excluded from "Part 2 - labeling of the product and packaging".

Part 1: information document for end users

No editorial changes to the information document for end users are accepted without consent from TCO Development. The information document for end users is available at tcocertified.com.

If the applicant is separate from the brand owner, the applicant must ensure that the brand owner agrees to fulfill their part of this requirement.

The mandate is fulfilled in one of the following ways:

1. As a separate printed or digital document
The information document for end users in print or on digital media is placed together with the product in the packaging.
2. In a printed or digital user manual
The information document for end users is included in a printed or digital user manual that accompanies the product when it is distributed to the end user. The content of the document, with the headline "TCO Certified", must be a separate chapter of the user manual and be included in the table of contents.
3. As a separate digital document that is hosted on the brand owner's website.
The information document for end users is placed on the brand owner's website. A direct link to the information document is placed in the printed or digital user manual that accompanies the product when it is distributed to the end user. TCO Certified must be a separate headline in the user manual. The headline must be visible in the table of contents.

Part 2 - labeling of the product and packaging

The TCO Certified logo must be displayed in one of the following ways:

Alternative A

On a permanent or temporary label. Temporary labels must be affixed to the product with an adhesive or cling-type application. The packaging material that is supposed to be removed in order to get the full functionality of a product (such as a screen protector) is defined as packaging material and not the product in this mandate and thus may not be the place for the product logo.

- a. The logo must be visible on the top or front of the product. (The front of the product is defined as the surface seen when viewing the product from the front and may include the stand. The top is defined as the surface that is seen from the top and the back is the surface that is seen from the back.)
- b. The minimum size of the logo is 16mm in width and 10mm in height.
- c. If the logo is to be placed alongside other logos or graphic elements, a minimum of 2,5mm padding must be used on all sides of the TCO Certified logo.

Exception

If the top and front of the product don't have a contiguous and coplanar area (area used for display or touch input are excluded) which is at least 16mm in width or 10mm in height, then the logo may be placed on the back side of the product.

or

Alternative B

Via electronic labeling displayed on the screen in one of the below ways:

- a. During the startup of the product:
The logo must cover at least 1% of the screen. The logo must be legible and be in color, black, or white; must appear at system start-up, and must be displayed for a minimum of 0,5 seconds.
- b. Via a shortcut on the desktop screen of the product. The shortcut must be in the form of the TCO Certified logo in color and clicking it should link to "the information document for end users" available at tcocertified.com.
- c. TCO Certified logo as a part of the product picture The TCO Certified logo is shown on the first product picture where the product is marketed on the brand owners web site. In the product specification on this page, TCO Certified is also listed with a link to the "information to end-user document" which is the document required under mandate 1.1 point 1.

TCO Development will consider alternative proposals for electronic labeling on a case-by-case basis.

The retail packaging of the product must be labeled with the TCO Certified logo:

- a. The minimum size of the logo must be 16mm in width and 10mm in height.
- b. If the logo is to be placed alongside other logos or graphic elements, a minimum of 2,5mm padding must be used on all sides of the TCO Certified logo.

The certificate owner and brand owner must also conform with all the other logo rules on color, design, marketing, etc., that are specified in the TCO Certified license agreement appendix 2. The following two paragraphs (§2.2 and §2.5 in appendix 2 of the license agreement) are replaced by the rules listed above if a conflict occurs:

Paragraphs that may be replaced:

§2.5 The TCO Certified logo must at all times be reproduced in a quality that allows the text of the TCO Certified logo to be read under normal circumstances. Recommended minimum size for the trademarks TCO Certified and TCO Certified Edge can be found in "Using the TCO Certified brand" guide available at tcocertified.com. If there are limitations and a smaller or different type of logo is used this must first be agreed on in writing with TCO Development.

Part 3 - Mention of TCO Certified on the brand owner website

- The inclusion of “TCO Certified” only needs to be represented as TEXT - i.e. a link to a specific page is not necessary.
- Instead of mentioning “TCO Certified” directly on the brand owners website(s), the brand owner can fulfill this requirement by including “TCO Certified” as TEXT in a product specific PDF file if it is accessible from the brand owner's website(s) where the specific certified product is marketed and or sold.

1.2 Product specification

Background

It is important to ensure that each product to be certified corresponds exactly to the product specification. Therefore, a physical sample of each product to be certified must be sent to an approved verifier, that examines it carefully to ensure that product marking and physical aspects conform with the reported information from the applicant or brand owner.

Definition

The marking label is a label with the product's electrical rating (voltage, frequency, current), the manufacturer's name, trademark or identification mark, and the manufacturer's model or type reference according to IEC ~~60-950:62368~~-1 clause ~~4.1.7-115~~.

Applicability

All product categories.

References

1.1.

1.2.1 Mandate

- A product specification of the typical product.
- A marking label must be provided for the product.
- The total weight of the typical product configuration and power supply (without packaging) in kg must be reported.

Submit the following to an approved verifier:

1. A copy of the marking label, for the product and all external power supplies.
2. A completed and signed product form (chapter 11.3).

Submit the following together with the application to TCO Development:

1. A copy of the verification report(s) from a verifier approved by TCO Development.
 2. The total weight of the typical product configuration and power supply (without packaging) in kg must be reported in TCO Certified Portal.
-

1.2.2 Clarification

The template must be completed with the requested information about the product. A type key that includes an asterisk (*) for unidentified characters, if any, in the model name and for other identification names must be submitted to the verifier. Only two * may be used in the model type key and each * must include two or more options.

The typical product configuration is defined as the product configuration which is expected to be manufactured in the largest number.

The total weight includes the product and any power supply unit and power cable needed to power the device.

Sustainability performance indicator(s):

Product weight is an indication of the amount of potential e-waste at end-of-life. By decreasing the product weight, e-waste can be reduced. The product weight (in kg) of the typical configuration of the product including any power supply but excluding packaging must be reported by the brand owner. A product weight tolerance of +/- 10% is accepted.

1.3 Sustainability performance indicators

Background

Sustainability is a long term goal and therefore a responsible way to work with sustainability is through a long term strategy. Improvements must often be phased in gradually and requires planning and preparation. The sustainability performance indicators will measure the development of products and brand owners, enabling new criteria levels in future generations of TCO Certified to be challenging but yet reasonable, and ensure that the most relevant parts of the product life cycle is covered.

The sustainability performance indicators also measure the sustainability benefits that the certified products create, and track this over time. A purchasing organization can use the sustainability performance indicators in sustainability reporting and, for example, implement climate compensation or other sustainability related measures connected to the sustainability impact of the product.

Applicability

Notebook computers.

1.3.1 Mandate

- All sustainability performance indicators must be evaluated.

Submit the following to an approved verifier:

- A completed and signed product form (chapter 11.3)

Submit the following together with the application to TCO Development:

- A copy of a verification report from a verifier approved by TCO Development.
- All sustainability performance indicators must be reported in TCO Certified Portal.

1.3.2 Clarification

New applications

A verification report for the sustainability performance indicators must be issued by an approved verifier and the results must be reported to TCO Certified Portal.

Reassessments

Changes made to the product or its manufacturing may affect the sustainability performance indicators. The applicant can choose to do a re-assessment or not. To do a re-assessment, the necessary documentation (and in some cases the product) must be sent to a verifier that issues a verification report for the sustainability performance indicators and report the new data to TCO Certified Portal.

Quoting sustainability performance indicators in the marketing of a product
The following guidelines apply to all communications about sustainability performance indicators. Quoting or referring to the sustainability performance indicators in conjunction with the brand name TCO Certified is not allowed unless a written agreement to do so is made with TCO Development.

“Worst case” reporting

If the verifier has conducted a “worst case” testing and accepts a number of similar configurations of the product in the issued verification report based on these tests, the sustainability performance indicators may also be the same for all accepted configurations and thus represented by the worst case configuration.

1.3.3 Sustainability Performance Indicators (SPI) list

The sustainability performance indicators are collected through the SAQ, submissions to TCO Development, or during the application process. All sustainability performance indicators must be evaluated. The results will be used to benchmark the performance of products within different aspects of the certification and to provide purchasers with information on sustainability benefits of certified products.

All SPIs marked with “X”

are collected annually either through the SAQ or together with annual submissions.
(X = Always collected during annual reporting)

All SPIs marked with “Y”

are collected by the verification organization during application and product testing.
(Y = Always collected during product testing/verification/application process)

All SPIs marked with “Z”

are considered beyond the scope of mandates in TCO Certified and are therefore not required for compliance with TCO Certified. Products will receive the lowest classification if no data is provided for the evaluation. By submitting the additional data, the product will always receive a better classification than if no data is submitted. It is possible to submit and re-evaluate these SPIs at any time the product is certified.
(Z = Additional information by the applicant/brand owner is needed)

The following is a summary of all the sustainability performance indicators collected.

SPI’s described under product specification

- **Y 1.2** The total weight of the product and power supply (without packaging)

SPI's described under socially responsible manufacturing criteria (Chapter 2)

- **X 2.2** (SAQ 1.1) Level of brand owner communication of CoC in the supply chain
- **X 2.2** (SAQ 2.1) The level of the supply chain identified
- **X 2.2** (SAQ 2.2) The level of transparency for final assembly factories and smelters
- **X 2.2** (SAQ 2.2) The percentage of publicly listed factories for certified products.
- **X 2.2** (SAQ 3.1) The level of brand owner due diligence on suppliers not owned
- **X 2.2** (SAQ 3.2) The level of brand owner audits and follow up on suppliers not owned
- **X 2.2** (SAQ 4.1) Level of brand owner Initiatives to avoid child labour
- **X 2.2** (SAQ 4.2) Level of brand owner remediation process for child labour
- **X 2.2** (SAQ 5.1) Level of brand owner requirement on excessive temporary contracts
- **X 2.2** (SAQ 5.2) Level of brand owner engagement in living wage programs
- **X 2.2** (SAQ 6.1) Level of brand owner process to avoid excessive overtime
- **X 2.2** (SAQ 7.1) The level of factories with trade union or worker representatives
- **X 2.2** (SAQ 7.2) Level of brand owner involvement with union or worker representatives
- **X 2.2** (SAQ 7.3) Level of brand owner work to counter union discrimination
- **X 2.2** (SAQ 8.1) Level of brand owner work to improve management and worker dialogue

SPI's described under environmental responsible manufacturing criteria (Chapter 3)

- **X 3.2** The energy efficiency indicators for each final assembly factory
- **Y 3.4** Percentage of post consumer recycled plastics by weight versus the total weight of all plastics (Class A-G)).
- **Y 3.4** Percentage of identified post consumer recycled materials by weight versus the product weight (Class A-G)).
- **Z 3.5** Classification of PCF method (Class A-E)
- **Z 3.5** Classification of data age (Class A-E)
- **Z 3.5** Classification on availability of PCF (Class A-D)

SPI's described under user health and safety criteria (Chapter 4)

- **Y 4.2** The sound power level (LWAd) in operating and Idling mode

SPI's described under product performance criteria (Chapter 5)

- **Y 5.1** Energy efficiency
- **Y 5.2** The pixel density
- **Y 5.3** The default CCT difference $\Delta u'v'$ compared to D65
- **Y 5.4** The minimum color triangle area
- **Y 5.5** The color uniformity
- **Y 5.6** The color uniformity - angular dependence
- **Y 5.7** The largest $\Delta u'v'$ measurement of color grayscale linearity
- **Y 5.8** The maximum and minimum (if applicable) luminance level
- **Y 5.9** The luminance variation

- Y 5.11 The luminance contrast
- Y 5.12 The luminance contrast - angular dependence

SPI's described under product lifetime extension criteria (Chapter 6)

- Y 6.1 Classification of warranty period (Class A-G)
- Z 6.1 Classification of extended warranty availability (Class A-G)
- Z 6.1 Classification of public repair policy (A-C)
- Z 6.2 Classification of fasteners and connectors (Class A-D)
- Z 6.2 Classification of necessary tools for repair/upgrade, (Class A-E)
- Z 6.2 Classification of availability of spare parts by target group (Class A-E)
- Z 6.2 Classification of availability of spare parts by duration of availability (Class A-D)
- Z 6.2 Classification of availability of comprehensive information (Class A-C)
- Y 6.4 Product durability maximum drop height
- Y 6.5 Remaining state of charge after 300 cycles (%)
- Y 6.5 The optimum battery performance for an office user in years
- Y 6.6 Toolless battery replacement (Class A-B)
- Y 6.7 Battery protection software as default setting (A-B)
- Z 6.7 Peak performance capability (Class A-C)
- Z 6.7 Classification on intelligent charging software (Class A-C)
- Y 6.8 Classification of Media sanitization solution (Class A-B)
- Y 6.8 Classification of Compliance with EN 45554:2020 (Class A-B)
- Y 6.9 Classification of lifetime extension of chargers (Class A-C)
- Y 6.9 Classification of type of standardized external power supply distributed with the product (Class A-B)

SPI's described under material recovery criteria (Chapter 8)

- Z 8.2 Membership in multi-stakeholder initiatives working towards solving the problems connected to e-waste (Class A-C)
- ~~Z~~X 8.2 Use of internationally accredited reuse and recycling facilities (Class A-D)
- Z 8.2 Ratio of compensated versus manufactured products (Class A-G)

2 Socially responsible manufacturing

Human rights and social responsibility in the IT supply chain

Ensuring factory conditions that are safe for workers and adhere to an established code of conduct is essential to a sustainable life cycle for IT products. Much of the manufacturing is carried out in low-cost, low-wage countries, where workers are often less protected and employment less regulated than in more developed countries. Shorter product cycles and a growing demand for new technologies puts added pressure on the IT industry and its complex supply chain to deliver new devices faster and at a low cost. The result can be poor working conditions throughout the supply chain, putting human health and worker lives at risk.

Continuing risk areas include health and safety protection, forced labor, working hours, wages, discrimination and worker exposure to hazardous chemicals.

TCO Certified — driving worker safety, human rights and closing non-conformities
Chapter 2 in TCO Certified, generation 9, aims to drive more socially responsible manufacturing in the final assembly factories and throughout the supply chains.

To support continuous and systematic improvements, TCO Certified includes a framework that encourages proactive work and helps brand owners structure their work with sustainability. We drive change where it's needed the most by intensifying our monitoring of high-risk factories and ensuring that any identified non-conformities are corrected and closed.

Brand owner companies and their suppliers are required to conform with criteria that cover responsible minerals sourcing, anti-bribery management and responsible manufacturing practices of the certified product, designed to increase transparency, protect worker rights and reduce exposure to hazards during the manufacturing phase.

In this generation of TCO Certified, we go further down in the supply chain to increase transparency and accountability, and drive improvements in areas such as working conditions, anti-corruption, hazardous substances and conflict minerals.

New criteria in this generation require that brand owners provide transparency on their responsible mineral sourcing due diligence for the certified product at smelter and refiner levels, an anti-bribery management system covering all business of the certified product, and are taking further steps to eliminate worker exposure to hazardous chemicals in the final assembly factories and the supply chains of the certified product.

Verification

Verification of conformity of supply chain responsibility uses a risk-based factory assessment model. Continued follow up verification is conducted for all areas in TCO Certified and is vital for monitoring that any non-conformities are corrected and closed.

2.1 Definitions Chapter 2

Anti-bribery management system: A system designed to help organizations instill an anti-bribery culture and implement appropriate controls to detect and address bribery.

Brand owner: The company or organization owning or controlling the brand name of the product.

Bribery: Giving or receiving an unearned reward to influence someone's behavior.

Business licence: A business licence covers an independent work unit, which means it has its own separated production areas, operation and management system, including but not limited to recruitment, working hours system, wage and benefit system, factory rules, etc. and all employees that under contract are dedicated to that factory.

Cleaning solvents: Chemicals and chemical mixtures used to remove contaminants, unwanted materials, and/or manufacture process residues (e.g. lubricants, adhesives, solder flux residues, plastic residue, and mold releases). Examples of process chemicals used for cleaning include: solvents, aqueous detergent solutions, stencil/ink removers, adhesive removers, solvent vapor degreaser solutions, ultrasonic parts cleaner solutions, photo-resist strippers, and solder defluxing solutions.

Conflict-affected and high-risk areas: Areas in a state of armed conflict, fragile post-conflict areas, as well as areas witnessing weak or non-existing governance and security, such as failed states. In these areas, there are often widespread and systematic violations of international law, including human rights abuses.

Corrective action plan (CAP): A list of actions that the brand owner is responsible for implementing within a set timeframe, to address a specific problem.

Corruption: Gaining an advantage through illegitimate means. Bribery, abuse of power, extortion, fraud, deception, collusion, cartels, embezzlement and money laundering are all forms of corruption.

CPA: Clean Production Action. Developers of GreenScreen® for Safer Chemicals.

Final assembly factory: A final assembly factory is where the final assembly of the certified product is taking place and is defined as the whole operation covered by a business license.

Licensed GreenScreen Profilers: Toxicology firms licensed by CPA to provide GreenScreen assessment services for a fee to clients.

Next tier major suppliers: Next tier major suppliers to the final assembly factory registered in TCO Certified Portal. Supplies parts and packaging for the certified product.

Process chemical inventory: A record kept by the factory showing at least the process chemicals used in the manufacture of certified products.

Process chemicals: Chemicals (individual chemicals or mixtures) used during the manufacture of a product and/or to carry out maintenance of related production equipment. Process chemicals are not intentionally fully incorporated into the product.

Refining: A process that increases the grade or purity of a metal.

Responsible Minerals Assurance Process (RMAP): Independent third-party assessment of smelter and refiner management systems, and sourcing practices, to validate conformance with RMAP standards.

Responsible minerals initiative (RMI): Member initiative for the implementation of minerals supply chain due diligence.

Smelting: The process of applying heat to ore in order to extract a base metal.

SMT: Surface-mount technology is a method in which the electrical components are mounted directly onto the surface of a printed circuit board (PCB). An electrical component mounted in this manner is referred to as a surface-mount device (SMD).

2.21 Supply chain responsibility

Background

Social responsibility is a continuing challenge throughout the IT supply chain. From raw materials extraction to final assembly, working hours, health and safety and forced labor are examples of industry-wide issues. However, for those who want to drive greater social responsibility, a major issue is the complexity of the IT product supply chain. It includes many suppliers that are spread all over the world.

The most basic aspect of social responsibility in the supply chains is to define who holds the responsibility. After this is done, the level of conformity and the implementation in the supply chains need to be defined. Finally, to make sure that problems are solved and improvements are made, independent verification and follow-up is crucial. Continued monitoring is essential, even after closure. TCO Certified offers a structured platform to guide industry progress:

- The responsibility for correcting non-conformities is placed on the brand owner which is at the top of the product value chain.
- Define minimum standards of the brand owner code of conduct covering the manufacturing of the certified product.
- We provide a control system to ensure that the brand owner takes the responsibility in the final assembly factories and supply chains of the certified product, and works in a structured way in accordance with the code of conduct.
- By including a system of consequences for continued non-conformities, we create an incentive for the brand owner to work proactively.

Applicability

All product categories.

References

2.1, 2.2, 2.3

2.21.1 Mandate

By signing this mandate, the brand owner agrees to (1.) the Commitment and agrees to conduct (2) the Structured work. Additionally, TCO Development requires that the brand owner shows (3) Proof of the commitment and the structured work by allowing inspections in the final assembly factories and the supply chains of the certified product, by sharing audit reports and CAPs, and by providing other documented proof described below.

1. Commitment

- The brand owner must have a public code of conduct for the manufacture of certified products, that is considered consistent with the following:

- ILO's eight core conventions: 29, 87*, 98*, 100, 105, 111, 138 and 182.
- The UN Convention on the Rights of the Child, Article 32.
- All applicable local and national health and safety and labor laws effective in the country of manufacture, and a maximum 60-hour workweek including overtime*.

*See clarifications, 1 and 2

2. Structured work

- When applying for a new certificate, the brand owner must report all final assembly factories manufacturing the product model(s) that the application covers to TCO Certified Portal.
- The brand owner must supervise the implementation of the code of conduct at all final assembly factories that the brand owner is using to manufacture the certified product.
- The brand owner must ensure that corrective action plans are developed and implemented within reasonable time, for all non-conformities to the code of conduct that the brand owner is made aware of, at all final assembly factories where certified products are made, and in their supply chains.
- Final assembly factories that are registered to TCO Certified Portal must have a management system to identify their next tier major suppliers of parts and packaging for certified products.
- A code of conduct consistent with this mandate must be effectively communicated to the next tier major suppliers.
- The final assembly factory must have a self-reported risk assessment of their next tier major suppliers.

3. Proof

- TCO Development may conduct/commission factory inspections (spot checks) at any SA8000 final assembly factory manufacturing a certified product and may require full audit reports during the certification period in order to assess social commitment and advancement.
- The supply chain identification template must be submitted to TCO Certified Portal for each registered final assembly factory.
- TCO Development may annually select a factory from the list of major next tier suppliers it identifies as higher risk to submit one or more of the following:
 - An independent audit report in accordance with RBA or SA8000 procedures.
 - A completed Process Chemical Data Collection (PCDC) Tool.
 - Proof of an independently verified OHS management system.
- TCO Development may also require seeing audit reports and corrective action plans from factories further down the supply chains of the certified product, to ensure that corrective actions have been successfully implemented.
- TCO Development additionally requires that supporting documentation be verified by an independent verifier, approved by TCO Development.

Submit the following to an approved verifier:

Once a year at the Senior Management Representative interview:

- The most recent version of the brand owner's public code of conduct communicated to the supply chains of the certified product. The code of conduct must be considered consistent with this mandate.
- Supporting Information on the routines of how management and workers in the final assembly factories are informed about the code of conduct.
- A completed and signed brand owner form covering the certified product. (Chapter 11.1.)

For each application:

- Names and addresses of all final assembly factories manufacturing the product model that the application covers. If any final assembly factory manufacturing certified products is not registered to TCO Certified Accepted Factory List, then the brand owner must submit the factory identification template to register final assembly factories to the list.

For each final assembly factory manufacturing the certified product:

- The most recent independent audit and a corrective action plan for each non-conformity. The audit interval is determined by the risk category of the factory. The risk category is determined by the verifier according to the mandate.
- The supply chain identification template must be completed and submitted to TCO Certified Portal.

Submit the following, together with the application to TCO Development:

- A copy of a verification report from a verifier approved by TCO Development.
- A copy of an English version of the public code of conduct must be uploaded to TCO Certified Portal.
- An independent audit, and a corrective action plan for each non-conformity, must be reported to TCO Certified Portal, at an interval determined by the risk category of the factory, for all final assembly factories manufacturing the certified product.

2.21.2 Clarification

General clarifications

The mandate is a social performance mandate and criteria are based on the eight ILO (International Labour Organization) core conventions and local legislation. The mandate requires that the brand owner comply with the minimum standards for code of conduct, inspection and corrective action engagement, regarding the situation at their own and/or their supplier factories manufacturing certified products.

* Collective bargaining and freedom of association: All workers must have the right to form, join and organize trade unions of their choice and to have them bargain collectively on their behalf with employers. In situations where this is restricted under law, employers must allow

workers to freely and democratically elect their own representative(s) for the purpose of defending the rights and interests of workers.

* Local labor law: The limit and enforcement of local law regarding working hours differs tremendously across the world. To harmonize with other initiatives and to find a reasonable level for the industry, the criteria in TCO Certified sets a maximum 60 hour workweek, including overtime, as a global requirement regardless of the local law.

This criterion sets a global limit for weekly working hours that includes overtime based on ILO convention 1 (56 hours per work week including overtime). An additional four hours per workweek is given to harmonize with SAI and RBA. Therefore, workweeks including overtime are not to exceed a total of 60 hours and that workers receive at least 1 day off every 7 consecutive days.

To monitor continued conformity during an agreed period of time, when considered necessary the factory will be required to submit workweek data to TCO Development using a workweek data template. For factories up to 15000 employees the tolerance for excessive working hours per week in TCO Certified is up to 2% of the total workforce working between 60 and 72 hours per week for minor, 2-15% for major and over 15% for priority. Any working hours above 72 hours per week is considered a priority.

The verification process

Proof documentation must be submitted to an independent verifier approved by TCO Development. It is the verifier's responsibility to request any additional documents necessary for the review. The verifier will evaluate the information received from the brand owner according to the principles described below (1-5).

1. The code of conduct

The brand owner must have their code of conduct covering the supply chains of the certified product reviewed annually by an approved verifier. If the code of conduct has not changed since the previous annual review, then the brand owner does not have to submit it again. In this instance, the Senior Management Representative for supply chain responsibility must report this to an approved verifier.

- The code of conduct must be considered consistent with:
 - ILO's eight core conventions: 29, 87*, 98*, 100, 105, 111, 138 and 182.
 - The UN Convention on the Rights of the Child, article 32.
 - All applicable local and national health and safety and labor laws effective in the country of manufacture, and a maximum 60-hour workweek including overtime*.

* See local labor law clarifications under "General clarifications" above.

- The contents of the code of conduct must have been adopted by the brand owner's board and addressed by management.
- The code of conduct must relate to the manufacturing of the certified product.

2. Information about the code of conduct

The brand owner must annually submit a description of how management and workers at all final assembly factories manufacturing certified products are informed about the code of conduct. It will be reviewed by an approved verifier. Proof of training classes or other means of worker training and how the factory measures the effectiveness of the worker training must be submitted for review. If there are no changes to the communication routine since the previous annual review, then the brand owner does not have to submit it again. In this instance the Senior Management Representative must report this to an approved verifier.

Examples may be that the brand owner:

- has translated the code of conduct into local languages. This shows that the company has made efforts to inform management and employees about the code's content in their own language.
- has conducted training on the code for employees and/or management at final assembly factories of the certified product.
- has made suppliers of the certified product complete a questionnaire (self-assessment) on their understanding of, and conformity with, the code of conduct.

3. The brand owner form

The brand owner signs the brand owner form to confirm that one or all products that are included in the application to TCO Development complies with this criterion.

4. Factory registration on TCO Certified Portal

For each certified product, all final assembly factories the brand owner is using to manufacture the certified product must be identified. Also, the final assembly factory's next tier major suppliers for parts and packaging of the certified product must be identified using the supply chain identification template provided by TCO Development. The approved verifier will ensure that final assembly factories are listed on TCO Certified Accepted Factory List and that a completed supply chain identification template has or will be submitted to TCO Certified Portal before the due date stated on the portal.

- Final assembly factories of the certified product must be registered to TCO Certified Accepted Factory List using the factory identification template for final assembly factories.
- The supply chain identification template must be submitted for each final assembly factory covering next tier major suppliers of parts and packaging for the certified product. The template shall primarily be completed by the responsible person at the final assembly factory to verify their supply chain management systems and cover all certified brand owners using the final assembly factory. If judged necessary by TCO Development the brand owner can be required to provide additional information on major next tier suppliers they have direct contracts with to fill in any data gaps. TCO Development may require the responsible person at the final assembly factory to work with an approved verifier to complete the template correctly.

Data gaps in the template increases the risk for spot check action, such as independent social audits or submitting a Process Chemical Data Collection (PCDC) Tool.

- Each time a final assembly factory is removed, added or updated in any way, it is the brand owner's responsibility to ensure that this information is updated on TCO Certified Portal by submitting the correct documentation to an approved verifier.

5. Independent social audit reports

The brand owner must ensure that TCO Certified Portal is continuously updated with the most recent independent initial audit report, and corrective action plans for all non-conformities that were found during this audit, from all final assembly factories manufacturing the certified product.

Brand owners or applicants/manufacturers must submit audit reports and corrective action plans to an approved verifier for upload to TCO Certified Portal. Consistency of the reports are ensured through annual spot-checks by TCO Development.

The audit interval is determined by the risk category of the factory.

1. Independent audits must be conducted by organizations accredited to ISO 17021 and carried out by SA8000 or RBA lead auditors. An independent party is considered to be a person or body that is recognized as being independent of the parties involved, regarding the issue in question.
2. Types of accepted audits are:
 - a. SA8000,
 - b. RBA VAP,
 - c. Other audit types, if they are independently verified to be of equal quality to one of the accepted audits (a or b). This includes auditor qualification, audit process (e.g. triangulation of non-conformities), reporting and CAP. Verification will be conducted by an approved verifier before an alternative audit is accepted as proof.

Defining the factory risk category and audit intervals

If a newly added final assembly factory is not yet risk categorized, then TCO Certified Portal must be updated with either the latest independent audit report (less than 36 months old), a valid SA8000 certificate, or proof of an RBA recognition from the factory. The proof of an RBA recognition must be submitted with an initial audit report showing that working hours are under 60 hours per workweek. Initial audit reports must cover at least this criterion and be an accepted type of audit according to the definition in "Verification process" above. The factory will then be assigned a risk category 1, 2 or 3 depending on the latest audit results. A factory assigned risk category 1, 2 or 3 will reflect the interval, in years, during which a factory must conduct the next initial audit and submit the documentation proof to TCO Certified Portal.

Until the brand owner has submitted a factory audit report, the factory will automatically be categorized as risk category 1. (See below: "Audit report and factory risk categorization".) Brand owners that are new to TCO Certified, or apply for certification to a new product category will need to undergo an additional risk assessment in order for TCO Development to be sure factory audit requirements will be fulfilled within the given time. If the brand owner is considered a high risk for not fulfilling the initial audit requirements, then the brand owner is required to submit an audit report and a corrective action plan before the factory can be registered to TCO Certified Portal.

Factories will receive a better risk category categorization if they:

- are situated in lower risk countries,
- are involved in a social conformity certification and surveillance system that requires a minimum level of conformity before approval,
- have proven a high level of progress in non-conformity closure meaning that all non-minor non-conformities are closed.
- providing proof of well-functioning dialogue between the factory management and a democratically elected trade union or worker representatives. See clarification section: Qualification method and assessment of worker-management dialogue.

Lower risk countries

Some countries are considered as lower risk of social non-conformities by the SA8000 Country Risk Assessments Process, which is based on World Governance Indicators (WGI). These countries include but are not limited to: EU countries, USA and Japan. A full list is available here: saasaccreditation.org.

TCO Certified Accepted Factory List

All brand owners, applicants and verifiers who have access to TCO Certified Portal will have access to see TCO Certified Accepted Factory List with the risk category (excluding factories which are directly owned by a brand owner, which can only be accessed by the owner). This is an advantage for those factories that work proactively with sustainability issues, closing non-conformities and monitoring continued conformity. These factories will be considered a better choice to do business with than risk category 1 factories.

Audit report and factory risk categorization

Initial audits are required regularly. The audit interval is based on the factory risk category.

- An **initial audit** is covering the full scope of the factory and this criterion.
- A **closure audit** covers at least the open non-conformities from the latest initial audit.
- An initial audit is more comprehensive and is accepted as a closure audit.
- Audits older than 12 months are not accepted. However, they can be used for the initial risk categorization of new registered factories to TCO Certified Portal.

Initial risk categorization

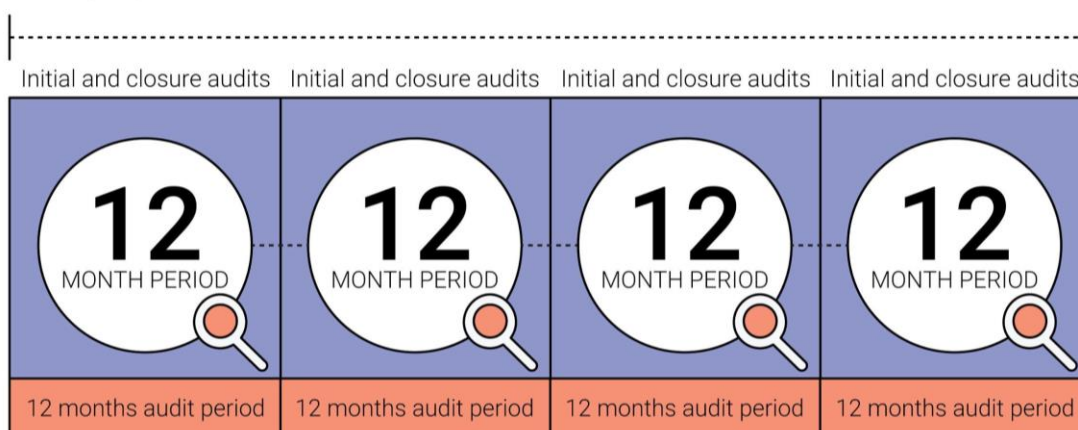
- For all new factories on TCO Certified Portal, existing independent audits that are less than 36 months old must be uploaded to TCO Certified Portal for risk categorization. If no such audit exists, then the factory will be classified as risk category 1 by default.

Risk category 1

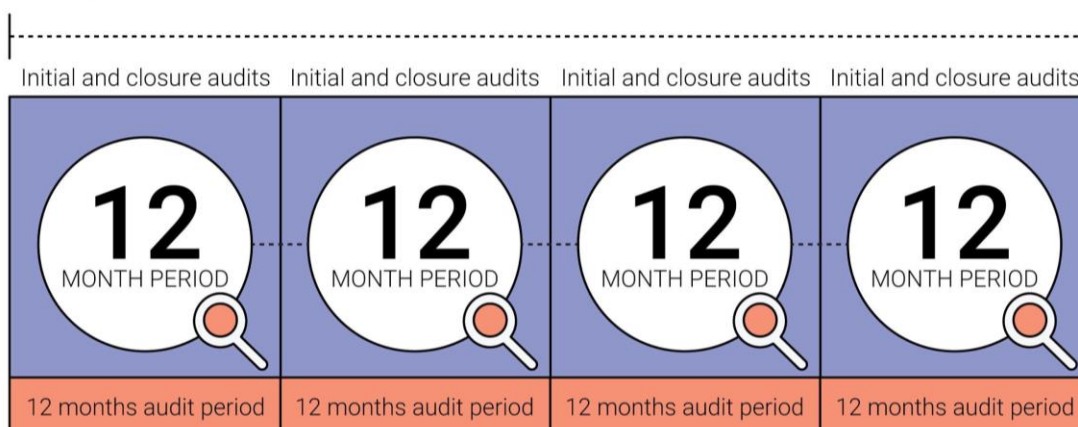
Initial audit

- For risk category 1, the factory must be audited every 12 months and a new initial audit must be uploaded to TCO Certified Portal during these 12 months. The start and end date of a new period is always on the date when the factory was first registered to TCO Certified Portal.

Category 1



Category 1



Corrective action plan

- When an audit has been uploaded it often includes some non-conformities. For each non-conformity to the mandate in TCO Certified, a corrective action plan must be uploaded to TCO Certified Portal. It must include closure deadlines, set by the audit program, for the completion of each corrective action.

Closure audit

- If there are major or priority non-conformities, a closure audit must be submitted within 12 months of the date the factory was registered to TCO Certified Portal. For minor non-conformities, the corrective action plan must be completed but it is not necessary to submit the closure audit.

Re-categorization

- When all non-conformities other than minor are closed, the factory will be categorized as risk category 2. If the factory is also placed in a lower risk country, or if it is certified according to SA8000, it will be categorized as 3 instead of 2.
- Otherwise the factory will continue to be categorized as risk category 1.

Final assistance

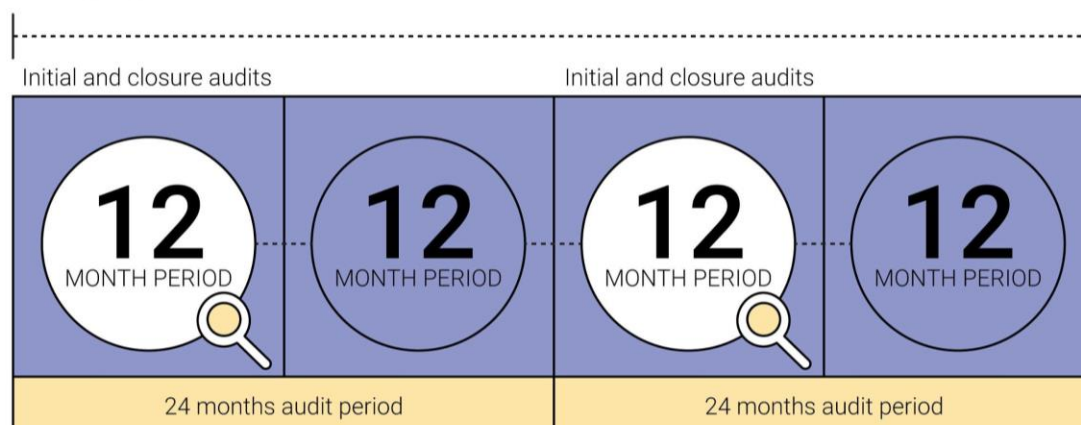
- If the factory has been categorized as a risk category 1 for 24 months, then the factory management will receive final assistance toward conformity through TCO Certified Active Monitoring Program on tcocertified.com. If the brand owner or factory decides to not commit to the active monitoring program, the factory will be removed from TCO Certified Accepted Factory List, and the factory will no longer be allowed to manufacture products certified to TCO Certified.

Risk category 2

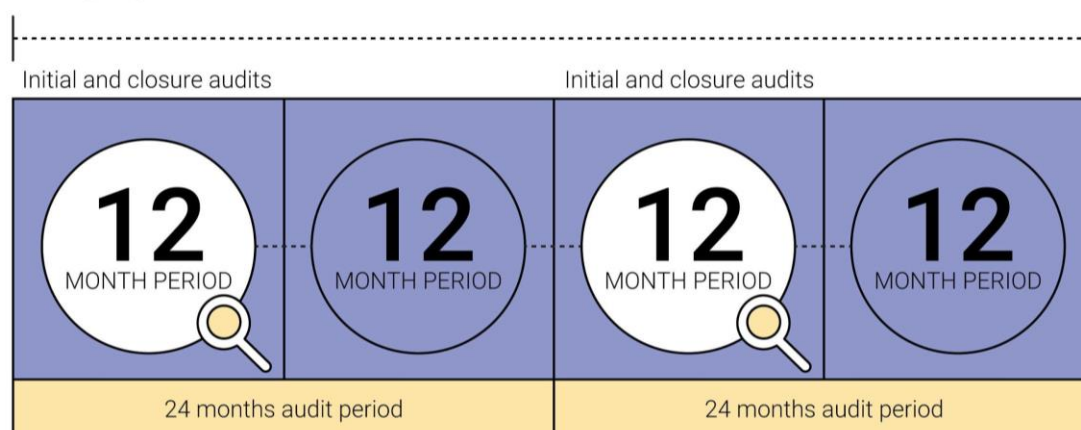
Initial audit

- For risk category 2, the factory must be audited every 24 months and a new initial audit must be uploaded to TCO Certified Portal during the first 12 months of every audit period. The start and end date of a new period is always on the date when the factory was first registered to TCO Certified Portal.

Category 2



Category 2



Corrective action plan

- When an audit has been uploaded it often includes some non-conformities. For each non-conformity to the mandate in TCO Certified, a corrective action plan must be uploaded to TCO Certified Portal. It must include closure deadlines, set by the audit program, for the completion of each corrective action.

Closure audit

- If there are major or priority non-conformities, a closure audit must also be uploaded to TCO Certified Portal during the first 12 months of every audit period. If the factory only has minor non-conformities, the corrective action plan must be completed but it is not necessary to upload the closure audit to TCO Certified Portal. The closure of minor non-conformities will be verified in the next initial audit.

ATTENTION

It is recommended to conduct the initial audit early in the first 12 month audit period, to have time to also provide the closure audit during the first 12 months. If the closure audit is provided later than 12 months after the start of the audit period, the factory may be re-categorized. This may happen even if the audit closure deadline in the corrective action plan allows for more time to close the non-conformities.

Re-categorization

- As long as all non-conformities other than minor are closed within the time specified in the corrective action plan, the factory will continue to be categorized as risk category 2. If it is certified according to SA8000, it will be categorized as risk category 3 instead of 2.
- Otherwise, the factory will be categorized as risk category 1.

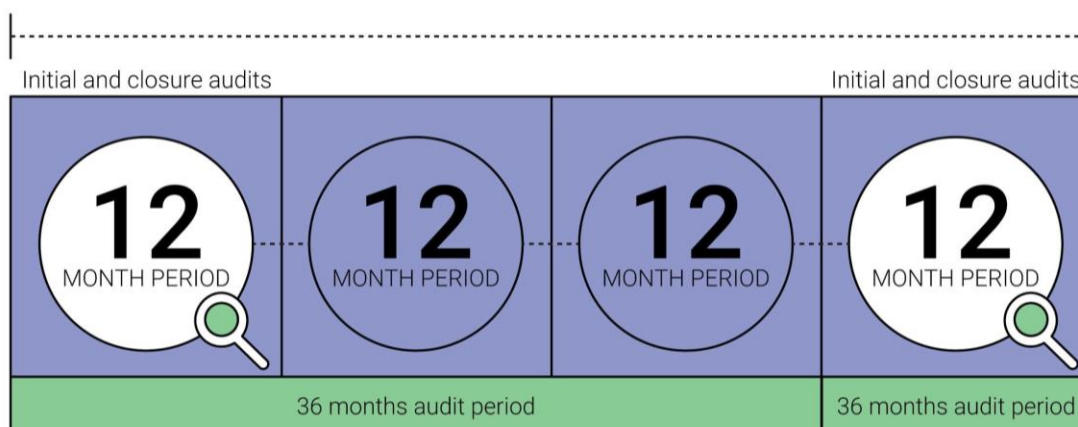
Conformity option: As proof of conformity to risk category 2 without the need to upload a closure audit report to TCO Certified Portal, factories that can prove they have received the status of Platinum, Gold or Silver under the RBA recognition program and provide additional proof that working hours are under 60 hours per workweek will be categorized risk category 2, or 3 if the factory is placed in a lower risk country. Silver level is only accepted if there are no major non-conformities to this criterion.

Risk category 3

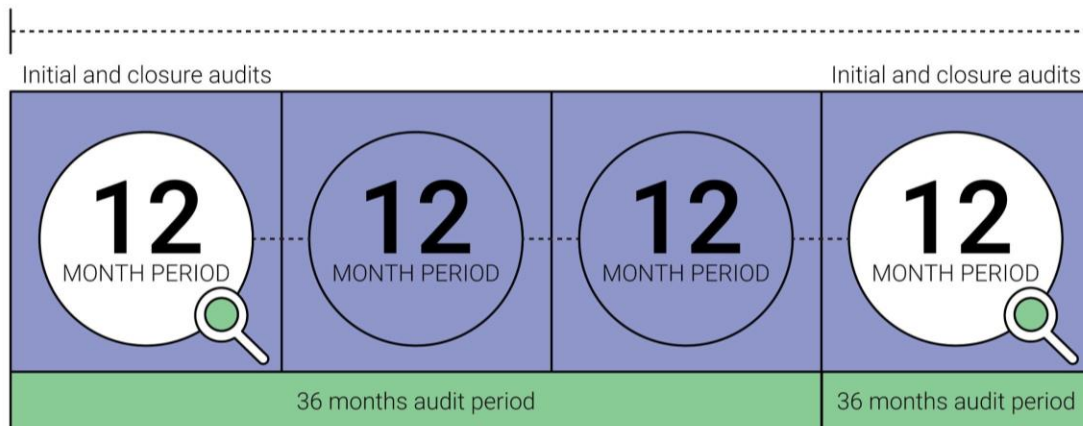
Initial audit

- For risk category 3, the factory must be audited every 36 months and a new initial audit must be uploaded to TCO Certified Portal during the first 12 months of every audit period. The start and end date of a new period is always on the date when the factory was first registered to TCO Certified Portal.

Category 3



Category 3



Corrective action plan

- When an audit has been uploaded it often includes some non-conformities. For each non-conformity to the mandate in TCO Certified, a corrective action plan must be uploaded to TCO Certified Portal. It must include closure deadlines, set by the audit program, for the completion of each corrective action.
 - If the factory is SA8000 certified then the non-conformities are solved in accordance with the SA8000 certification procedure.

Closure audit

- If there are major or priority non-conformities, a closure audit must also be uploaded to TCO Certified Portal during the first 12 months of every audit period. If the factory only has minor non-conformities, the corrective action plan must be completed but it is not necessary to upload the closure audit to TCO Certified Portal. The closure of minor non-conformities will be verified in the next initial audit.
 - A valid SA8000 certificate is considered proof that major and priority non-conformities are being monitored during regular intervals by SAAS accredited verifiers, and that issues are being solved.

Re-categorization

- Factories certified according to SA8000 are categorized as risk category 3. If it is discovered that non-conformities other than minor still occur, the factory will be categorized as risk category 1.
- Factories that are not SA8000 certified but are situated in lower risk countries and have provided a satisfactory closure of all non-minor non-conformities within the first 12 months of the audit period can achieve risk category 3 status.
- Factories of risk category 2 can apply for re-categorization to risk category 3 by providing proof of well-functioning dialogue between the factory management and a

democratically elected trade union or worker representatives. See the qualification method below.

Qualification method and assessment of worker-management dialogue

For factories at-risk category 1 it is very likely that the worker-management dialogue is not mature enough due to the number of persistent non-conformities. However, once a factory has managed to solve their major and priority non-conformities and achieved risk category 2, they may apply for risk category 3 re-categorization based on worker-management dialogue. To qualify for re-categorization to risk category 3 all the below verification points for a Trade union or non-union worker representation must be considered compliant without remarks.

Verification of the level of worker/management dialogue at the factory.

In order for a factory to be able to get re-categorization from risk category 2 to 3 based on the worker-management dialogue, the factory management, and worker representatives must together prove the following. The proof must be assessed during the factory audit every 3 years by an independent auditor approved by TCO Development. To become approved the auditor evaluating worker management dialogue must fulfill all the requirements of auditors in TCO Certified and must also have documented experience and deep understanding of trade union work.

In the case of a Trade union (TU)

Criteria for assessing a Trade union (TU) presence at factories in high-risk countries for consideration for TCO Certified risk category 3 status.

Requirements on the trade union

1. The TU is not in any way interfered with or financed by the factory management and is independent from the local and national government.
2. The TU is financed by membership fees or donations from non-profit organisations and is non-profit
3. The TU has bargaining rights and acts on the behalf of employees in collective bargaining negotiations with employers.
4. The TU should set and fulfill some or all of the goals it sets itself to win concessions for workers, such as: improve working conditions, working hours, wages and benefits

Requirements on the management

5. Factory management contributions are limited to providing meeting space/materials
6. Payroll records etc show TU employees are not discriminated if they also work at the factory
7. No management interference with the TU representative meeting new consenting employees to explain their rights to freely join the TU and membership is open to all employees.
8. The TU has the ability to call a strike, without restriction from government or company management.

Requirements on the worker - management dialogue

9. TU meets with management regularly for the purpose of furthering and defending the rights and interests of workers for mutual gains. TU meeting minutes and financial records are kept and made available.
10. TU representatives have access to
 - a. Risk assessments
 - b. Internal audits and monitoring of the organization
 - c. Relevant and appropriate aspects of management review
 - d. Opening and closing meetings of labor audits
 - e. Reporting back to workers on any corrective and preventive actions taken
 - f. Reporting back to Senior Management on the performance and benefits of actions taken to meet the criteria in the audit

In case of a non-union worker representation

If the above union criteria are not possible to fulfill due to country laws restricting freedom of association and collective bargaining, workers shall be allowed to freely elect their own non-union representatives. (Note: worker representation should not be seen as a substitution for a union representative in organizations where workers freely choose to organize.)

An organised committee of democratically elected worker representatives from non-management personnel is defined as a democratic trade union like system and must meet the following criteria:

1. An organised committee consists of democratically elected representatives from non-management personnel and is independent from the local and national government.
2. The number of representatives shall be in proportion to the number of workers at the factory and must be in the range 1 for every 50-100 workers.
3. The worker committee has the right to represent the workers in collective negotiations with management.
4. The committee has set and fulfills some or all of the goals it sets itself to win concessions for workers, such as: improve working conditions, working hours, wages and benefits.

Requirements on the management

5. Management has not intervened or interfered in any way in the nomination, election, operation, administration of the committee.
6. Payroll records etc show worker representatives are not discriminated against if they also work at the factory. Workers representatives must be allowed to carry out their duties in the organized worker committee during normal working hours without any wage deductions.
7. The worker committee is free to fulfill their goals without being subjected to discrimination, harassment, intimidation, or retaliation for being representative(s)

of workers or engaged in organizing workers, and that all workers have access to the representatives in the workplace and access to their services.

8. Worker representatives have the possibility to meet all new consenting employees to explain their labor rights.
9. Committee members shall be allowed to attend relevant committee-training during normal working hours without getting wage deductions to help fulfill their duties
10. Factory management must provide meeting space/materials

Requirements on the worker - management dialogue

11. Committee meets with management regularly for the purpose of furthering and defending the rights and interests of workers for mutual gains. Meeting minutes and financial records are kept and made available.
12. The non-union committee have access to
 - a. Risk assessments
 - b. Internal audits and monitoring of the organization
 - c. Relevant and appropriate aspects of management review
 - d. Opening and closing meetings of labor audits, includes RBA and SA8000 audits
 - e. Reporting back to workers on any corrective and preventive actions taken
 - f. Reporting back to Senior Management on the performance and benefits of actions taken to meet the SA8000 Standard.

Additional clarifications that are valid for all risk categories

- If the audit program and lead auditor accepts an offsite closure audit it will also be accepted in TCO Certified.
- If proven conditions change, such as when non-conformities are found during a spot check, the risk categorization will be re-assessed.
- A major non-compliance given to a control point in the audit report for the only reason that working hours do not meet the stricter local legislated levels than the 60 hour workweek permitted in TCO Certified, may have this rating altered to compliance on TCO Certified Portal on condition that the 60 hour working week requirement is met.
- Closure of priority findings within the CAP deadline will be monitored in particular by TCO Development through the spot check program.

Spot checks of supply chain responsibility

Spot checks are financed by TCO Development as long as no non-conformities are found. If non-conformities are found and further investigations are necessary, the cost for this must be covered by the license holder.

Audit reports and corrective action plans

Central to the spot check conformity program is the review of the factory audit report and corrective action plan conducted by a verifier approved by TCO Development.

TCO Development will randomly select audit reports and corrective action plans on TCO Certified Portal to be spot checked. This is to ensure that the data uploaded to TCO Certified Portal is correct.

During the spot check conformity program, the corrective action plan will also be evaluated for effectiveness by the approved verifier. A judgement on the remedial effectiveness and a summary will be given in the verification report issued by the approved verifier. This summary is permitted to be shared with the clients of the factory.

On-site inspection initiated by TCO Development

TCO Development reserves the right to require full audit reports and conduct or commission on-site inspections at final assembly factories manufacturing the certified product, to verify that the brand owner is fulfilling the obligations in this criterion. The planning of social audits will be done in cooperation with the Senior Management Representatives appointed by the brand owner.

Social audits initiated by TCO Development will be realized on a judgement sample basis, in each case decided upon and financed by TCO Development. Results from the audits will be shared with the audited factory (both management and worker representatives) and all the brand owners listed as using the audited factory. This is in order to create a combined effort toward implementing the corrective action plan. For TCO Development, the spot checks and all other uploaded reports contain valuable information on social performance, making it possible to translate non-conformities into metrics and then measure improvements through code of conduct and audit methodology.

The verifier approved for supply chain responsibility

Only an independent verifier approved by TCO Development has the authority to approve the following:

For each brand owner:

- Code of conduct.
- Communication of the code of conduct.
- Supporting documentation.
- Conduct interviews with a senior management representative.

Other assessments

- Review evidence that could prove that another audit protocol can be considered “equal quality to other approved audit protocols”. This includes but is not limited to; auditor qualification, audit process, reporting and corrective action plan.

The list of approved verifiers is found at tcocertified.com.

2.32 Supply chain transparency

Background

Supply chain transparency includes two vital parts: a) the extent to which information about a company and its sourcing locations is made public to end-users and stakeholders and b) the company's process of taking action through supply chain visibility, to manage it effectively. Companies struggle to achieve supply chain transparency since they lack a solid process and structure to manage risks and monitor behavior in their extended supplier network. Without visibility into their supply chains, brand owners create a blind spot where damage to reputation can emerge.

Transparency toward an independent party provides a company not only with the possibility to measure its own performance in key areas against their peers, but also a way to share and gain knowledge about solutions. Supply chain transparency requires a solid management system, where improvements are achieved by acting on responses to shared information.

Applicability

All product categories.

2.32.1 Mandate

The brand owner must appoint a Senior Management Representative (SMR) for supply chain responsibility for the certified product, who reports directly to senior management.

Irrespective of other duties, this person must have the authority to ensure that the certified product meets the supply chain criteria in TCO Certified.

The SMR must annually complete TCO Development's self-assessment questionnaire (SAQ) and complete a follow-up interview with an approved verifier.

Submit the following to an approved verifier:

- A completed and signed self-assessment questionnaire (SAQ)
- A completed and signed brand owner form covering the certified product (chapter 11.1)

Submit the following together with the application to TCO Development:

- A copy of a verification report from a verifier approved by TCO Development.
 - The report from the SMR interview including the verified self-assessment questionnaire (SAQ).
-

2.32.2 Clarifications

General clarifications

The aim of the mandate is to create transparency between TCO Development and senior management at the brand owner company of the certified product.

Senior Management Representative (SMR) details

The required details of the SMR must appear in TCO Certified Portal and the SMR must be available for dialogue in English with TCO Development and verifiers throughout the validity of all the brand owner's certificates.

If the appointed SMR is changed, then details of the new SMR must be updated in TCO Certified Portal. TCO Development must be informed immediately.

The SMR must ensure that TCO Certified Portal is up to date covering:

- Name, title, telephone number and email address of the SMR.
- A date, with a period of less than 12 months, of the completed and / or planned SMR interview with the name of the approved verifier.

SMR interview

The interview with the SMR must be done with one of the verifiers approved by TCO Development. It is booked and paid for by the SMR. The purpose is to ensure that the appointed person has the necessary authority and is working in a structured way to implement the brand owner's code of conduct. Primarily, the interview will cover the self-assessment questionnaire (SAQ) answers about supply chain management.

All questions in the SAQ must be answered and submitted to the verifier prior to the interview. During the part of the interview that covers the SAQ, the SMR will be required to explain in more detail the brand owner's work toward a socially responsible supply chain of the certified product and provide supporting documentation where needed. It is recommended that SMRs involve colleagues in the meeting who can provide necessary expertise in the areas covered by the SAQ.

The interview will likely be an online meeting. If for some reason it is not possible to have an online meeting or if the interview does not obtain an acceptable quality due to language difficulties, then the verifier may require a face to face interview.

The report from this interview is then uploaded to TCO Certified Portal. TCO Development have the right to participate at the interview with the SMR. In this case TCO Development will cover their own expenses.

About the self-assessment questionnaire (SAQ) and result benchmarking

The SAQ is a set of questions aimed at gaining transparency into the brand owner's risk management in the supply chain of the certified product. This includes areas such as child labor, worker representation, unions, ethics and minerals.

The SMR is responsible for answering all questions and providing supporting documentation where needed. The SMR must follow the SAQ guidelines when answering. Each answer must be given according to the following three levels of commitment that can be proven. Answers are color benchmarked for easy reference: invested (green), involved (yellow) or interested (red).

There is no minimum graded level required to be fulfilled, since the SAQ is only intended to gather information on the actual level of social commitment and assist in the development of future generations of TCO Certified criteria. Feedback to the brand owner is given in the form of a report and table that shows the brand owner's final grading (after the interview) in comparison to other certifying brand owners (all brand names will remain anonymous). This will help the brand owner identify areas for improvement and measure their progress within the industry.

Result data will also be used to risk assess factories of the certified product for the spot-check program. In this program, TCO Development orders annual factory audits according to the code of conduct by independent auditors at a number of final assembly factories where certified products are manufactured.

The questionnaire and guidelines for the assessment are public and available for download at tcocertified.com.

Clarification of sustainability performance indicator(s)

One or more "sustainability performance indicators" (chapter 1.3) are collected for this criterion. There is no mandatory level for these indicators but they must be verified and reported according to the description below.

- Public factory list

The percentage of final assembly factories manufacturing the certified product which are publically listed on the brand owners website must be reported in TCO Certified Portal, together with the application (0% may be reported if the number is unknown).

In order to count a final assembly factory as publicly listed it must be made public on the brand owner website under a heading "Supply Chain" or similar. The factory information must show at least the supplier name, factory full address and type of products produced at the factory. Additional information on whether the supplier has produced a GRI-based sustainability report is optional.

2.43 Anti-bribery management system

Background

Bribery is a widespread phenomenon. It raises serious moral, economic and political concerns, undermines good governance, hinders development and distorts competition. It erodes justice, undermines human rights and is an obstacle to the relief of poverty. It also increases the cost of doing business, introduces uncertainties into commercial transactions, increases the cost of goods and services, diminishes the quality of products and services, which may lead to loss of life and property, destroys trust in institutions and interferes with the fair and efficient operation of markets.

Organizations have a responsibility to prevent all forms of corruption within their businesses and their supply chains. To do so, organizations must align their business policy, monitoring and enforcement mechanisms with internationally recognized best practices against all forms of bribery.

With TCO Certified, brand owners that apply for product certification are interviewed by an independent reviewer, who assesses the brand owner's anti-bribery management system, to ensure that it meets the requirements of ISO 37001.

Applicability

All product categories.

References

2.4.

2.43.1 Mandate

The brand owner must have internal processes and routines in place to prevent and respond to all forms of bribery, covering all business activities connected to the certified product. This includes making sure that the supply chain proves alignment with the anti-bribery management system standard ISO 37001.

Submit the following to an approved verifier:

- A completed and signed brand owner form covering the certified product (chapter 11.1).
- An ISO 37001 certificate, or a booked date for the self-assessment questionnaire (SAQ) and follow-up interview with an approved verifier.

Submit the following together with the application to TCO Development:

- A copy of a verification report from a verifier approved by TCO Development.
-

2.43.2 Clarification

The brand owner's anti-bribery management system covering all business activities connected to the certified product including the supply chain must be considered to be aligned with ISO 37001. If an ISO 37001 certificate is not available as proof, the brand owner has the option to complete the self-assessment questionnaire (SAQ) and take part in a follow-up verification interview with an approved verifier. A date for the interview must be set before the verifier can issue a verification report to TCO Development.

A follow-up review of the brand owner anti-bribery management system will be in the form of a self-assessment questionnaire (SAQ) and included in the first interview with the assigned Senior Management Representative (SMR) for supply chain responsibility.

Each answer of the SAQ will be graded using a color. Green is pass, yellow is room for improvement and red is non-compliance. A completed SAQ and required supporting documentation must be submitted to the verifier prior to the interview. These will be verified in the online interview between the verifier and the brand owner SMR and any experts responsible for anti-bribery the SMR wishes to include.

Verification guidelines

- If all answers are scored green (except 12.1) in the first annual interview, then there's no need to include the anti-bribery interview in the following annual cycle.
- If any point is yellow (except 12.1), only these need to be covered in the following annual interview, to check if the brand owner has improved to green level.
- If any point is red, a corrective action plan must be submitted and the point will be included in the following annual interview and must then be either yellow or green.
- Only question 12.1 can be graded red indefinitely, since the interview is considered an independent verification of the anti-bribery management system.

2.54 Responsibly sourced minerals

Background

Minerals such as tin, tantalum, tungsten, gold and cobalt are connected to armed conflicts and human rights abuses in the regions of the world where they are extracted. Unsafe mining methods also lead to severe health problems for workers, and environmental degradation in local communities. Since the mineral supply chain can include hundreds of suppliers, from mines and smelters to final production, it is a challenge to make informed choices about mineral sourcing, from extraction to finished product.

TCO Certified drives more responsible mineral sourcing in all countries where the mining industry and trade are present. Suppliers must adopt a responsible approach to mineral sourcing, irrespective of where in the world they operate. TCO Certified goes beyond the current definition of conflict minerals and requires that brand owners include cobalt as part of their due diligence process. To drive widespread, positive impacts at a faster rate, due diligence and risk reporting is standardized, with focus on long-term, continuous improvement.

Applicability

All product categories.

References

2.5, 2.6, 2.7, 2.8.

2.54.1 Mandate

The brand owner must:

- Have a strict supply chain policy for responsible minerals sourcing, for the certified product that can be considered to cover at least 3TG and cobalt. The policy must be both public and communicated to the supply chain.
- Have a process to identify smelters and refiners of at least 3TG and cobalt for the certified product.
- Annually submit the completed responsibly sourced minerals template.

Submit the following to an approved verifier:

- The most recent version of the public responsibly sourced minerals policy and a description of how it is communicated to the supply chain of the certified product.
- A description of the brand owner's structured work on identifying risk areas in the supply chain of the certified product with supporting documentation.
- The responsibly sourced minerals template must be completed and submitted to TCO Certified Portal before the brand owner annual due date stated on the portal.
- A completed and signed brand owner form covering the certified product (chapter 11.1).

Submit the following together with the application to TCO Development:

- A copy of a verification report from a verifier approved by TCO Development.
 - A copy of the responsibly sourced minerals policy, in English. (Must be uploaded to TCO Certified Portal.)
-

2.54.2 Clarifications

Responsibly sourced minerals policy

The responsibly sourced minerals policy is an essential statement by the brand owner. It reflects the brand owner's commitment toward responsible sourcing of minerals and the expectations that their raw material suppliers adhere to the policy.

Verification guidelines

The verifier must be able to verify that the responsibly sourced minerals policy can be considered to cover at least 3TG and cobalt for the certified product, is public, and also that it is clear how the policy communicated to suppliers.

- "Public" means that the policy is visible on the brand owner website, or is included in the brand owner's annual sustainability or responsible minerals report.
- "Communicated" could be as part of a contract and/or in a written agreement with suppliers.

To verify the level of strictness, the policy must require at least the following:

- That suppliers conform with the policy.
- That suppliers neither directly nor indirectly finance armed groups in conflict-affected regions.
- That suppliers neither tolerate nor contribute to human rights abuses that include forced labor, child labor and environmental degradation.
- A commitment to supporting responsible sourcing from those regions in which specific mining operations may present risk.

Structured work on identifying risk areas

The brand owner must carry out structured work to identify if at least 3TG and cobalt are present anywhere in the supply chain of the certified product, with the goal to identify the smelters and refiners.

Identifying risk areas is a process that helps map the chain of custody of risk minerals down to the smelters and refiners within the supply chain. This is commonly done by a minerals reporting template such as a conflict minerals reporting template and a cobalt reporting template being systematically sent through the supply chain. This transfer of information facilitates the identification of high-risk smelters and refiners.

Verification guidelines

The verifier has been provided a description of how the brand owner identifies risk areas in its supply chain of the certified product. The verifier can also require a copy of the completed template as further evidence of compliance. See below examples:

- Using an established conflict minerals reporting template as part of the brand owner's due diligence process. As a random follow up at the request of TCO Development, completed examples of the template are to be submitted to the verifier.
- A public list of smelters and refiners on the brand owner website is considered verification that the brand owner has identified the list through using a minerals reporting template.

Regulated smelters and refiners

Brand owners are required to annually submit information of the smelter and refiner facilities identified as the source of 3TG and cobalt in the supply chain of the certified product. The required information identifies those facilities that are conformant, active or otherwise registered through independent verification for their mineral sourcing due-diligence process.

Verification guidelines

The verifier is provided with the responsibly sourced minerals template with the required columns covering information on the identified smelters and refiners identified as the source of 3TG and cobalt in the supply chains of the certified products.

The template section; 'Regulated facilities' requires that the brand owner is transparent about which 3TG and cobalt smelter and refiner facilities are conformant or active with RMAP or registered on the EU 'white list'.

For the template section 'facility details', the brand owner has the option to add a link for their public report that covers 3TG, Cobalt and the 'required' information. If there is no public report or only some of the minerals are covered in the report, then the brand owner must complete the template with the additional required information that is not found in their public report.

More information:

- The OECD Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High-Risk Areas ("the Guidance"), available at oecd.org. Brand owners require suppliers to disclose their sourcing origins of conflict minerals by using a questionnaire template such as the responsible minerals initiative (RMI), conflict minerals reporting template (CMRT) or similar in order to prevent the potential use of risk minerals.
- Member of the responsible minerals initiative (RMI). Members contribute to a number of tools and resources including the conflict minerals reporting template; supporting in-region sourcing schemes and the Responsible Minerals Assurance Process (RMAP).

- Responsible Minerals Assurance Process (RMAP) helps companies make informed choices about responsibly sourced minerals in their supply chains. Independent third-party assessments of smelter/refiner management systems and sourcing practices are used to validate conformance with RMAP standards. The assessment employs a risk-based approach to validate smelters' company-level management processes for responsible mineral procurement.

The RMAP standards are developed to meet the requirements of the OECD Due Diligence Guidance, the Regulation (EU) 2017/821 of the European Parliament and the U.S. Dodd-Frank Wall Street Reform and Consumer Protection Act.

- EU 'white list' of smelters and refiners. The regulation (EU) 2017/821 works to promote the responsible sourcing of smelters and refiners of tin, tantalum, tungsten and gold, whether they are based inside the EU or not. This is because EU importers will be required to identify the smelters and refiners in their supply chains and check whether they have the correct due diligence practices in place. Whenever EU importers find smelters and refiners' practices to be insufficient or associated with risks, they will have to manage and report on this.

To help companies, the European Commission is creating a so-called 'white list' of global smelters and refiners which source responsibly.

2.65 Process chemicals management

Background

Scientific research shows that workers that come into contact with chemical substances used in the manufacture of IT products are more likely to suffer from cancer, reproductive damage, birth defects and other serious illnesses.

The use of chemicals such as benzene and n-hexane (industrial cleaning solvents), that have well-documented toxic human health effects, have been restricted in some parts of the world, but are often used by the manufacturing industry in developing countries where legislation is weaker and workers are less protected. These chemicals need to be phased out of production, and not be replaced with equally hazardous substances.

To replace chemicals with safer alternatives, process chemicals and their suitable safer alternatives must be identified and independently assessed by an approved toxicologist. The Personal Protective Equipment (PPE), training and exposure monitoring provided to the workers who risk chemical exposure also needs to be reviewed and improved.

Applicability

All product categories.

References

2.9, 2.10

2.65.1 Mandate

Each final assembly factory manufacturing the certified product:

- must have a structured health and safety management system in place, that is independently certified to ISO 45001.
- must only use cleaning solvents necessary for product and PCB process cleaning that contain individual chemicals or mixtures that appear on the TCO Certified Accepted Substance List for process chemicals.
- All substances of a mixture must be accounted for. Non-accepted substances must not exceed concentration levels of 0.1% by weight of the chemical product.

Submit the following to an approved verifier:

- A copy of the ISO 45001 certificate for each final assembly factory manufacturing the certified product.
- A completed Process Chemical Data Collection (PCDC) Tool for each final assembly factory manufacturing the certified product. The chemical data must cover cleaning solvents used for product cleaning and PCB process cleaning at the production lines where certified products are manufactured. The scope of chemical data to be submitted is stated in the Process Chemical Data Collection (PCDC) Tool, that can be downloaded at tcocertified.com.
- A completed and signed factory form (chapter 11.2).

Submit the following together with the application to TCO Development:

- A copy of a verification report from a verifier approved by TCO Development.
 - A copy or access to a copy kept on a database of the complete assessment report conducted and issued by an approved licensed profiler independent of the approved screened chemistry program.
 - The process chemical data template must be reported in TCO Certified Portal.
-

2.65.2 Clarification

The process chemicals that appear on TCO Certified Accepted Substance List are commonly used by final assembly factories to clean display panels, product enclosures and printed circuit boards (PCBs) and SMT machinery. They have been identified by TCO Development during the previous generation of TCO Certified. PCB cleaners are relevant since many final assembly factories include surface-mount technology (SMT) production lines that cover solder machines, stencils, flux, ovens, PCBs, glues and tools.

These processes must only use cleaners that are listed on TCO Certified Accepted Substance List. To be included on the list, chemicals must be independently assessed, and receive a GreenScreen[®] benchmark score of 2, 3 or 4. Alternatively chemical mixtures that are GreenScreen certified (gold or platinum) by a licensed GreenScreen Profiler are accepted. Chemicals on the list without an approved benchmark or certification will receive a sunset date for when they will be removed from the list. Before the sunset date, the chemical may be used on production lines where products certified according to TCO Certified are made. This gives the supplier/s time to have an independent assessment of the chemical, or to replace it with an approved benchmarked or certified alternative from the list.

From the date when the factory is registered on the TCO Certified Accepted Factory List, a factory has up to 12 months to make sure that the cleaning chemicals used on production lines where certified products are made are listed as safer alternatives on TCO Certified Accepted Substance List.

TCO Development and Clean Production Action (CPA) must have access to a copy of the GreenScreen assessment report before the substance can be added to TCO Certified Accepted Substance List, available at tcocertified.com.

Proof of health and safety management system conformity

The applicant must upload a valid ISO 45001 certificate to TCO Certified Portal. The certificate must be issued by a certification body that is accredited to issue the certification. Factories that do not yet have a certified health and safety management system according to ISO 45001, may apply to TCO Development for an extended time period of up to 24 months to complete certification by annually submitting an extension application on the status of the certification. This application and status template can be obtained from TCO

Development. TCO Development has the right to deny the applicant an extended period of time if there is reason to believe the factory will not be able to achieve the ISO 45001 certification within the extended time period (for example, if other critical non-compliance issues are pending, or if the timeplan is insufficient). A factory that has been certified to OHSAS 18001 has good prerequisites for an extended time approval.

Process Chemical Data Collection (PCDC) Tool and guidelines

The applicant must complete and upload the PCDC Tool to TCO Certified Portal. TCO Development has entered the scope of the data to be entered, therefore it is preferred that applicants download it from tcocertified.com/certification-documents.

For the default PCDC Tool, guidelines and films on how to complete the tool, go to:

http://www.centerforsustainabilitysolutions.org/pcdctool_

Completing the Process Chemical Data Collection (PCDC) Tool

- The senior representative at the factory, whose responsibilities cover chemical management, must assist the applicant in the completion of the PCDC Tool.
- The areas that must be completed by the applicant are stated in the Requested Scope tab of the PCDC Tool that can be downloaded from tcocertified.com.
- In cases of proprietary, confidential business information of a CAS# number, the chemical supplier can directly submit this information to TCO Development. This must first be agreed upon by the applicant and TCO Development. If this information is not submitted, then the chemical ingredient must be treated as a restricted substance and the cleaning product must be replaced with an accepted alternative.
- The information must cover all cleaning solvents and their chemical ingredients used in the assembly of certified products.
- Upon request, the process chemical inventory at the factory must also be submitted for independent verification purposes.
- The PCDC Tool must be updated at the request of TCO Development.
- TCO Development has the right to compile confidential information with CAS numbers. TCO Development reserves the right to publish such compiled, anonymous information, but no information will be presented in such a way that the company or the products in question can be identified.

To verify compliance with this criterion, the completed PCDC Tool will be reviewed by TCO Development. The factory will be audited by independent assessment bodies.

Exposure controls and personal protective equipment (PPE)

TCO Certified Accepted Substance List reduces the risk of worker exposure to highly hazardous chemicals. However, safer alternatives do not remove the responsibility of the factory management to provide personal protection equipment as described in section 8 of the chemical safety data sheet (SDS), that covers exposure controls and personal protection. Verification of PPE (availability, training and use) is included in the factory audit requirement of mandate 2.1.

3 Environmentally responsible manufacturing

Environmental risks in the manufacturing phase

Of the wide range of environmental risks throughout the IT product life cycle, many of these occur in the manufacturing phase. For example, life cycle assessments confirm that a typical IT product consumes more energy during its manufacture than during its entire usable life. Other problems include the extensive use of natural resources required to manufacture IT products, along with resulting soil, water, air pollution and greenhouse gas emissions.

TCO Certified – focused on environmental management and energy efficiency in manufacturing

In chapter 3 of TCO Certified, generation 9, the criteria focus on five areas designed to create a more environmentally responsible manufacturing process in the final assembly factories of the certified product:

- Environmental Management System, EMS - With an environmental management system (EMS) in place in the final assembly factories of the certified product, the brand owner can work systematically to continuously improve the environmental performance of the product.
- Energy efficiency indicators - Measurement of energy efficiency in the final assembly factories of the certified product.
- Energy management system - With a certified energy management system the manufacturer will work systematically to continuously improve energy efficiency in the manufacturing phase.
- Post-consumer recycled content and renewable materials - Reporting on the amount of recycled material that the product contains.
- Product carbon footprint - Determining the carbon footprint of the product.

3.1 Environmental management system

Background

A certified environmental management system helps an organization work in a systematic way with environmental performance, and make continuous environmental improvements. To be efficient, an environmental management system must include independent, external reviews.

Definitions

Final assembly factory: A Final assembly factory is where the final assembly of the certified product is taking place and is defined as the whole operation covered by a business license, and thereby the employment agreements of the factory workers.

Applicability

All product categories.

The company or companies that manufacture the product.

References

2.11

3.1.1 Mandate

Each final assembly factory manufacturing the certified product must be certified in accordance with ISO 14001.

Submit the following to an approved verifier:

- A copy of a valid ISO 14001 certificate for every final assembly factory manufacturing certified products.

Submit the following together with the application to TCO Development:

- A copy of a verification report from a verifier approved by TCO Development.
-

3.1.2 Clarification

The applicant must ensure that a valid ISO 14001 certificate is available on TCO Certified Portal at all times, for every final assembly factory manufacturing certified products.

The certificate(s) or an appendix to the certificate(s) must make it clear what the certification covers.

The applicant may ask for an extended time period of 12 months maximum on behalf of a factory that is not yet certified, by presenting a time plan for achieving the ISO 14001 certification and signing an agreement. TCO Development has the right to deny the applicant an extended period of time if there is a substantial risk that the factory will not be able to achieve ISO 14001 certification within the extended time period.

The certificate must be issued by a certification body that is accredited by an accreditation body covered by the International Accreditation Forum, iaf.nu, Multilateral Arrangement on Environmental Management Systems.

3.2 Energy efficiency indicators

Background

While IT products become increasingly energy efficient in the use phase, there are still improvements to be made in the manufacturing phase. Life cycle assessments show that many IT products consume more energy during manufacturing than during the use phase.

Applicability

All product categories.

3.2.1 Mandate

Each final assembly factory which manufactures the certified product must report the previous calendar year energy efficiency indicators by the end of August each year. (This applies until the year after a certificate has expired.)

Submit the following to an approved verifier:

- A completed and signed factory form(s) (chapter 11.2)

Submit the following together with the application to TCO Development:

- A copy of the verification report(s) from a verifier approved by TCO Development.
 - The energy efficiency indicators must be reported in TCO Certified Portal.
-

3.3 Energy management system

Background

A certified energy management system helps an organization work in a systematic way with energy performance, and make continuous improvement at both company and product levels. To be efficient, an energy management system must include independent, external reviews.

Definitions

Final assembly factory: Factory where the final assembly of the certified product takes place.

Applicability

All product categories

3.3.1 Mandate

Each final assembly factory manufacturing the certified product must be certified in accordance with ISO 50001

Submit the following to an approved verifier:

- A copy of a valid ISO 50001 certificate for every final assembly factory manufacturing certified products.

Submit the following together with the application to TCO Development:

- A copy of a verification report from a verifier approved by TCO Development
-

3.3.2 Clarification

The applicant must ensure that a valid ISO 50001 certificate is available on TCO Certified Portal at all times, for every final assembly factory manufacturing certified products.

The certificate(s) or an appendix to the certificate(s) must make it clear what the certification covers.

Factories that do not yet have a certified energy management system according to ISO 50001, may apply to TCO Development for an extended time period of 24 months to complete certification by annually submitting an extension application on the status of the certification. This application and status template can be obtained from TCO Development. TCO Development has the right to deny the applicant an extended period of time if there is a substantial risk that the factory will not be able to achieve ISO 50001 certification within the extended time period. The certificate must be issued by a certification body that is

accredited by an accreditation body covered by the International Accreditation Forum, iaf.nu,
Multilateral Arrangement on Energy Management Systems

3.4 Post-consumer recycled content

Background

Use of recycled materials lowers the environmental impact. The manufacturing of recycled plastics, if 100% recycled content is achieved, can reduce the energy consumption up to 60 percent, compared to virgin plastics. Less raw materials are required to produce recycled plastics, which can lead to a reduced carbon footprint. Every metric ton of recycled plastic produced can result in up to 1-3 metric tons of carbon dioxide savings, compared to virgin plastics.

The long-term goal is that all materials in certified products are circulated and renewable where technically possible.

Definition

PCR – Post-consumer recycled: Post-consumer recycled materials are derived from used consumer products, often packaging, bottles, durable goods including IT products.

(aluminum cans, PET bottles)

PCM - "Pre-consumer Material": Material or by-products generated during the manufacturing of a product but before the product reaches the end-use consumer.

Recycled Content: means the total percentage of recovered material in a product, including pre-consumer and post-consumer materials.

Applicability

All product categories.

3.4.1 Mandate

The brand owner must report the following information for the typical product configuration (mandate 1.2.1 - product specification) of the certified product (including any external power supply):

- Percentage of post-consumer recycled plastics by weight versus the total weight of all plastics.
- Percentage of identified post-consumer recycled materials by weight versus the product weight

Submit the following to an approved verifier:

- A completed and signed product form (chapter 11.3).
- Documentation on PCR content of all parts with a weight above 0.5g

Submit the following together with the application to TCO Development:

- A copy of the verification report(s) from a verifier approved by TCO Development.

3.4.2 Clarification

Only post-consumer recycled content where the weight is confirmed by documented proof from the material vendor as described below may be reported.

Document proof from the material vendor must be provided for each part containing post-consumer recycled material if it is to be included in the PCR percentage.

If no proof exists then 0% must be reported. TCO Development has the right to require a full bill of material.

Exceptions plastics

Optical components and display panels, electronic components, cables, connectors, PCBs, insulating mylar sheets, hard sheets for insulation, soft sheets for heat dissipation, elastomer feet, sponge materials, and labels may be excluded. This means that the weight of these items is not included when calculating the total weight of the plastic in the product in this requirement.

The following information must be submitted to an approved verifier

For each plastic part with a weight above 0.5g, the following must be reported:

- Name of part/Part ID
- Material manufacturer name
- Weight (grams)
- Post-consumer recycled content in weight (grams)

For identified non-plastic post-consumer recycled content:

- Name of part/Part ID
- Material manufacturer name
- Weight (grams)
- Type of material
- Post-consumer recycled content in weight (grams)

The PCR template which is available at tcocertified.com/certification-documents may be used to provide this information.

Clarification of sustainability performance indicator(s)

One or more “sustainability performance indicators” (chapter 1.3) are collected for this criterion. There is no mandatory level for these indicators but they must be verified and reported according to the description below.

Percentage of post-consumer recycled plastics (Class A-G)

Percentage of post-consumer recycled plastics by weight versus the total weight of all plastic parts. All exceptions listed in the above clarification are applicable.

- **Class A:** 85% or more
- **Class B:** ~~50~~70-85%
- **Class C:** 50-70%
- **Class D:** 30-50%
- **Class E:** 10-30%
- **Class F:** 1 -10%
- **Class G:** 0%

Percentage of identified post-consumer recycled materials (Class A-G)

Percentage of identified post-consumer recycled materials by weight versus the typical product weight.

- **Class A:** 50% or more
- **Class B:** 40% or above
- **Class C:** 30% or above
- **Class D:** 20% or above
- **Class E:** 10% or above
- **Class F:** 1-10%
- **Class G:** 0% or no information provided.

3.5 Product carbon footprint

Background

Product Carbon Footprint (PCF) is one of the most established ways for determining the climate impact of a product. PCFs cover the whole life cycle of a product, from the raw material extraction to the recycling or disposal phase. Using product carbon footprints enables an overall picture in order to work on reductions and measures in the right places.

The accuracy of PCFs can vary enormously based on the methodology, type, and age of the source data used. As it is very time-consuming and costly to make accurate PCFs the majority of PCFs are based on very general and old source data. This results in large uncertainties making product comparisons useless.

Definitions

Primary data: This term refers to data from specific processes within the supply chain of the user of the PCF method. Such data may take the form of activity data, or foreground elementary flows (life cycle inventory). Primary data are site-specific, company-specific (if multiple sites for the same product), or supply chain-specific. Primary data may be obtained through meter readings, purchase records, utility bills, engineering models, direct monitoring, material/product balances, stoichiometry, or other methods for obtaining data from specific processes in the value chain of the user of the PCF method.

Foreground system processes: This term refers to those processes in the product life cycle for which direct access to information is available. For example, the producer's site and other processes operated by the producer or its contractors (e.g. goods transport, head-office services, etc.) belong to the foreground processes

Applicability

All product categories.

3.5.1 Mandate

A classification of the PCF methodology, age of source data, and availability must be conducted by an approved verifier.

Submit the following to an approved verifier:

- Necessary documentation for the PCF evaluation
- A completed and signed product form (11.3).

Submit the following together with the application to TCO Development:

- A copy of the PCF report (if available) and a verification report(s) from a verifier approved by TCO Development.
- The classification of the PCF method, age of source data, and availability must be reported in TCO Certified Portal.

3.5.2 Clarification

It is not required to have conducted a PCF for the product. If no PCF data is available at the time of certification, the product will receive the lowest classification of the method, data age, and availability. It is possible to submit data for PCF evaluation at any time in order to update the classification.

The PCF for the product is estimated based on product type data using either ISO 14040, ISO 14044, ISO 14067, ISO 14025, IEC TR 62921, PAS 2050, the WRI GHG Protocol Product Life Cycle Accounting and Reporting Standard, PAIA-tool, INEMI Eco-Impact Estimator or equivalent PCF standard.

For product models which can be configured, the typical product configuration must be used. The typical product configuration is defined as the product configuration which is expected to be manufactured in the largest number.

PCF Requirements

The product carbon footprint result must include the following:

1. Inputs used in the assessment (at a minimum, lifetime of the product, amount of electricity consumed in the use phase by the product per year, and significant product model elements/parameters).
2. Total life cycle carbon footprint and carbon footprint of the product's life cycle stages (at a minimum, manufacturing, use, transport, and end-of-life).
3. Explanation of uncertainty addressed either through a statistical assessment or through a disclaimer statement.

The accuracy of product carbon footprint results is determined by the type, method, and age of data sources.

The PCF method (Class A-E)

Class A

- The PCF for the product is based on the product model.
- The PCF consists of primary data in foreground system processes.
- The PCF is critically reviewed by a third party. The review report must at least include:
 - Number of years experience in the LCA/PCF field
 - Number of carbon footprints reviewed
 - Number of carbon footprints conducted

Class B

- The PCF for the product is based on the product model.
- The PCF is critically reviewed by a third party. The review report must at least include:
 - Number of years experience in the LCA/PCF field
 - Number of carbon footprints reviewed

- Number of carbon footprints conducted

Class C

- The PCF for the product is based on the product model.

Class D

- The PCF for the product is based on the product model family.
 - **Example**
 Similar chassis appearance
 Same display size
 Similar functionality (e.g. headset with microphone)

Class E

- No data available

Data age (Class A-E)

The development of ICT products is happening at a rapid pace. Therefore the age of data is of high importance in order to make accurate PCF estimates.

Class A

- The data used to calculate the PCF is maximum 3 years old.

Class B

- The data used to calculate the PCF is maximum 5 years old.

Class C

- The data used to calculate the PCF is maximum 7 years old

Class D

- The data used to calculate the PCF is older than 10 years old.

Class E

- No data available

Availability (Class A-D)

The availability of PCF increases the transparency of PCF methods used and enables future revisions.

Class A

- The results of the PCF as defined in the PCR Requirements are publicly available and can be downloaded free of charge.
- A link to the download location is uploaded to TCO Certified Portal

Class B

- The results of the PCF as defined in the PCR Requirements are available on-demand from the brand owner.
- Instructions on how to retrieve the PCF is provided

Class C

- The results of the PCF as defined in the PCR Requirements are not publicly available.

Class D

- No PCF available

4 User health and safety

User health and safety — essential for IT product sustainability

An IT product must be safe to use and should provide the user with the function and comfort needed to support productivity.

Examples of identified safety risks that are relevant to IT products include:

- product overheating, leading to increased fire risk.
- battery volatility, burning, or explosion.
- poor electrical safety design, that may give the user an electric shock or cause a fire.

In addition, an ergonomically designed IT product is better positioned to meet the user's needs longer and be a more sustainable product choice.

TCO Certified — verifying product safety, protecting the user

Chapter 4 in TCO Certified includes criteria for product and electrical safety as well as ergonomic design and user health.

4.1 Electrical safety

Background

IT products must be safe to use. Electrical safety refers to the electrical design of the product. Electrical insulation and other arrangements must be in place to prevent the user from touching live components. Faulty or inadequate electrical insulation can also result in an electrical flashover that may cause a fire or an explosion.

Applicability

All products with built-in power supplies as well as any external power supply intended to be used together with the product.

References

4.1.

4.1.1 Mandate

The product and external power supply/supplies must be certified according to EN/IEC 62368-1 edition 2 or newer.

Submit the following to an approved verifier:

- A copy of a valid CB certificate or a national certificate from a CB member (NCB) for the product.

Submit the following together with the application to TCO Development:

- A copy of the verification report(s) from a verifier approved by TCO Development.
-

4.2 Acoustic noise

Background

Acoustic noise from fans, disk drives, etc. can be disturbing to users. Therefore, IT products should be as silent as possible during use. To make it possible for the user to choose a product with a comfortable noise level and frequency characteristics, this information should be reported.

To provide comparable information about acoustic noise levels, the A-weighted sound power level (L_{WAd}) in operating and idling mode must be measured in accordance with ISO 7779:2010 and reported in accordance with ISO 9296 p.4.4.1 in bels (B). As these standards do not include any clear definition of operating and idling mode, the following definitions apply for these modes and for the reported sound values:

Definitions

Sound power level (L_W): Total emitted sound power from a sound source, given in bels (B) and with the reference 1 pW.

A-weighting: The measured linear sound level (sound pressure or sound power) weighted against the sensitivity of the human ear for different frequencies (A-curve).

A-weighted sound power level (L_{WAd}): in bels (B). Defined in accordance with ISO 9296 3.2.5.

Operating mode: A condition in which the system must be operated, at a load equal to or higher than "operating mode" for personal computers and workstations defined in ECMA-74 (C.15.3). The loading of the graphics card in operating mode is exempted as TCO Certified is mainly intended for business products where graphic intense operation is unusual.

Idling mode: A condition in which the system must be operated, at a load equal to or higher than "idling mode" for personal computers and workstations defined in ECMA-74 (C.15.3).

Applicability

All notebook computers and tablets with integrated moving parts.

References

4.2-4.8

4.2.1 Mandate

1. The A-weighted sound power level (LWAd) must not exceed:

Operating mode: 3.9B

Idling mode: 3.5B

If the product does not emit prominent discrete tones according to procedures specified in ECMA 74 Annex D, a higher A-weighted sound power level (LWAd) is accepted but must not exceed:

Operating mode: 4.2B

Idling mode: 3.8B

2. The A-weighted sound power level for a product must be reported in the product data sheet and/or in any other product descriptions.

Submit the following to an approved verifier:

- A copy of the test report(s) from a laboratory accredited according to ISO 17025
- A completed and signed product form (chapter 11.3)

Submit the following together with the application to TCO Development:

1. A copy of the test report(s), and a copy of the verification report(s) from a verifier approved by TCO Development.
2. The A-weighted sound power level must be reported in TCO Certified Portal

4.2.2 Clarification

The acoustic noise test must only be carried out if the product has any internal moving mechanical parts. This noise measurement is to be carried out at any test facility accredited according to ISO 17025, but the test report must be verified by a verification organization approved by TCO Development, who must sign a verification document for noise, covering all configurations.

Prior to testing, the computer must have been switched on for 15 minutes.

Switch on the computer and begin recording elapsed time starting immediately after completing any log in activity necessary to fully boot the system. Once logged in with the operating system fully loaded and ready, close any open windows so that the standard operational desktop screen or equivalent ready screen is displayed. Exactly 15 minutes after this, run the sample in accordance with ECMA-74 and start to accumulate test noise levels.

The noise measurements must follow ISO 7779:2010 and must be reported according to ISO 9296:1988. (However, the principle for how the measurement uncertainty is handled must be

the same as for all the other criteria in the certification. This means that no uncertainty must be added to the result presented in the report.)

In addition to reporting the measured A-weighted sound power level (L_{WA}) in Bels (B), the single measurement values of the 9 measurement positions and the mean value of these A-weighted sound pressure level (L_{pA}) in decibels (dB) must be included in the test report.

Overall uncertainty

The test must be performed in such a way that the total extended uncertainty in the test result will be less than $\pm 2.5\text{dB}$.

Note

The uncertainties given are worst case limits. In many cases it will be possible to obtain better accuracy.

5 Product performance

Product performance is vital for extended life and user productivity

Product performance is essential for user satisfaction and productivity. A well-performing product can also likely be used effectively for a longer period of time before being replaced. Products that maintain a high level of performance can also be valuable for re-use, further extending its usable life. Cost savings and reduced environmental impact are also viable outcomes.

To move toward greater sustainability, product performance factors must also be in balance with environmental effects. For example, high product performance should not be at the expense of energy efficiency, which is vital for reducing the climate impact of IT products.

A high performing product should also be comfortable to use. It may improve user productivity and reduce the risk of health and safety problems, such as eyestrain, headache and repetitive strain injuries.

TCO Certified – product performance for extended life and lower environmental impact

In chapter 5 of TCO Certified, generation 9, criteria for product performance are specific to each product category and focus on energy efficiency, display image quality, computer keyboard design as well as volume control and sound quality, where relevant.

5.1 Energy efficiency

Background

The IT industry and people's IT usage are large sources of greenhouse gas emissions, which remain the leading factor in climate change. As the number of IT equipment in use grows, greenhouse gas emissions are also increasing. Reducing the problem requires a number of measures, of which energy-efficient products are one part.

This criterion focuses on energy efficiency in the use phase and helps purchasing organizations independently verify that the IT product they source meets the energy efficiency requirements of ENERGY STAR.

Applicability

Notebooks, tablets,

References

5.1.

5.1.1 Mandate

The energy consumption and power supply requirements in version [78](#) of ENERGY STAR® program for computers must be fulfilled.

Submit the following to an approved verifier:

1. A copy of the test report(s) from a laboratory accredited according to ISO 17025.

Submit the following together with the application to TCO Development:

1. A copy of the test report(s), and a copy of the verification report(s) from a verifier approved by TCO Development.
2. The measured energy values must be reported in TCO Certified Portal

5.1.2 Clarification

The product must be tested according to version [78](#) (or a more recent version) of the ENERGY STAR program for computers. Testing can be carried out at any test facility accredited according to ISO 17025, but the test report must be verified by a verification organization approved by TCO Development. ~~For products which are configurable in such a way that only some configurations meet a more recent version of ENERGY STAR such as Energy Star for computers version 8, the product must be tested towards the previous version of EnergyStar in order to show compliance.~~ The minimum version of EnergyStar that all product configurations are able to meet will be presented on the certificate.

The tests only need to cover the energy consumption requirements and the power supply requirements of that program. The product does not need to be ENERGY STAR certified to be approved for TCO Certified.

Measured energy consumption according to ENERGY STAR□, as well as Typical Energy Consumption (TEC) and the allowed maximum consumption (TEC_MAX) for each category (l1-l2, d1-d2 or 0-2) must be submitted to TCO Certified Portal, together with the application.

Clarification of sustainability performance indicator(s)

In addition to the requirements in the mandate, “sustainability performance indicators” (chapter 1.3) must be reported.

Exceptions and special requirements

All exceptions and special requirements, test methods etc. that are accepted by ENERGY STAR are also accepted by TCO Development.

Products that are covered by another ENERGY STAR product specification must be tested according to that specification.

Visual ergonomics

Good visual ergonomics is a very important aspect of quality that can also have a direct effect on the health, comfort and productivity of the user. Good ergonomics, such as a high quality display image, can also influence our productivity and extend the usable life of a product. In this way, ergonomic design can also offer sustainability benefits.

In developing criteria for visual ergonomics, the possible health effects of various parameters have been taken into account. Other features that characterise high quality displays have also been in focus when developing these criteria.

TCO Development used three main methodologies to determine suitable levels and test methods for the visual ergonomics criteria:

1. Acceptable visual levels, as determined by scientific research.
2. Statistics from tests carried out in accordance with TCO Development, ISO, MPR regulations and from specialized VDU tests.
3. Manufacturers' knowledge and experience, which is invaluable. Manufacturers, consumer groups and other organisations with interests in the visual ergonomics field have contributed a great deal of valuable information and ideas throughout the development process.

5.2 Display resolution

Background

Image quality is negatively affected by a low fill factor, visible “jaggies”, poor rendering of details. All of these are related to the resolution of the display. For display resolution characteristics, it is important to take the viewing distance into account.

Definition

A pixel is the smallest addressable imaging element of the display panel capable of reproducing a full range of luminance and colors.

Applicability

Notebooks.

References

5.4.

5.2.1 Mandate

The display panel should have a pixel density of at least 100 PPI.

Submit the following together with the application to TCO Development:

1. A copy of the test report(s), and a copy of the verification report(s) from a verifier approved by TCO Development.
2. The pixel density must be reported to TCO Certified Portal.

5.2.2 Clarification

The defined viewing distance in this criteria document is 55 cm, which can be regarded as a normal viewing distance to a notebook computer placed on a table, based on anthropometric data. As the notebook display is attached to the keyboard, the viewing distance is linked to the reach of the notebook keyboard.

Preparations for testing

No specific preparation of the product is needed.

Equipment

Calibrated ruler for the diagonal measurement. Product manual or similar information about the display resolution.

Test method

The maximum resolution and size of the display panel are found in the manual or similar information from the manufacturer. Verify the diagonal distance in inches rounded to one decimal and calculate the PPI.

Test evaluation

The pixel density (PPI, pixels per inch) should be calculated as following:

$$PPI = \frac{\sqrt{\text{horizontal pixels}^2 + \text{vertical pixels}^2}}{\text{the diagonal of the panel in inches}}$$

Overall uncertainty

Measurement uncertainty in diagonal measurement is $\leq \pm 2\text{mm}$. Product data information is sufficient.

See 9.1.

5.3 Correlated color temperature

Background

Physical measurements of color stimuli can only give an indication of the color appearance in a practical situation. The color of the frame, the spectral composition of the lighting, the color of various areas in the visual field, and the complexity of brightness variations in the visual field all influence the color appearance of a notebook display image.

It is important to be able to set a color temperature that represents average daylight. It will be intuitive to most users to have their document background and photo editing in this color temperature as this is a light source that users will be exposed to daily. Average atmospheric filtered daylight has a correlated color temperature of approximately 6500K and is reproduced by a number of standards ex. D65, sRGB, ITU rec 709 which are widely used in photo and video editing.

Definition

The correlated color temperature is a measure of the perceived screen color expressed in Kelvin (K).

Applicability

Notebooks.

References

5.4, 5.15-5.18, 5.21, 5.23-5.29, 5.30, 5.31.

5.3.1 Mandate

The product default preset correlated color temperature may have any name but must have a color difference $\Delta u'v' \leq 0.02$ when compared to CIE u' and v' chromaticity coordinates for D65.

Submit the following together with the application to TCO Development:

1. A copy of the test report(s), and a copy of the verification report(s) from a verifier approved by TCO Development.
 2. The measured values must be reported in TCO Certified Portal.
-

5.3.2 Clarification

Preparations for testing

- All necessary preparations described in 9.1 and 9.3 must be done.
- A TCO Certified default test image, as shown in figure 9.1.7, must be used for this measurement.

Equipment

Spectro-radiometer capable of presenting CIE u' and v' chromaticity coordinates with at least three decimals.

Test method

The spectral properties at the center of the measurement area must be measured with a spectroradiometer. The spectral data must then be processed, which is normally done directly in the instrument's microprocessor, to give chromaticity coordinates. In this case, the CIE coordinates u' and v' are needed for the test evaluation and are often presented directly by the spectro-radiometer used.

Test evaluation

CIE $u'v'$ chromaticity coordinates for D65.

u'	v'
0,1979	0,4683
u'	v'
0,1979	0,4683

If the spectro-radiometer used only can produce CIE 1931 x and y chromaticity coordinates, these can be transformed to u' and v' chromaticity coordinates by using the formulae in the CIE Publication 15.2 (reference 5.17). The relevant CIE material – conversion formulae and tabulated data for u'_{CCT} and v'_{CCT} – can also be found on tcocertified.com.

The resulting color difference calculation must be presented to 3 decimal places.

Overall uncertainty

$\leq \pm 0.003$ in u' and v' .

See 9.1.

5.4 Color gamut

Background

Accurate color rendering is important when realistic color images or color presentations are presented on the notebook display. Poor color rendering can lead to poor readability and misinterpretation.

Applicability

Notebooks.

References

5.15-5.18, 5.21, 5.23-27, 5.29-5.33.

5.4.1 Mandate

The minimum color triangle must have the following coordinates:

	Red		Green		Blue	
Coordinate	u'	v'	u'	v'	u'	v'
Requirement	≥ 0.375	≥ 0.503	≤ 0.160	≥ 0.548	≥ 0.135	≤ 0.305

Submit the following together with the application to TCO Development:

1. A copy of the test report(s), and a copy of the verification report(s) from a verifier approved by TCO Development.
2. The measured values must be reported in TCO Certified Portal.

5.4.2 Clarification

The u' and v' chromaticity coordinates of the primary colors red (R), green (G) and blue (B) of the screen must aim at values given in international IEC, EBU and ITU standards. The u' and v' chromaticity coordinates of the primary colors R, G and B form a triangle in the CIE 1976 uniform chromaticity scale diagram. The larger the area of the triangle, the wider the range of colors the screen is capable of presenting.

Preparations for testing

- All necessary preparations described in 9.1 and 9.3 must be done.
- A TCO Certified default test image, as shown in figure 9.1.7, must be used for this measurement.
- The measurement area must have each of the following RGB settings: (255, 0, 0) for red, (0, 255, 0) for green, (0, 0, 255) for blue.

Equipment

Spectro-radiometer with a capacity to present u' and v' coordinates to at least 3 decimal points.

Test method

The instrument must be directed orthogonally towards the different test square centers at the measurement distance described in 9.3.5. Measure the chromaticity coordinates at the center of the measurement area for each color setting specified above or alternatively, the larger measurement area image (80% of the active screen area) described in 9.1.7 may be used for these measurements. Change the color of the area for each measurement.

Test evaluation

The recorded chromaticity coordinates u' and v' for the red, green and blue squares must be reported.

The u' and v' must be presented to 3 decimal places.

Overall uncertainty

$\leq \pm 0.003$ in u' and v' for red and green.

$\leq \pm 0.007$ in u' and v' for blue.

See 9.1.

5.5 Color uniformity

Background

The human visual system is very sensitive to changes in color hue in white and gray areas. White and gray color hues also serve as reference colors on the screen that affect how all other colors are perceived. Patches of color variation on an active white or gray screen may reduce the contrast, be disturbing and affect readability, color rendering and color differentiation.

Definition

The color uniformity of a display is the capability to maintain the same color on any part of the screen.

Applicability

Notebook.

References

5.4, 5.14, 5.16-5.19, 5.20, 5.21.

5.5.1 Mandate

The maximum color deviation between measured active areas on the screen that are intended to maintain the same color must be $\Delta u'v' \leq 0.012$.

Submit the following together with the application to TCO Development:

1. A copy of the test report(s), and a copy of the verification report(s) from a verifier approved by TCO Development.
2. The measured value must be reported to TCO Certified Portal.

5.5.2 Clarification

Preparations for testing

- All necessary preparations described in 9.1 and 9.3 must be done.
- The entire active area of the screen must be white and the display color setting must be RGB 255, 255, 255.

Equipment

Spectroradiometer with a capacity to present u' and v' coordinates with at least 3 decimals.

Test method

The color uniformity must be measured orthogonally to the notebook screen plane at nine points. The four corner positions (1, 3, 7 and 9) are measured 1° from the edges of the

screen as shown in *luminance uniformity 1*. The four side positions (2, 4, 6 and 8) are measured on the middle of the side 1° from the edge. These measurement points have a 1/2° margin to the edges if the measurement area of the instrument is 1° (see figure *luminance uniformity 1*). Finally the center position (5) is measured.

The color uniformity must also be evaluated visually by the technician in order to find those areas where the color varies the most except from the nine default positions. If a significant difference within the 1° from the edge area is found these measuring points must also be measured and used to evaluate the color uniformity. The conditions for color measurement in the corner positions and the distribution of other measurement points are illustrated in figure *luminance uniformity 1*.

Test evaluation

$\Delta u'v'$ according to the CIE (1976) uniform chromaticity scale diagram must be calculated for each measured position using the formula

$$\Delta u'v' = \sqrt{(u'_A - u'_B)^2 + (v'_A - v'_B)^2}$$

where A and B are the two points found to have the largest color difference between them. The largest difference in $u'v'$ value must be reported.

The result must be presented to 3 decimal places.

The evaluation procedure is exemplified below:

- Make a table of color chromaticity values for each measured position

Measurement position no.	u'	v'
1	0.190	0.447
2	0.186	0.441
3	0.186	0.437
-	-	-
n-1	0.185	0.434
n	0.186	0.432
Largest difference	0.005 in this example	0.015 in this example

- The largest u' difference, $\Delta u'$, is 0.005 (between 0.190 and 0.185) at measurement positions 1 and n-1.
- The largest v' difference, $\Delta v'$, is 0.015 (between 0.447 and 0.432) at measurement positions 1 and n.
- Since $\Delta v'$ (= 0.015) is much larger than $\Delta u'$ (= 0.005), the $\Delta v'$ value must be used for the calculation of $\Delta u'v'$.

- The corresponding two pairs of u' and v' to be used for the calculation are thus the values found at position 1 and position n and thus become the values used for points A and B such that $u'_1 = u'_A = 0.190$ and $v'_1 = v'_A = 0.447$ for point A in this example and $u'_n = u'_B = 0.186$ and $v'_n = v'_B = 0.432$ for point B in this example

Hence $\Delta u'v' = \sqrt{0.000016 + 0.000225} = 0.01552$, which must be reported as 0.016.

Overall uncertainty

$\leq \pm 0.003$ in u' and v' .

See 9.1.

5.6 Color uniformity – angular dependence

Background

The human visual system is very sensitive to changes in color hue in white and grey areas. White and gray color hues also serve as reference colors on the screen that affect how all other colors are perceived. Angular-dependent color variations on an active white or grey screen could be disturbing and affect readability, color rendering and color differentiation.

Definition

The white color uniformity – angular dependence of a display is the capability of the display to maintain constant white color over the screen surface depending on the direction from which the screen is viewed.

Applicability

Notebooks.

References

5.4, 5.14, 5.16-5.21.

5.6.1 Mandate

In landscape mode, the $\Delta u'v'$ between areas on the left side and the right side of the screen when it is positioned at $+15^\circ$ and at -15° horizontally to the screen normal (rotated around the vertical axis through the center of the screen) must be ≤ 0.025 .

Submit the following together with the application to TCO Development:

1. A copy of the test report(s), and a copy of the verification report(s) from a verifier approved by TCO Development.
 2. The measured value must be reported to TCO Certified Portal.
-

5.6.2 Clarification

Preparations for testing

- All necessary preparations described in 9.1 and 9.3 must be done.
- The screen background must be RGB 102,102,102.
- Chromaticity coordinates u' and v' must be measured at three different positions on the screen as shown in figure *color uniformity - angular dependence 1*. Each measurement position must consist of white RGB 255, 255, 255 areas with a size that is 4% of the active screen size.
- The spectro-radiometer must be positioned and directed orthogonally to the screen center-point as described in 9.3.5.

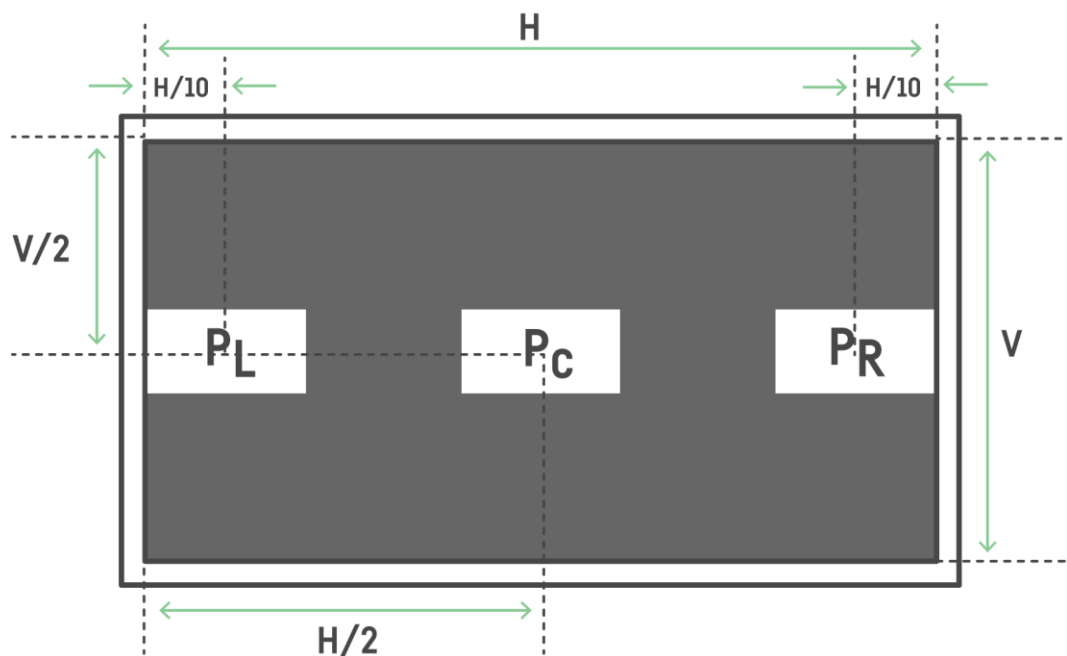
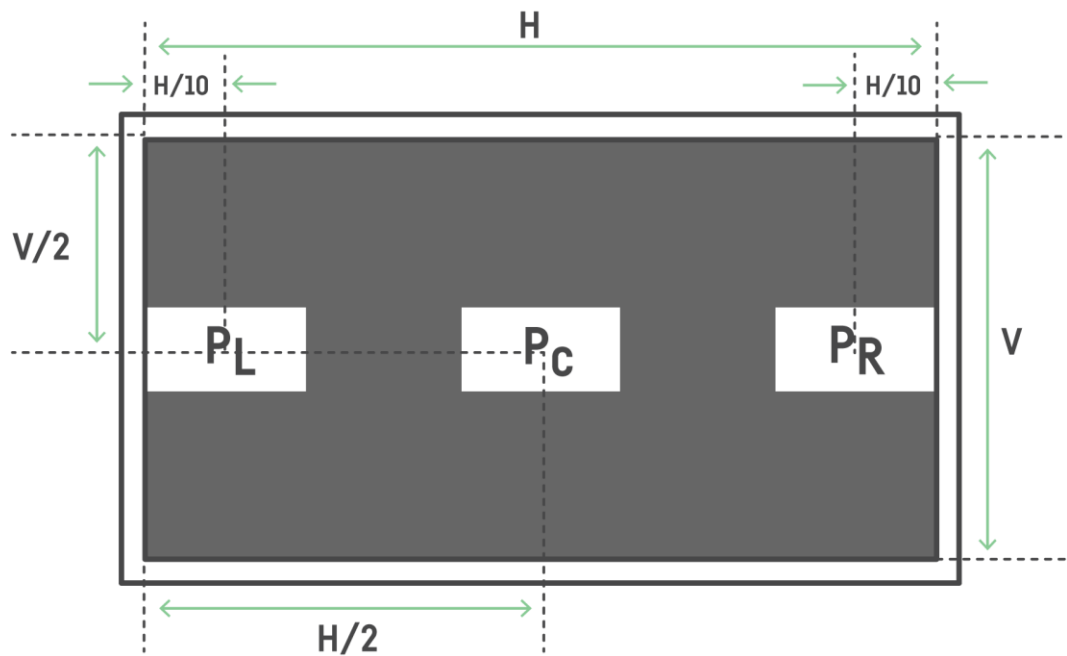


Figure *color uniformity - angular dependence 1*. Measurement positions for color uniformity-angular dependence.

Equipment

Spectro-radiometer with a capacity to present u' and v' coordinates with at least 3 decimals.

Test method

- The spectro-radiometer must always be directed towards a measurement point and rotated around a fixed vertical axis, (or horizontal axis for the tilt measurement) through the focal point of the front lens with a distance as described in 9.3.5.
- The spectro-radiometer must be turned towards positions P_L and P_R and focused. The color coordinates at positions P_L and P_R ($u'_{PL/0}$, $v'_{PL/0}$ and $u'_{PR/0}$, $v'_{PR/0}$ respectively) must be recorded.
- The screen must then be rotated $+15^\circ$ around a vertical axis through the screen centre-point and the chromaticity coordinates at positions P_L , P_R , ($u'_{PL/+15}$, $v'_{PL/+15}$ and $u'_{PR/+15}$, $v'_{PR/+15}$ respectively) must be recorded.
- The screen must finally be rotated -15° around a vertical axis through the screen centre-point and the chromaticity coordinates at positions P_L , P_R , ($u'_{PL/-15}$, $v'_{PL/-15}$ and $u'_{PR/-15}$, $v'_{PR/-15}$ respectively) must be recorded.
- Pivot screens must only be measured in the normal landscape mode.

Test evaluation

$\Delta u'v'$ according to the CIE (1976) uniform chromaticity scale diagram must be calculated for each measured position using the formula

$$\Delta u'v' = \sqrt{(u'_A - u'_B)^2 + (v'_A - v'_B)^2}$$

where A and B are the two points found to have the largest color difference between them.

The largest difference in $u'v'$ value must be reported.

The result must be presented to 3 decimal places.

The evaluation procedure is exemplified below:

- Make a table of chromaticity values for each measurement position and calculate $\Delta u'v'$ for $+15^\circ$ for and -15°

Measurement position no.	Example value u'	Example value v'
PL /+15	0.190	0.447
PR /+15	0.187	0.442
Difference at $+15^\circ$	0.003	0.005
$\Delta u'v'$ at $+15^\circ$	0.0059	
Measurement position no.	Example value u'	Example value v'
PL /-15	0.182	0.436
PR /-15	0.189	0.432
Difference at -15°	0.007	0.004

$\Delta u' v'$ at -15°	0.0081	
Largest difference $\Delta u' v'$	0.0081 in this example	

The largest calculated $\Delta u' v'$ difference is 0.0081 when the screen is rotated -15° . The test value to be reported is this value, reported to 3 decimal places, thus 0.008.

Overall uncertainty

$\leq \pm 10\%$ in luminance.

$\leq \pm 0.003$ units for u' and v' .

$\leq \pm 0.3^\circ$ in rotation angle.

See 9.1.

5.7 Color grayscale linearity

Background

A well-tuned color grayscale is the basis for good color rendering on the screen. This is measured via steps in a grayscale on the screen. To enable correct color interpretation, each grayscale step should have similar color hues. To avoid confusion for the user, only the luminance should vary.

Definition

Color grayscale linearity is the capability of the screen to maintain the same u',v' coordinates of a grayscale pattern at all grayscale levels. Only the luminance should change from one grayscale step to the next.

Applicability

Notebooks.

References

5.4, 5.14, 5.16-5.21.

5.7.1 Mandate

The $\Delta u'v' \leq$ the maximum allowed difference for each step according to table *color grayscale linearity 1*.

Table *color grayscale linearity 1*.

	Maximum $\Delta u'v'$ difference					
Greyscale	255	225	195	165	135	105
255	0					
225	0,045	0				
195	0,045	0,045	0			
165	0,050	0,050	0,050	0		
135	0,055	0,055	0,050	0,050	0	
105	0,055	0,055	0,055	0,055	0,050	0

Submit the following together with the application to TCO Development:

1. A copy of the test report(s), and a copy of the verification report(s) from a verifier approved by TCO Development.
 2. The largest $\Delta u'v'$ measurement must be reported in TCO Certified Portal.
-

5.7.2 Clarification

Preparations for testing

- All necessary preparations described in 9.1 and 9.3 must be done.
- A TCO Certified default test image, as shown in figure 9.1.7, must be used for this measurement.
- The measurement area must have a size that is 4% of the active screen size and have the following RGB settings: R=G=B= 255, 225, 195, 165, 135, 105, 75, 45.

Equipment

Spectroradiometer with a capacity to present u' and v' coordinates with at least 3 decimals.

Test method

The instrument must be directed orthogonally towards the different measurement areas centers at the measurement distance described in 9.2.5. Measure the chromaticity coordinates at the center of the measuring area for each grayscale step specified above. Change the grayscale of the area for each measurement.

Test evaluation

The evaluation procedure is exemplified below:

- A spreadsheet is available on tcocertified.com, which will calculate the $\Delta u'v'$ differences between all the grayscale levels according to the equation:

$$\Delta u'v' = \sqrt{(u'_A - u'_B)^2 + (v'_A - v'_B)^2}$$

- Fill in the chromaticity values of u' and v' for each measured grayscale step into the corresponding cells of the spreadsheet.
- The table *color grayscale linearity 1* contains colored cells indicating difference requirements. The principle is that the darker the grayscale the more difficult it is to see a color difference.
- Examples on how to use the table: By using the column 255 (grayscale 255) and go down to line 165 (grayscale 165) you find that the maximum allowed color difference $\Delta u'v'$ is 0.050 (orange cell). For the grayscales 225 and 105 the maximum allowed difference is 0.055 (blue cell).

Overall uncertainty

$\leq \pm 10\%$ in luminance.

$\leq \pm 0.003$ units for u' and v' .

See 9.1.

5.8 Luminance level

Background

Poor screen luminance can lead to low contrast, poor readability and color discrimination, which may cause misinterpretations and eye strain. Therefore, it is important that the luminance levels can be set both high and low enough, with respect to the ambient lighting.

Definition

Luminance being emitted from a particular area is a measure of the luminous intensity per unit area of light travelling in a given direction and falls within a given solid angle.

The unit of luminance is candela per square meter (cd/m^2).

Applicability

Notebooks.

References

5.3- 5.8.

5.8.1 Mandate

The maximum luminance must be $\geq 150 \text{ cd/m}^2$.

Submit the following together with the application to TCO Development:

1. A copy of the test report(s), and a copy of the verification report(s) from a verifier approved by TCO Development.
2. The maximum luminance must be reported to TCO Certified Portal

5.8.2 Clarification

Preparations for testing

- All necessary preparations described in 9.1 and 9.3 must be done.
- The product must be unplugged from mains before testing.
- The TCO Certified default test image with an 18-step grayscale as shown in Figure *Luminance level 1* must be used for luminance level measurement.

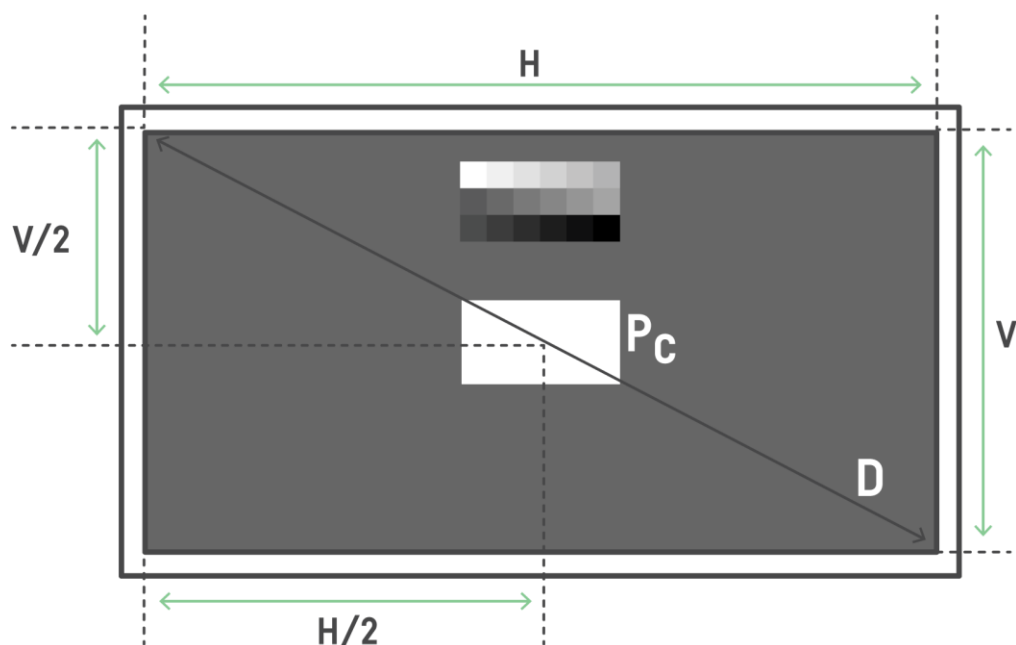
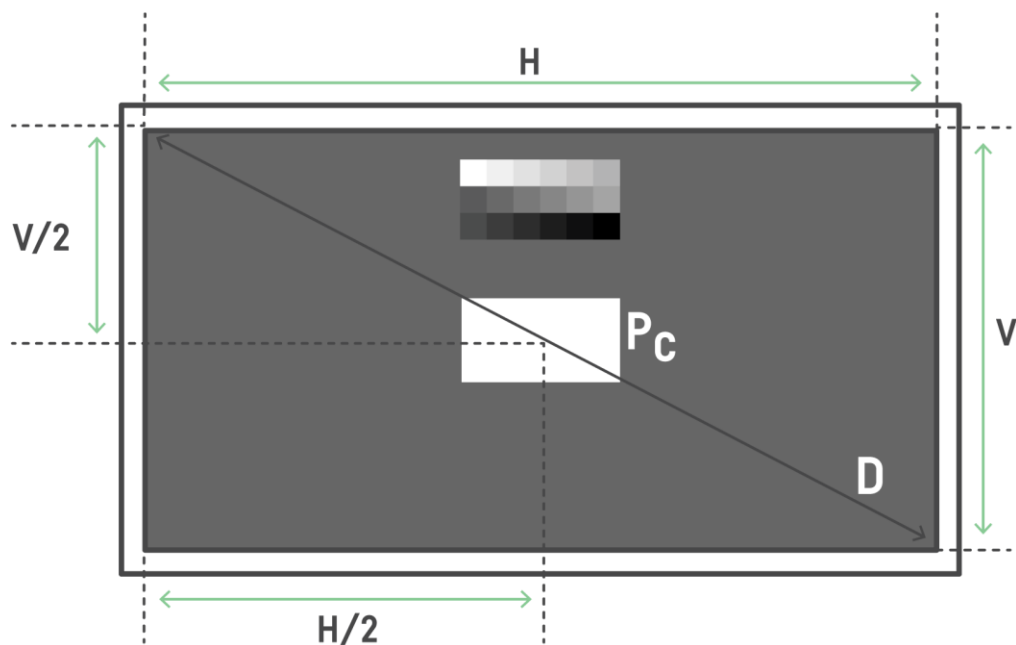


Figure *Luminance level 1*. The TCO Certified default test image with the 18-step grayscale inserted.

- The measurement position P_C must be at the center of the measurement area without line borders, having an RGB setting of 255, 255, 255, and positioned at the center of the screen. The background must be RGB 102,102,102.

The following evaluation must be carried out orthogonally to the screen surface:

- To achieve the maximum luminance proceed as follows:
Use the TCO Certified default test image with an 18-step grey scale pattern presented on the screen. From the default setting, adjust the controls for the display to achieve as high luminance as possible with an acceptable image quality. The image quality is considered acceptable when at least 15 of the 18 grayscale steps are visible. At this maximum luminance, test that the display has a luminance $\geq 150 \text{ cd/m}^2$.
- When this test is completed the display must be adjusted back to the test luminance setting as described under 9.1.7 for all remaining Visual Ergonomic tests. Allow the display to stabilize before other test measurements are made.

Equipment

Luminance meter or spectroradiometer.

Test method

The luminance at the center of the white test area must be measured with the luminance meter directed orthogonally to the test area as described in 9.3.5. For the battery mode measurement, the battery must be fully charged. Disconnect the power supply and wait about 5 minutes to have the screen stabilized before the measurement of the luminance is performed. Re-connect the power supply after the Battery mode test is completed.

Test evaluation

The measured luminance is the required value. The luminance must be reported with no decimal places.

The measured Luminance, Contrast and Brightness settings must be noted in the test report. The preset CCT in default setting must also be noted.

Overall uncertainty

$\leq \pm 10 \%$ in luminance.

See 9.1.

5.9 Luminance uniformity

Background

Poor luminance uniformity can locally affect the contrast and consequently the readability of information on the display. The areas of deviating luminance can have different sizes and cause varying contour sharpness.

Definition

Luminance uniformity is the capacity of the notebook display to maintain the same luminance level over the whole active screen area. The luminance uniformity is defined as the ratio of maximum to minimum luminance within the fully active screen area.

Applicability

Notebooks.

References

5.3-5.7, 5.9-5.12.

5.9.1 Mandate

Luminance variation across the active screen, $L_{\max} : L_{\min}$ must be ≤ 1.60 .

Submit the following together with the application to TCO Development:

1. A copy of the test report(s), and a copy of the verification report(s) from a verifier approved by TCO Development.
2. The luminance variation must be reported to TCO Certified Portal

5.9.2 Clarification

Preparations for testing

- All necessary preparations described in 9.1 and 9.3 must be done.
- The entire active area of the screen must be white and the display color setting must be RGB 255, 255, 255.

Equipment

Luminance meter or spectroradiometer.

Test method

The luminance must be measured orthogonally to the notebook screen plane at nine points. The four corner positions (1, 3, 7 and 9) are measured 1° from the edges of the screen as shown in figure *luminance uniformity 1*. The four side positions (2, 4, 6 and 8) are measured on the middle of the side 1° from the edge. Finally the center position (5) is measured. This

means that all measurement points have $1/2^\circ$ marginal to the edges if the measurement area of the instrument is 1° .

The luminance uniformity must also be evaluated visually by the technician in order to find any dark or bright areas except from the 9 default positions. If a significantly bright or dark area is found these measuring points must also be measured and used to evaluate the luminance uniformity.

The conditions for luminance measurement in the corner positions and the distribution of other measurement points are illustrated in figure *luminance uniformity 1*.

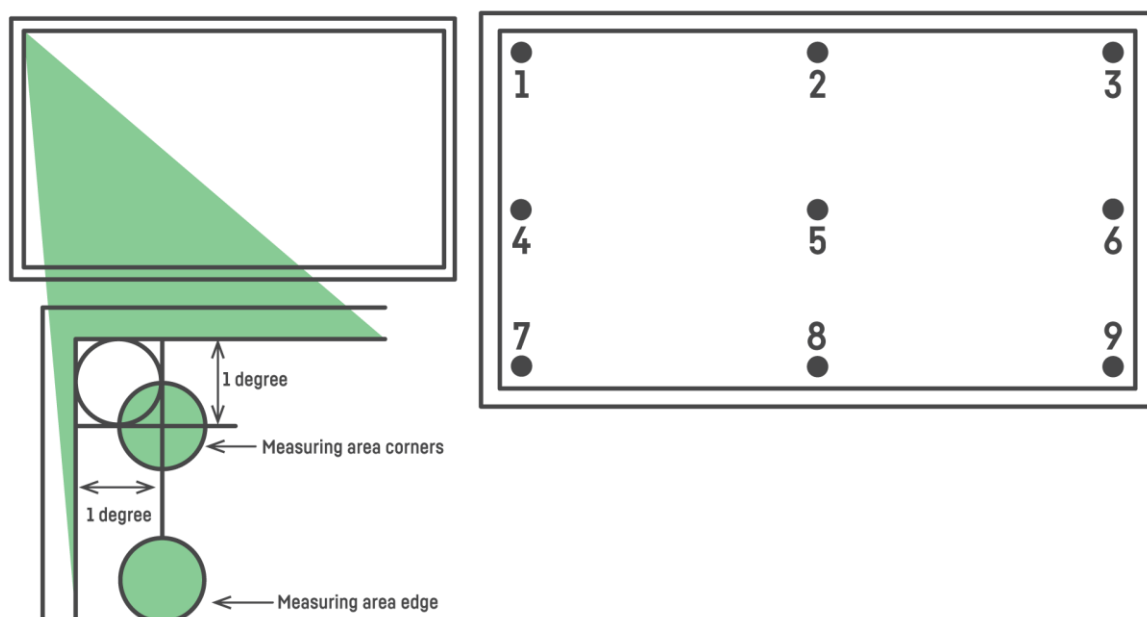
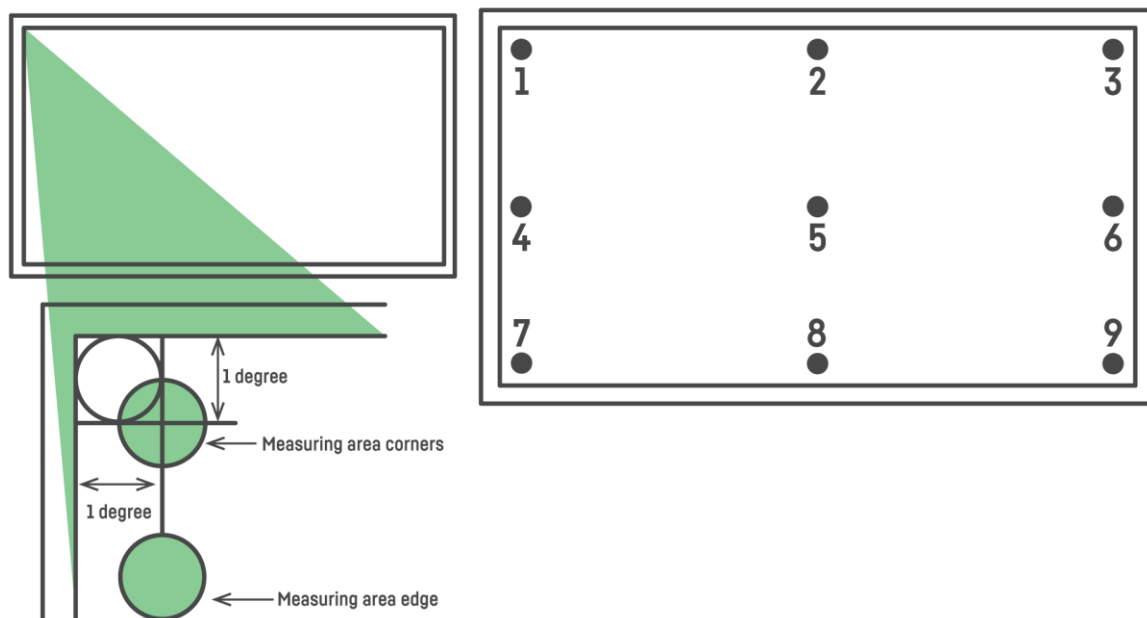


Figure *luminance uniformity 1*. Measurement positions for the measurement of luminance and color uniformity.

Test evaluation

The luminance uniformity must be reported as the ratio between the highest and the lowest measured luminance values.

The result must be presented to 2 decimal places.

Overall uncertainty

$\leq \pm 10 \%$ in luminance.

$\leq \pm 0.1$ unit in luminance uniformity.

See 9.1.

5.10 Luminance uniformity - angular-dependence

Background

The luminance of a display may be angular-dependent which means that screen luminance decreases when the display is viewed slightly from the side, either horizontally or vertically. This can have a negative effect on contrast and can affect the readability of the display.

Definition

Luminance uniformity – angular dependence, is the capacity of a display to maintain a certain luminance level irrespective of the viewing direction. The angular-dependent luminance uniformity is defined as the ratio of maximum luminance to minimum luminance in the specified measurement areas.

Applicability

Notebooks.

References

5.3, 5.7, 5.9-5.12.

5.10.1 Mandate

In landscape mode, when the screen is rotated around the vertical axis through the center of the screen the mean value of the L_{\max} to L_{\min} ratios at $\pm 15^\circ$ must be ≤ 3.00 .

Submit the following together with the application to TCO Development:

A copy of the test report(s), and a copy of the verification report(s) from a verifier approved by TCO Development.

5.10.2 Clarification

Preparations for testing

- All necessary preparations described in 9.1 and 9.3 must be done.
- Luminance values must be measured at five different positions on the screen as shown in figure *luminance uniformity - angular-dependence* 1. Each measurement position must consist of white RGB 255, 255, 255 measurement areas (4% of the active screen size) without line borders.
- The background must be RGB 102,102,102.
- The luminance meter must be positioned and directed orthogonally to the screen center-point as described in 9.3.5

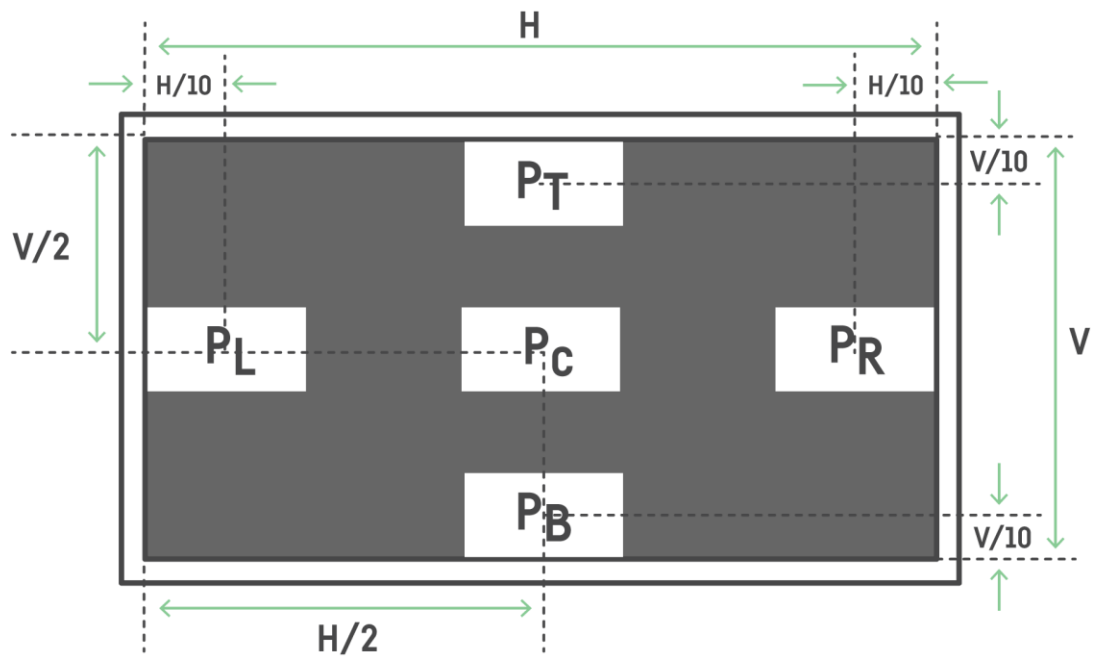
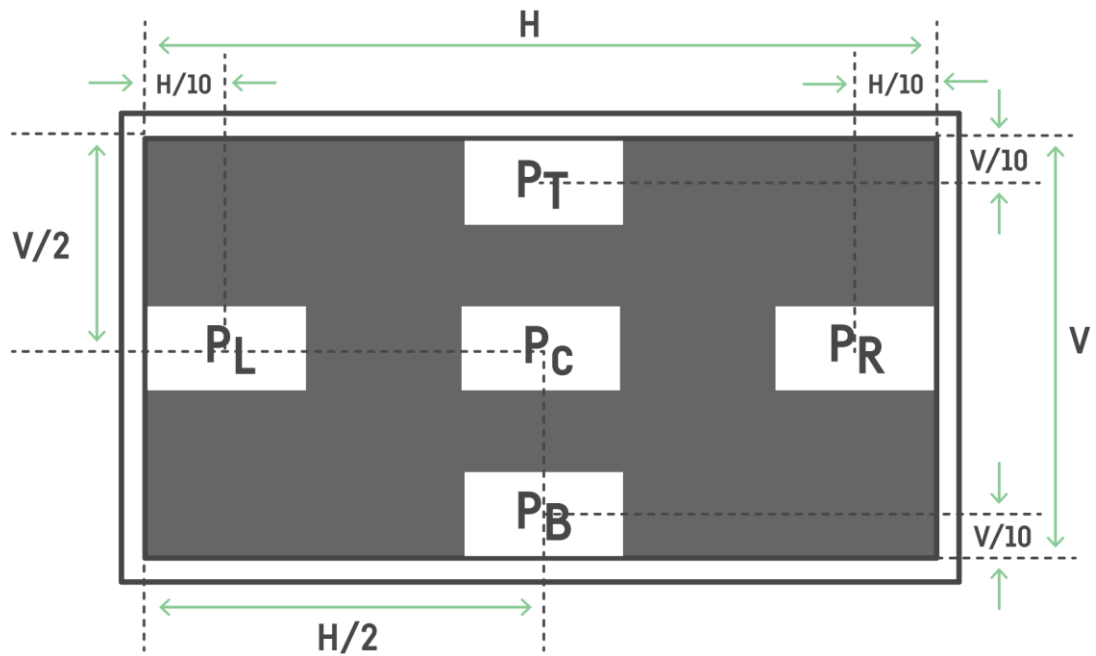


Figure: *luminance uniformity - angular-dependence 1*. Measurement positions for luminance uniformity - angular dependence.

Equipment

Luminance meter.

Test method

1. The luminance meter must always be directed towards a measurement point and rotated around a fixed vertical axis (or horizontal axis for the tilt measurements) through the focal point of its front lens at the distance described in 9.2.5.
2. In landscape mode the display must be rotated +15 degrees around a vertical axis through the display center-point and the luminance at positions P_L and P_R ($L_{PL/+15/0}$ and $L_{PR/+15/0}$ respectively) must be recorded. See figure *luminance uniformity - angular-dependence 2*
3. In landscape mode the display must then be rotated -15 degrees around the vertical axis through the screen center-point and the luminance at positions P_L and P_R ($L_{PL/-15/0}$ and $L_{PR/-15/0}$ respectively) must be recorded. See figure *luminance uniformity - angular-dependence 2*.
4. In landscape mode the display must then be tilted +15 degrees backwards around a horizontal axis through the display center-point and the luminance at positions P_T and P_B ($L_{PT/0/+15}$ and $L_{PB/0/+15}$ respectively) must be measured. This is not mandated but the result must be recorded for reference reading in the test report. See figure *luminance uniformity - angular-dependence 3*.
5. In landscape mode the display must then be tilted -15 degrees around a horizontal axis through the display center-point and the luminance at positions P_T and P_B ($L_{PT/0/-15}$ and $L_{PB/0/-15}$ respectively) must be measured. This is not mandated but the result must be recorded for reference reading in the test report. See figure *luminance uniformity - angular-dependence 3*.
6. The measurements to be carried out are summarised in table *luminance uniformity - angular-dependence 4*. The step numbers in the step column are the test method paragraphs.

Table *luminance uniformity - angular-dependence 4*.

Steps	Landscape mode	Screen rotation	Screen tilt	Measuring points			
				P_L	P_R	P_T	P_B
Step 2	Horizontal direction (turned around vertical axis)	+15°	0°	X	X		
Step 3	Horizontal direction (turned around vertical axis)	-15°	0°	X	X		
Step 4	Backwards tilt = (turned around the horizontal axis)	0°	+15°			X	X
Step 5	Forwards tilt = (turned around the horizontal axis)	0°	-15°			X	X

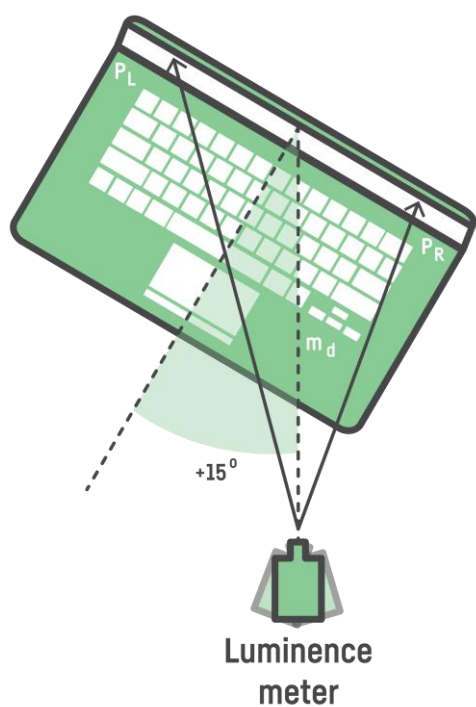
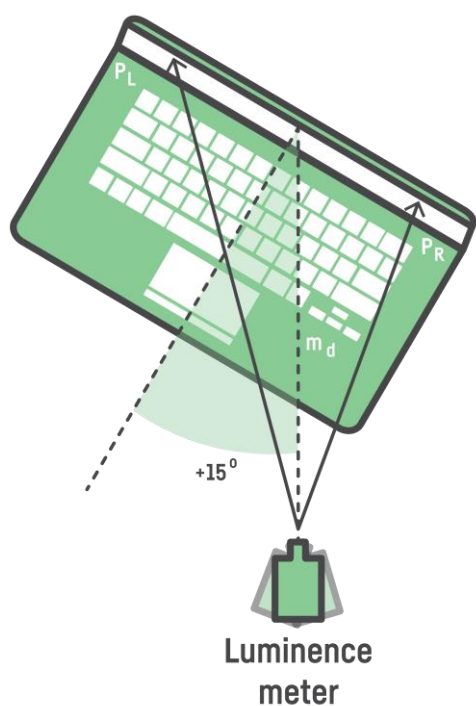


Figure *luminance uniformity - angular-dependence 2*. Top view of test set-up when the display is rotated ± 15 degrees. The + rotation is defined clockwise.

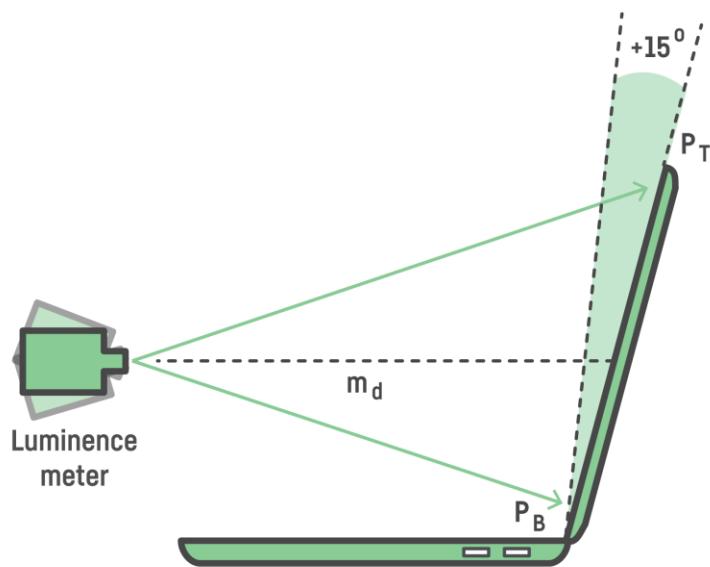
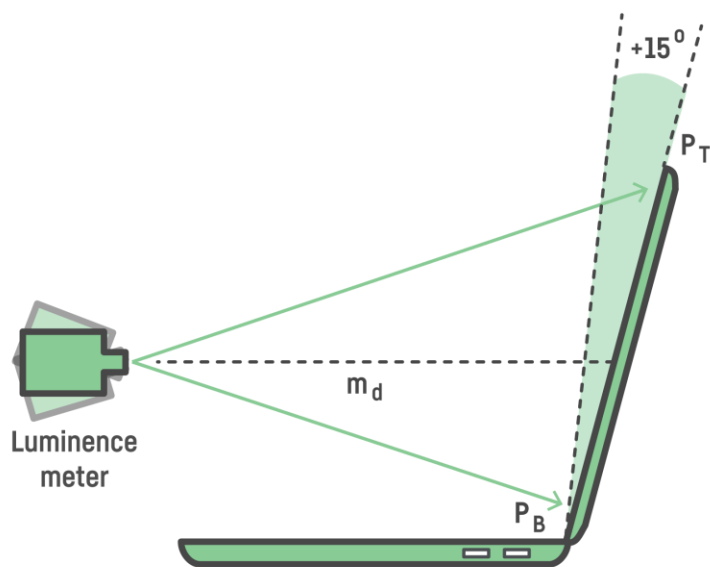


Figure *luminance uniformity - angular-dependence 3*. Side view of the test set-up when the display is tilted +15° backwards.

Test evaluation

The luminance uniformity for angular dependence must be calculated as follows:

- In landscape mode, for the horizontal direction, (turned around the vertical axis) measurement presented in table *luminance uniformity - angular-dependence 4* (test step 2 and 3). A ratio between the two measured luminances must be calculated. This ratio, or its inverse if it has a higher value, must be reported as the requested

L_{\max} to L_{\min} luminance uniformity in mandate 1. The requirement is on the mean value of the two ratios $+15^\circ$ and -15° . The result must be presented to 2 decimal places.

Tilt test results are required to be given in the report:

In landscape mode, for the vertical direction (turned around the horizontal axis). Tilt backwards and tilt forwards $\pm 15^\circ$ (test steps 4 and 5 above). A ratio between the two measured luminances must be calculated. Both the $+15^\circ$ and -15° ratios must be in the test report as the requested L_{\max} to L_{\min} luminance uniformity and be presented to 2 decimal points.

Overall uncertainty

$\leq \pm 10\%$ in luminance.

$\leq \pm 0.3^\circ$ in rotation angle.

$\leq \pm 0.1$ unit in luminance uniformity.

See 9.1

5.11 Luminance contrast – characters

Background

The degree of contrast is important for readability and for distinguishing one character from another.

Definition

Luminance contrast – characters is the capacity of the display to maintain a high luminance difference between a bright background and dark characters or parts of characters over the whole active area.

Luminance contrast – characters is expressed as the ratio of the L_{\max} to L_{\min} difference over the sum of L_{\max} and L_{\min} , in accordance with Michaelson's formula.

Applicability

Notebooks.

References

5.4, 5.7, 5.9, 5.10, 5.11, 5.14, 5.22.

5.11.1 Mandate

The luminance contrast must be ≥ 0.70 measured orthogonally to the screen.

Submit the following together with the application to TCO Development:

1. A copy of the test report(s), and a copy of the verification report(s) from a verifier approved by TCO Development.
2. The luminance contrast must be reported in TCO Certified Portal.

5.11.2 Clarification

Preparations for testing

- All necessary preparations described in 9.1 and 9.3 must be done.
- A micro-photometer for luminance measurement must be aligned orthogonally to the display surface.
- The test images must be presented in a pixel matched way. One program that does this up to 8-bit color is Microsoft Paint.

Equipment

A micro-luminance meter such as an array photodetector capable of measuring luminance on structures ≤ 0.02 mm. Measurement requirements are given in clause 9.3.2.

Test method

This measurement is a modified version of the measurements in IDMS 7.2 and IDMS 7.8. By visual evaluation of the standard test measurement position the technician must search for and locate visual stripes, or patches, that clearly influence the contrast of characters or even parts of characters. Once the patches are visually identified as having significantly lower contrast they must be geometrically referenced from the upper left corner of the active image and the position must be reported in the test report. If no such position is found, the default test position is the center of the screen. If one position is found that does not fulfil the mandate, there is no need to make further measurements.

With an array or scanning light measuring device, obtain the luminance profile of the vertical black-pixel line and the corresponding white region. Obtain the net signal S as a function of distance with any background subtracted (this is the background inherent in the detector if a nonzero signal exists for no light input). A correction for veiling glare must be made. See the figure below for an illustration of the pixel configuration and data. 12 consecutive pixel rows on the display must be used for integration in vertical direction to get a one-dimensional intensity signal.

Here, the 1-1-1-1 patterns must be used, i.e. the 6-groups with the highest resolution. Inside each group, the pattern with the worst measured performance must be chosen. Perform a running window average (moving box-car filter) of the luminance profile where the averaging window width is as close as possible to the pixel pitch as rendered by the light measuring device. There should be at least 10 or more detector pixels per display pixel. For example, if an array detector is used and with the magnification of the imaging lens there are 53.4 array pixels which cover the display pixel pitch, then the running average window width is 53 array pixels wide. From the resulting modulation curve determine (1) the net intensity level of the vertical black line

$S_K = S_d - S_g$, where S_d is the minimum intensity level (dim) of the black line generated by the display, S_g is the ground level, and (2) the net intensity level of the white line $S_W = S_h - S_g$, where S_h is the maximum intensity level (high) of the white line generated by the display. Compute the resolution contrast ratio as, $C = (S_W - S_K) / (S_W + S_K)$.

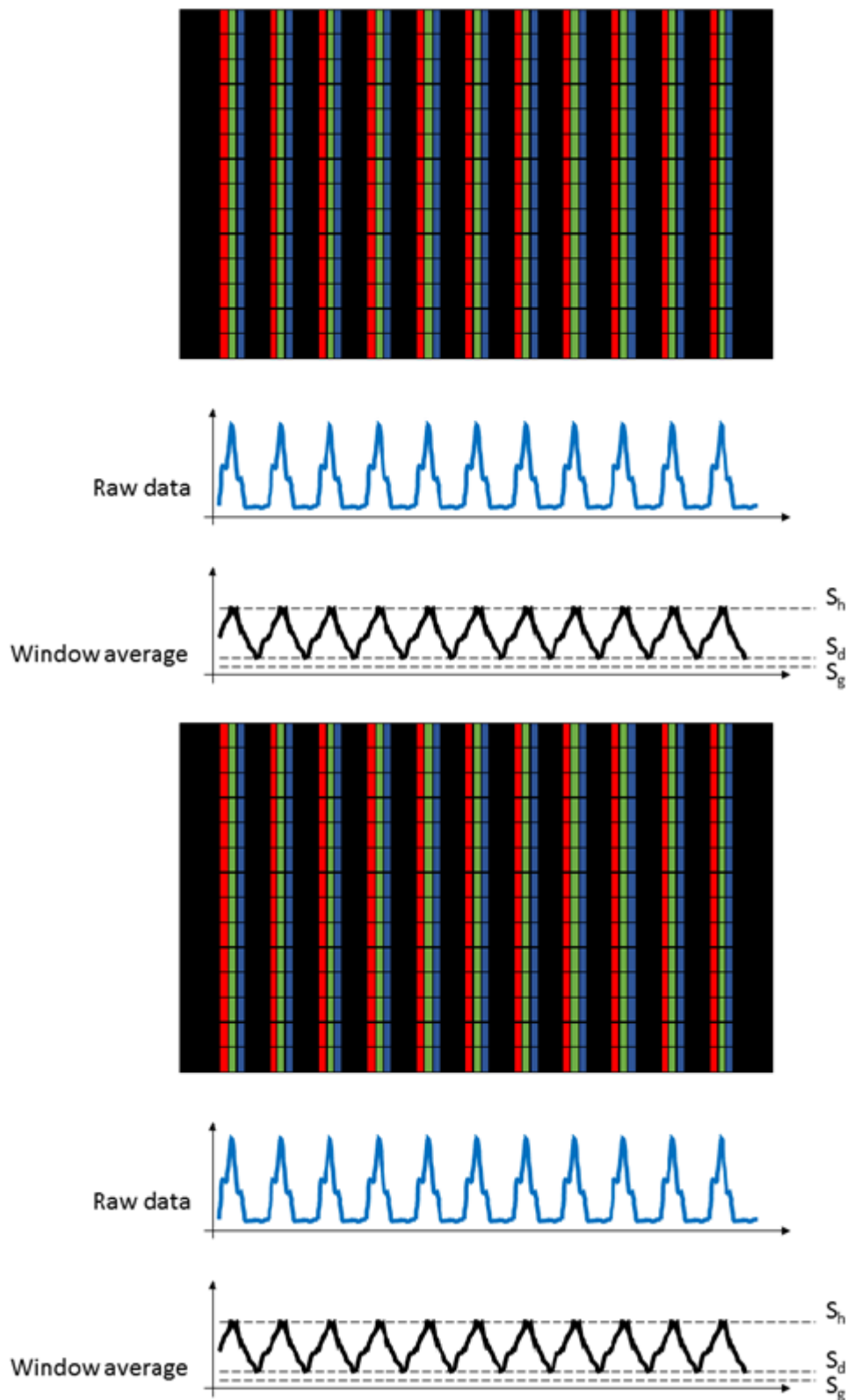


Figure *Luminance contrast - characters 1*: Measurement principle (from IDMS 7.2).

In summary:

$$S_K = S_d - S_g \quad (1)$$

$$S_W = S_h - S_g \quad (2)$$

$$C = (S_W - S_K) / (S_W + S_K)$$

Then perform the same operation but in vertical mode for the other set of grille patterns.
Record the contrast values for both directions.
Test picture: "WGrille pattern" with the same resolution as the display.

Test evaluation

C must be ≥ 0.70 .
The lowest luminance contrast found must be reported.
The result must be presented to 2 decimal places.

Overall uncertainty

$\leq \pm 0.05$ in contrast.
The misalignment between the screen surface normal and the optical axis of the luminance meter must be $\leq 0.3^\circ$.
See 9.1.

5.12 Luminance contrast - angular dependence

Background

For displays, the luminance and consequently the contrast of the display may be angular-dependent. The luminance variations can influence both the bright white and the dark areas of the screen, causing a change in contrast. This can have a negative effect on the readability of the display.

Definition

Luminance contrast – angular dependence, is the capability of the Notebook display to maintain the same contrast regardless of the direction from which the screen is viewed. Luminance contrast – angular dependence, is expressed as the ratio of the L_{\max} to L_{\min} difference over the sum of L_{\max} and L_{\min} , in accordance with Michaelson's formula. It is measured at two different angles.

Applicability

Notebook.

References

5.4, 5.9, 5.12-5.15.

5.12.1 Mandate

In landscape mode, the luminance contrast-angular dependence must be ≥ 0.80 at $\pm 15^\circ$ horizontally from the viewing direction (rotated around the vertical axis through the center of the screen).

Submit the following together with the application to TCO Development:

1. A copy of the test report(s), and a copy of the verification report(s) from a verifier approved by TCO Development.
2. The luminance contrast-angular dependence must be reported in TCO Certified Portal.

5.12.2 Clarification

Preparations for testing

- All necessary preparations described in 9.1 and 9.3 must be done.
- A TCO Certified default test image, as shown in figure 9.1.7, must be used for this measurement.
- The measurement area must have each of the following RGB settings: (RGB 255, 255, 255) and (RGB 0, 0, 0).

Equipment

Luminance meter or spectroradiometer.

Test method

- The luminance meter must be positioned and directed orthogonally to the screen center-point as described in 9.3.5.
- The notebook computer display must be rotated around a vertical axis through the screen front center, changing the azimuth angle to + 15°. The luminance of the white measurement area L_{W+15} and the luminance when the measurement area is black L_{K+15} at the center must be recorded.
- Finally the azimuth angle of the screen must be changed to -15° and the new measurements $L_{W/-15}$ and $L_{K/-15}$ taken.

Test evaluation

The luminance contrast values C_{+15} and C_{-15} must be calculated using the formula

$$C = \frac{L_W - L_K}{L_W + L_K}$$

Of C_{+15} and C_{-15} , only the lowest value must be reported as the luminance contrast.

Overall uncertainty

$\leq \pm 10\%$ in luminance.

$\leq \pm 0.05$ in contrast.

See 9.1.

5.13 Keyboard gloss

Background

Keyboard gloss influences visual comfort and readability by drawing attention away from the visual task at hand. The higher the gloss value, the more likely it is that the surface will create irritating specular reflections (mirror-like reflections) from ambient lighting. If the gloss value is high enough, a problem of reflection images may occur.

Definition

Gloss is a measure of how a light beam, physically described as luminous flux, is scattered at the surface when incident against that surface. Gloss is a function of the directional reflectance properties of a surface.

Applicability

Notebooks.

References

5.50-5.52.

5.13.1 Mandate

The gloss of the keyboard (keys) must have a gloss value $G(60^\circ) \leq 30$ gloss units.

Submit the following together with the application to TCO Development:

A copy of the verification report(s) from a verifier approved by TCO Development.

5.13.2 Clarification

Preparations for testing

- No special preparation of the notebook computer is needed.
- The notebook keyboard must be clean.
- A gloss measurement instrument needs an absolutely flat surface to function properly.
- If the keyboard of the notebook computer is curved, a measurement could be made elsewhere on the housing, provided that the measured surface microstructure, texture and colour are identical.
- If no absolutely flat test surface can be found on the keyboard surface, then the manufacturer must also supply a flat piece of material with optical properties fully equivalent to the keyboard material.

Equipment

A gloss meter in accordance with ISO 2813, ASTM D 523 or DIN 67 530 and a calibrated reference standard.

The measurement of gloss must be made using an instrument with an incident light beam angle of 60° to the normal of the measured surface.

Test method

Measurement of gloss must be made at several locations on the notebook keyboard bezel which is in the line of sight of the user. Measurements must also be made on the keyboard keys. Logos, brand names, type marks, control buttons, cameras and other small markings are excluded from the measurements and the requirements.

Test evaluation

A gloss result must be presented in gloss units with no decimal places.

The highest recorded gloss value must be reported.

Overall uncertainty

$\leq \pm 2$ gloss units.

6 Product lifetime extension

IT products and the circular economy

The concept of a circular economy is one that moves away from the linear “take, make and dispose” approach to products, to an economy that is more regenerative, and decouples economic activity from the consumption of finite resources. For products, a move to a more circular approach means designing out waste from the product ecosystem, and keeping products and materials in their intended use longer.

Today, too many IT products are discarded prematurely because of components or performance aspects that could have been upgraded or repaired. There is also a growing market for second hand use of IT products, which also allows computers and other electronics to stay in use longer.

The best way to begin taking a more circular approach to the production and consumption of IT products, is extending their usable life. Product reuse is also more resource efficient than remanufacturing and recycling. For the IT industry, this means designing products that are durable, built to last, upgradeable and repairable, making them more attractive for reuse or secondary markets.

TCO Certified – extending product life, upgradability, durability

We believe that a more circular approach to IT products is critical in the drive toward an environmentally and socially responsible life cycle. Therefore, in TCO Certified, generation 9, we have included criteria that enable and promote product lifetime extension.

6.1 Product warranty

Background

By extending product lifetime, natural resources are used more efficiently and the pollution to air, water and soil is reduced. A precondition for an extended product lifetime is that the product is of high quality. A product warranty provides the brand owner with an economic incentive to design a durable product that lasts longer.

Definitions

Brand owner: The company or organization owning or controlling the brand name.

Brand name: The name or sign, including but not limited to a trademark or company name, used to identify, amongst users and customers, the manufacturer or seller of a product.

Product warranty: Is an agreement where the brand owner offers to repair or replace broken products at no charge.

Applicability

All product categories.

6.1.1 Mandate

The brand owner must:

- Provide a product warranty for at least one year,

AND

- Provide information about the minimum product warranty period for the product

covering all markets where the product is sold.

Submit the following to an approved verifier:

- A completed and signed brand owner product form (chapter 11.4).

Submit the following together with the application to TCO Development:

- A copy of the verification report(s) from a verifier approved by TCO Development.

6.1.2 Clarification

Clarification of sustainability performance indicator(s)

One or more “sustainability performance indicators” (chapter 1.3) are collected for this criterion. There is no mandatory level for these indicators but they must be verified and reported according to the description below.

Warranty period (Class A-G)

The minimum number of years the whole product is covered by warranty

- **Class A** - Product warranty for at least 7 years, covering all markets where the product is sold
- **Class B** - Product warranty for at least 6 years, covering all markets where the product is sold
- **Class C** - Product warranty for at least 5 years, covering all markets where the product is sold
- **Class D** - Product warranty for at least 4 years, covering all markets where the product is sold
- **Class E** - Product warranty for at least 3 years, covering all markets where the product is sold
- **Class F** - Product warranty for at least 2 years, covering all markets where the product is sold
- **Class G** - Product warranty for at least 1 years, covering all markets where the product is sold

Verification: Documentation proving the product warranty period, covering all markets where the product is sold. If product components have different warranty periods, the worst case scenario (least number of years) must be reported.

The following SPI(s) is not required for compliance with TCO Certified. If no information is provided the product will receive the lowest classification by default.

Extended warranty availability (Class A-G)

The maximum number of years the product warranty can be extended to covering the whole product.

- **Class A** - Extended warranty for the product is available for 7 years or more on all markets where the product is sold
- **Class B** - Extended warranty for the product is available for at least 6 years on all markets where the product is sold
- **Class C** - Extended warranty for the product is available for at least 5 years on all markets where the product is sold
- **Class D** - Extended warranty for the product is available for at least 4 years on all markets where the product is sold
- **Class E** - Extended warranty for the product is available for at least 3 years on all markets where the product is sold
- **Class F** - Extended warranty for the product is available for at least 2 years on all markets where the product is sold
- **Class G** - No information provided

Verification: Documentation proving the maximum availability of an extended warranty for the product for all markets where the product is sold. If product components have different warranty periods, the worst case scenario (least number of years) must be reported.

Public repair policy (A-C)

- **Class A**
 - Product repair is favored before product replacement.
 - A repair policy is publicly available.
- **Class B**
 - No policy on product repair vs. replacement
- **Class C**
 - No information provided

Verification: A link to a Public policy proving the type of repair policy.

6.2 Replaceable components

Background

Extending the lifetime of IT products is the most effective way to reduce their environmental impact. Components that often break or become outdated may limit the total lifespan of the product and must be replaceable. By making these critical replaceable components available and providing the user with clear instructions on how to exchange them, IT-products can live longer.

Definitions

CPU: Central processing unit.

GPU: Graphics processing unit.

RAM: Random access memory.

Storage: Any computing hardware that is used for storing, porting, and extracting data files and objects, including temporary and permanent storage of information (SSD, HDD, RAM).

Display assembly: Main display panel.

All batteries: Defined as all batteries with one or more cells that are installed in the product.

System board: Also referred to as the motherboard.

Keyboard: Built-in keyboard.

External/Internal PSU: The power supply unit used to convert AC to low voltage DC power for the internal components of the product.

Critical, replaceable components: Components that are crucial for the functionality and have a high risk of failing during normal use. Components that are defined as critical, replaceable components (per product category) are listed in the clarifications section of this criterion.

Applicability

All product categories.

References

6.1, 6.2.

6.2.1 Mandate

1. The brand owner must provide a service manual describing how to replace at least all critical replaceable components. The service manual must be available for anyone to read, free of charge in case the critical replaceable components are available for anyone to purchase or to the service network.
2. The brand owner must guarantee that, during the validity of the certificate, all critical replaceable components for the product type; that are listed in the clarifications of this criterion;
 - are available for anyone to purchase
 - or
 - may be replaced by a service network for repair and maintenance of the certified product on all markets where it is sold.

Submit the following to an approved verifier:

- A completed and signed brand owner form (chapter 11.4)
- A link to the service manual on the brand owner website or a pdf of the material that will be published there during the validity of the certificate

Submit the following together with the application to TCO Development:

- A copy of the verification report(s) from a verifier approved by TCO Development.
-

6.2.2 Clarification

Replaceable parts management

- The brand owner must provide a service manual including step-by-step instructions and component descriptions for the disassembly and assembly.
 - External PSU, charger, and AC Adapters are exempted from the disassembly instructions.
 - If instructions on how to replace all critical replaceable components (listed below) are included in the user manual, no additional service manual is needed to comply with the mandate 6.2.1.
- A critical, replaceable component must be possible to replace with an equivalent component. However, the replacement component does not have to be identical to the original component.
- Instructions on how to replace the critical components must be available online during the validity of the certificate.
- Step-by-step instructions on how to replace soldered components does not need to be listed in the service manual (mandate 6.2.1)
- For data center products (Servers, Storage products, Network equipment), if one or more critical replaceable component(s) are part of a controller canister or system

board, the controller canister or system board must be treated as the critical component.

- Headband cushions which are molded do not need to be replaceable. Headband cushions designed to be snapped/mounted (for eg, with adhesive) shall be replaceable.

Critical replaceable components:

The critical replaceable components listed below must only be made available if they are included in the certified product.

Displays Connectivity cables Power cables External PSU <i>For SPI evaluation only:</i> System board/motherboard Display panel assembly	Tablets Battery Display Panel/display assembly External/internal PSU
All-in-one PCs CPU External/internal PSU Storage (SSD, HDD, ODD) System memory (RAM) System board/motherboard	Smartphones Battery Display Panel/display assembly Charger
Notebooks Battery Display Panel/display assembly Storage (SSD, HDD) System memory (RAM) External/internal PSU Keyboard System board/motherboard	Headsets Battery External/internal PSU Earloop Neckband Ear tips Ear cushions Microphone shield Headband
Desktops CPU GPU (PCIe) External/internal PSU Storage (SSD, HDD, ODD) System memory (RAM) System board/motherboard	Projectors The light source (except lasers) Filters External PSU

Servers System boards(s) Storage (i.e. SSD, HDD) CPU RAM Network device PSU Fan module(s) Connectivity cables Rack rails Cable management arms	Storage products System board(s) Storage (i.e. SSD, HDD) Storage controller (i.e. RAID controllers) PSU Fan module(s) Batteries Connectivity cables Rack rails Cable management arms
Network equipment System board(s) Storage (i.e. SSD, HDD) PSU Fan module(s) Expansion module(s) I/O module(s) Connectivity cables Rack rails Cable management arms	

Component table

Clarification of sustainability performance indicator (SPI)(s)

One or more “sustainability performance indicators” (chapter 1.3) are collected for this criterion. There is no mandatory level for these indicators but they must be verified and reported according to the description below.

Replaceability and repairability of the product

For each critical component in the component table above, the following evaluation must be completed to calculate the repairability and reusability of the product. The evaluation is based on the standard EN 45554:2020 - General methods for the assessment of the ability to repair, reuse and upgrade energy-related products.

1. Fasteners and connectors (Class A-D)
2. Necessary tools for repair/upgrade, (Class A-D)
3. Availability of spare parts
 - a. Availability by target group (Class A-E)
 - b. Duration of availability (Class A-D)
4. Types and availability of information - Availability of comprehensiveness (Class A-C)

1. Fasteners and connectors (Class A-D)

The reusability of fasteners and connectors is interlinked with the repairability and reusability of products and components. Knowledge of type of fasteners can assist with the assessment of tools and skills necessary for repair reuse or upgrade.

Evaluation procedure

The assessment of the fasteners and connectors must be done from the start until the component is removed. This means that if any other part needs to be removed before it is possible to remove the critical component, then those steps must also be taken into consideration for the final score.

- **Class A: Reusable**
 - An original fastening system that can be completely reused, or any elements of the fastening system that cannot be reused are supplied with the new part for the repair, reuse or upgrade process.
- **Class B: Removable**
 - An original fastening system that is not reusable, but can be removed without causing damage or leaving residue which hinders reassembly (in case of repair or upgrade) or reuse of the removed part (in case of reuse) for the repair, reuse or upgrade process.
- **Class C: Neither removable nor reusable**
 - An original fastening system that is not removable and not reusable, as defined above, for the repair, reuse or upgrade process.
- **Class D: No evaluation performed**

Example for a battery in a notebook:

Example 1

Step 1 - Remove eight screws to open the chassis - Class A

Step 2 - Remove four screws and loosen the connector to the motherboard - Class A

Step 3 - The battery can now be removed without using tools - Class A

Total score for battery component: Class A

Example 2

Step 1 - Remove eight screws to open the chassis - Class A

Step 2 - Remove four screws and loosen the connector to the motherboard - Class A

Step 3 - The battery is glued with non-reusable adhesive - Class B

Total score for battery component: Class B

If a component is soldered to another component, it automatically receives Class C.

2. Necessary tools for repair/upgrade (Class A-E)

The availability of tools necessary for repair, service or upgrade, are interlinked with the product lifetime. Without easy access to tools needed for repair, upgrade or service the likelihood of these decrease. Therefore, it is important to make use of tools that are readily available instead of using proprietary tools.

- **Class A: Basic tools, no tools, provided tools**

- Replacing critical components can be carried out without the use of any tools, or with a tool or set of tools that is supplied with the product or spare part, or with basic tools as listed in Table A.
- All tools required must be listed in the service manual.

Tool type	Reference
Screwdriver for slotted heads, cross recess or for hexalobular recess heads	ISO, 2380, ISO, 8764, ISO 10664
Hexagon socket key	ISO 2936
Combination Wrench	ISO 7738
Combination pliers	ISO 5746
Half round nose pliers	ISO 5745
Diagonal cutters	ISO 5749
Multigrip pliers (multiple slip joint pliers)	ISO 8976

Locking pliers	
Combination pliers for wire stripping and terminal crimping	
Prying lever	
Tweezers	
Hammer, steel head	ISO 15601
Utility knife cutter with snap off blades	
Multimeter	
Voltage tester	
Soldering iron	
Magnifying glass	

Table A - Basic tools

- **Class B: Other commercially available tools.**

- Replacing critical components can be carried out with non-proprietary tools that are not Class A.
- All tools required must be listed in the service manual.

Verification: The brand owner must include a link to a shop where the tools can be bought in the service manual.

- **Class C: Can be carried out with proprietary tools.**

- The tools required to replace critical components can be carried out with use of proprietary tools. These are tools that are not available for purchase by the general public or for which any applicable patents are not available to license under fair, reasonable, and non-discriminatory terms.

Verification: The brand owner must state in the service manual that the tools needed are proprietary.

- **Class D: Not enough information, or not feasible with any existing tools.**

- The tools listed in the service manual are not Class A, and no extra information is made available on where usable tools can be purchased, or if they are proprietary.

or

- The tools required to replace the critical components are not listed in the service manual.
- **Class E: No evaluation performed**

3. Availability of spare parts

The availability of spare parts is a prerequisite for a successful repair. Spare parts availability refers to both the availability to various target groups and the availability over a specific period of time. These two perspectives are assessed in sequence.

3.a. Availability by target group (Class A-E)

- **Class A: Publicly available**
- **Class B: Available to independent repair service providers**
- **Class C: Available to manufacturer-authorized repair service providers**
- **Class D: Available to the manufacturer only**
- **Class E: No spare parts available or no information on availability**

Verification: The brand owner must pledge the availability of spare parts in the service manual.

3.b. Duration of availability (Class A-D)

- **Class A: Long-term availability (6 or more years)**
- **Class B: Mid-term availability (4 or more years)**
- **Class C: Short-term availability (2 or more years)**
- **Class D: No information on duration of availability**

Verification: The brand owner must pledge the minimum duration of availability for spare parts in the service manual.

4. Comprehensiveness of available information (Class A-C)

The comprehensiveness of service information facilitates the possibility for repairs, maintenance and upgrades, which enables the extension of product lifetime.

- **Class A: Comprehensive information available**
A repair, reuse or upgrade process, for which the following information is available for anyone to read, free of charge:
 - Step-by-step disassembly instructions with identification of tools needed.
 - Information on where to attain all tools needed for repair/upgrade.
 - An overview of repair or upgrade services offered by the manufacturer.
 - Troubleshooting charts.

- Circuit board schematics.(only main board)
- Functional specification of parts (e.g. resistance value of resistors).
- Recommended torque for fasteners.
- Diagnostic and error resetting codes.

or

- Appropriate formats for reporting comprehensive information can include IEEE1874 (IEEE Standard for Documentation Schema for Repair and Assembly of Electronic Devices).

- **Class B: Basic information available**

A repair, reuse or upgrade process, for which the following information is available for anyone to read, free of charge:

- Step-by-step disassembly instructions with identification of tools needed.
- Information on where to attain all tools needed for repair/upgrade.
- An overview of repair or upgrade services offered by the manufacturer.
- Troubleshooting charts.

- **Class C: Limited information available**

A repair, reuse or upgrade process, for which the following information is available for anyone to read, free of charge:

- Step-by-step disassembly instructions with identification of tools needed.

Verification: Unless the brand owner provides documentation showing compliance with Class A or B, the product will be categorized as Class C.

6.3 Standardized connectors

Background

By using one standardized interface (USB Type-C) for charging and data transfer, fewer cables need to be manufactured and the re-use of chargers and data cables can increase. USB Type-C is also designed to be more robust and future-proof than the existing USB Type-A and Type-B. Therefore, using USB Type-C helps prevent problems with failing ports.

The connector can also enable features such as eGPU for notebooks that make it possible to upgrade the GPU performance with standalone graphics cards. This means that a user will be able to keep the same product for a longer time.

Definitions

USB Type-C: A 24-pin USB connector system with a horizontally symmetrical "reversible" connector.

Applicability

Notebooks, desktops, AIOs

6.3.1 Mandate

The device must carry at least one USB Type-C connector that is backward compatible with USB 2.0.

Submit the following to an approved verifier:

- A completed and signed product form (chapter 11.3)

Submit the following together with the application to TCO Development:

A copy of the verification report(s) from a verifier approved by TCO Development.

6.3.2 Clarification

Products with no connectors are exempted from this criterion.

6.4 Product durability

Background

The military standard MIL-STD-810G and the International Electrotechnical Commission IEC 60068-2 include a series of endurance tests such as low and extreme temperature and drop tests. Products that meet these requirements can last longer and be reused to a larger extent.

Definitions

MIL-STD-810H: Environmental Engineering Considerations and Laboratory Tests, a United States military standard for product durability.

IEC 60068-2: A collection of methods for environmental testing of electronic equipment and products.

Applicability

Notebooks, smartphones and tablets.

6.4.1 Mandate

The product must be tested according to the MIL-STD-810H or IEC 60068-2 test procedure with the modified storage / operational temperature interval and duration as well as the drop test height according to the table below. The results will be reported on the certificate.

Test	Test conditions	Required level
Drop test	Drop height	≥ 45 cm
High temperature	Storage temperature for ≥ 48 h	≥ 60 °C
	Operational temperature for ≥ 4 h	≥ 40 °C
Low temperature	Storage temperature for ≥ 48 h	≤ -30 °C
	Operational temperature for ≥ 4 h	≤ -20 °C

Submit the following to an approved verifier:

- A copy of the test report(s) from a laboratory accredited according to ISO 17025.

Submit the following together with the application to TCO Development:

- A copy of the verification report from a verifier approved by TCO Development.
- The drop height must be reported in TCO Certified Portal.

6.4.2 Clarification

Assessment and verification

The applicant must provide test reports showing that the model has been tested and has met the functional performance requirements for durability. Testing must be carried out by a test facility accredited according to ISO 17025 and the test report must be verified by a verifier approved by TCO Development.

Products which have already been tested to the same or a stricter specification, will be accepted without the need to retest. The following methods are accepted.

For MIL-STD-810H the following methods apply

- Drop test: Method 516.8 - Shock (procedure IV)
- High temperature: Method 501.7 - Basic Hot (A2)
- Low temperature: Method 502.7 - Basic Cold (C1)

Unless it can be proved that the plastics or rubber material in the product is unaffected by the applied test-temperature (as mentioned in paragraph 5.19 Total High Temperature Exposure Duration and Method 502.6 - 2.3.2 Exposure Duration), the duration of the high temperature test (method 501.7 Basic Hot (A2)) and the low temperature test (Method 502.7 Basic Cold (C1)) must be at least 48h in storage and 4h in operation.

For IEC 60068-2 the following methods apply

- Drop test: 60068-2-31:Ec
- High temperature: IEC 60068-2-2:B
- Low temperature: 60068-2-1:Ab/e.

Test evaluation

The product under test shall first be baseline tested for performance at 20 °C with a fully charged battery. All operation tests shall be started with a fully charged battery in the system. During the low temperature operational test, the product may be switched on at ≤ 0 °C.

After exposure to any of the three specified stress tests, the product should be able to:

1. Boot up and operate normally
 - Boot or resume should not exceed 50% greater time increase as a result of the test.
 - No noticeable operational faults when using standard software applications (Excel, Word etc).
 - No major damage to the product that does not allow for standard usage, e.g.,- opening/closing of the notebook display, usage of any critical buttons, non-functional display.
2. Not create hazards to end user
 - No case or display cracking or other sharp points created from failures that could injure a user.

- No electrical component failures or access that could result in a user safety issue.

6.5 Battery longevity

Background

Short life cycles for IT products is a global problem connected to product design, user habits and end of life solutions. One important reason why portable IT products are discarded prematurely is that the battery loses its capacity over time and becomes too degraded to provide enough power for the product. The product experience could many times be improved by replacing the battery Instead of buying a new product.

The expected *optimum battery performance* lifetime printed on the certificate indicates how long the product can be used for office work in battery mode. In TCO Certified, generation 9 it is considered that the battery can deliver its optimal performance down to 80% of the rated SoC. The battery will continue to work below this level, but the battery performance is considered unpredictable beyond this point. Most batteries have a sufficient predictable degradation down to 80% SoC and after that the risk of more rapid degradation increases.

Battery life and battery usage time is always an estimation as it depends on user habits, battery chemistry, product characteristics, ambient conditions, etc, which are very difficult to predict in every single case. However, as this is such an important product aspect TCO Development has combined the scientific knowledge available to give an estimation as close as possible.

Definitions

Main battery: Unit that incorporates one or more cells and which is ready for use. It incorporates adequate housing and a terminal arrangement and may have electronic control devices (IEC 61960).

State of charge (SoC): The remaining battery capacity expressed as a percentage of full-charge capacity (SBS-IF, 1998). The SoC indicates the remaining battery charge (0-100%).

Initial capacity: The full-charge capacity of the battery measured during its first cycle. The SoC at initial capacity of a new battery is 100%.

Rated capacity: The specified capacity by the manufacturer.

Applicability

Notebooks, headsets, tablets, smartphones.

References

6.3-6.6

6.5.1 Mandate

- The main battery must be able to withstand a minimum of 300 charging cycles with at least 80% of the rated capacity according to IEC 61960-3:2017 or newer.
- The battery must be tested for endurance in cycles, measurement of internal AC resistance ~~(new)~~, Measurement of the internal DC resistance ~~(new)~~ from chapter 7 Electrical test in IEC 61960-3:2017 or newer.
- The optimum battery performance for an office user in years must be calculated and printed on the certificate.

Submit the following to an approved verifier:

- A copy of the test report(s) from a laboratory accredited according to ISO 17025.
- A completed and signed product form (chapter 11.3).

Submit the following together with the application to TCO Development:

- A copy of a verification report from a verifier approved by TCO Development.
- The battery model name, the amount of charging cycles, the capacity left of rated capacity after each cycle, internal AC and DC resistance ~~for all main batteries~~ before and after 300 charging cycles for all main batteries must be reported in TCO Certified Portal.

6.5.2 Clarification

Electrical tests: 7.1-7.8

Endurance in cycles (report SoC for each cycle to 300 cycles with accelerated procedure - provide the data in an excel file) ~~(updated)~~

Measurement of internal AC resistance ~~(new)~~

Measurement of the internal DC resistance ~~(new)~~

Measure internal AC/DC resistance before and after the endurance in cycles test.

Optimum battery performance (headsets and smartphones excluded)

The optimum battery performance for an office user in years is calculated using the following formula.

$$Y = (N/K)$$

$$K = (T_{\text{short idle}} / B_{\text{short idle}} + T_{\text{long idle}} / B_{\text{long idle}} + T_{\text{off}} / B_{\text{off}} + T_{\text{sleep}} / B_{\text{sleep}})$$

The optimum amount of charging cycles necessary during a year to cover each operational mode that the product can be in (short idle, long idle, off, sleep) are added up to give the total number of optimum charging cycles necessary during a year (K). The total number of charging cycles the battery can withstand (N) is then divided by this amount to give the optimum number of years the battery will last (Y).

The optimum amount of charging cycles during a year for each operational mode is calculated by dividing the estimated annual time (T) with the battery time (B) for each operational mode. (The estimated annual times in each operational mode is defined by Energy star as the assumed duty cycle listed below.)

The estimated battery time in short idle, long idle, sleep and off mode is calculated by dividing the rated battery capacity with the energy consumption in each operational mode from the energy star testing mandate 5.1.1.

$$B_{\text{short idle}} = Wh / P_{\text{short idle}}$$

$$B_{\text{long idle}} = Wh / P_{\text{long idle}}$$

$$B_{\text{sleep}} = Wh / P_{\text{sleep}}$$

$$B_{\text{off}} = Wh / P_{\text{off}}$$

$$Wh = Ah * \text{Nominal voltage}$$

N = Amount of charging cycles the battery can withstand with $\geq 80\%$ SOC remaining (from battery testing report)

Estimation of extra charging cycles

If the battery testing report shows more than 80% SOC left after at least 300 cycles, the amount of extra charging cycles the battery can withstand until it reaches 80% SOC will be estimated by the verifier using the Battery estimation template available for download at our website.

L=rated voltage (Vdc)

A= rated capacity (mAh)

y=number of cycles

CE = Coulombic efficiency

N_{estimated} = is calculated in the TCO Certified portal using the results from the Battery estimation template available for download at our website. **N_{estimated}** may then be used instead of N in the above formula where Y is calculated.

The new formula for estimating Optimum battery life would then be **Y=(N_{estimated})/ K**

Assumed duty cycle

The estimated time in each operational mode during a year for the certified product category is defined under Typical Energy Consumption (TEC) calculation in the Energy star standard based on an assumed typical usage model. In this generation of TCO Certified we assume the following duty cycles:

For notebook products:

T_{off}	10%	876h
T_{sleep}	60%	5256 h
T_{long idle}	————10%	876 h
T_{short idle}	20%	1752 h

6.6 Battery replaceability

Background

Batteries are consumables, often with a shorter life than the product they are installed in. To extend the total lifespan of the product, main batteries must be replaceable, so that products can be repaired and reused. Another concern that makes replaceability important is that the explosive cells of Lithium-ion batteries may pose a fire risk when shredded in the recycling process, causing a hazardous situation for recyclers.

Definitions

Main battery: Unit that incorporates one or more cells and which is ready for use. It incorporates adequate housing and a terminal arrangement and may have electronic control devices (IEC 61960).

Reuse: Reuse is the second step in the waste hierarchy: waste prevention, reuse, recycling, recovery of energy and safe disposal.

Recycle: The purpose of recycling is to recover materials from waste, for use in the production of new products by upcycling or downcycling. Recycled materials can also be used as a component in new raw materials.

Earbuds: Earbuds rest on the concha – the opening outside the ear canal

Earphones: Earphones – also known as in-ear headphones – are inserted in the ear canal

Applicability

Notebooks, headsets, smartphones and tablets.

6.6.1 Mandate

- The brand owner must guarantee that the main battery is replaceable by the end-user and/or technician.
- Instructions on how to replace the battery must be available for anyone to read, free of charge online throughout the whole lifetime of the certificate.

Submit the following to an approved verifier:

- A link to instructions on the brand owner website or a pdf of the material that will be published there during the validity of the certificate
- A completed and signed product form (chapter 11.3)

Submit the following together with the application to TCO Development:

A copy of the verification report(s) from a verifier approved by TCO Development.

6.6.2 Clarifications

Headsets products defined as earbuds and earphones are exempted from the battery replaceability mandate.

Clarification of sustainability performance indicator(s)

One or more “sustainability performance indicators” (chapter 1.3) are collected for this criterion. There is no mandatory level for these indicators but they must be verified and reported according to the description below.

Toolless battery replacement (Class A-B)

- **Class A:** The main battery is possible to replace by the user without tools.
- **Class B:** The main battery is not possible to replace by the user without tools.

Verification: The verifier must check if the main battery is possible to replace by the user without tools.

6.7 Battery information and protection

Background

While extending the life of IT products is key to lowering its environmental impact, mobile IT products are often replaced because the battery has lost its capacity to deliver enough power which limits the functionality of the product. Each charging cycle will degenerate the battery and reduce the battery's capacity to hold a charge. To slow down the degradation of the battery, a battery protection software that lowers the maximum battery charge level to at least 80% can extend the total lifetime of the battery. It is also important that the user understands how the performance of the product changes as the battery degrades. When the user has access to this information they are better equipped to make decisions on when it is time to replace the battery instead of changing the whole product.

Definitions

Charge cycle: One charge cycle is completed when the battery is charged from 0% to 100% and then discharged back down to 0%. This could be performed by partially charging-discharging the battery multiple times on different State of Charge (SoC) levels as long as the total amount of charge-discharge percentage is approximately equal to the nominal capacity.

State of Health (SoH): Current full charge capacity (in mAh), expressed as a percentage of the design capacity (rated capacity).

State of Charge (SoC): The remaining battery capacity expressed as a percentage of full-charge capacity (SBS-IF, 1998).

Applicability

Notebooks, smartphones, tablets.

6.7.1 Mandate

1. The brand owner must provide battery protection software that can lower the maximum battery charge level to at least 80%. It must be pre-installed on the product.
2. The brand owner must provide software pre-installed that can determine and monitor the following, and display the data for the user:
 - State of Health
 - State of Charge
 - The number of full charge cycles that the battery has gone through.

Submit the following to an approved verifier:

- A completed and signed product form (chapter 11.3).
- Documentation showcasing how point 1 and 2 in the mandate is fulfilled.

Submit the following together with the application to TCO Development:
A copy of the verification report(s) from a verifier approved by TCO Development.

6.7.2 Clarification

The brand owner must specify the name and version of the software(s).
Chrome OS products are excluded from point 1 in this mandate.

Clarification of sustainability performance indicator(s)

One or more “sustainability performance indicators” (chapter 1.3) are collected for this criterion. There is no mandatory level for these indicators but they must be verified and reported according to the description below.

Battery protection software as default setting (A-B)

The product must display the limitation of the battery charge state to the user. If 80% of max charge is the limitation set in the software, it must be clearly visible for the users that the battery is only charging to 80% of the total capacity.

- **Class A:** The product is delivered with battery protection software enabled as the default setting.
- **Class B:** The product is not delivered with battery protection software as the default setting.

Verification: Verified during product testing.

Peak performance capability (Class A-C)

Peak performance is defined as when the product's performance is not negatively affected by the health of the battery (such as lowering CPU and or GPU clock speeds). By informing the user when the device is not capable of running at peak performance it allows the user to make better and more informed decisions on when to upgrade the device or replace the battery.

- **Class A:** The product can monitor if the product's battery is able to support peak performance or not and communicate this to the user.
- **Class B:** The product can not monitor if the product's battery is able to support peak performance or not.
- **Class C:** No information provided.

Verification: The brand owner must provide documentation showing if they have a system to determine performance capability and how this is communicated to the end-user.

Intelligent charging software (Class A-C)

- **Class A:** The product is shipped with intelligent charging software that can identify the user's regular charging pattern, and optimize charging so that the device is fully charged only when the user needs it.
- **Class B:** The product does not have intelligent charging software.
- **Class C:** No information provided.

Verification: The brand owner must provide documentation about the design and functionality of the intelligent charging software

6.8 Secure data removal

Background

By reusing IT products, their usable life can be extended which is an effective way of reducing their environmental impact. However, fear of confidential data leakage often prevents companies and individuals from making their products available on the second-hand market. By providing software that wipes the storage of the device, the owner can more safely recirculate their product.

Definitions

Brand owner: The company or organization owning or controlling the brand name.

Brand name: The name or sign, including but not limited to a trademark or company name, used to identify, amongst users and customers, the manufacturer or seller of a product.

Media sanitization: refers to a process that renders access to target data on the media infeasible for a given level of effort.

NIST 800-88 Revision 1: Erasing a hard drive using the NIST 800-88 Revision 1 data sanitization method will prevent all software-based file recovery methods and hardware-based recovery methods from recovering data from the drive.

Applicability

Notebooks, network equipment, desktops, all-in-one PCs, servers, data storage products, smartphones and tablets.

Reference

6.7.

6.8.1 Mandate

The brand owner must provide a media sanitization solution, either by:

1. Pre-installing it on/in the product before it is shipped.
2. providing the software for download on their webpage, free of charge.
3. providing a direct link on their own webpage to an external webpage where the software is available for download, free of charge.
4. providing a remote secure data removal service upon request, free of charge.
5. providing an on-site secure data removal service upon request, free of charge.

The selected media sanitization solution above must conform with the guidelines of *NIST 800-88 Revision 1*, for the level of "Clear" in accordance with the products storage technology. Users must be able to use it at least once, free of charge.

OR

6. Pre-installed data encryption technologies that allow for erasure or removal of the encryption keys.

Submit the following to an approved verifier:

- A completed and signed product form (chapter 11.3).

Submit the following together with the application to TCO Development:

A copy of the verification report from a verifier approved by TCO Development.

6.8.2 Clarification

We accept “enhanced secure erase” as an option for ATA SSDs to comply with the level of “Clear” in NIST 800-88 Revision 1.

Clarification of sustainability performance indicator(s)

One or more “sustainability performance indicators” (chapter 1.3) are collected for this criterion. There is no mandatory level for these indicators but they must be verified and reported according to the description below.

Media sanitization solution (Class A-B)

- **Class A** - Media sanitization solution: 1 or 6
- **Class B** - Media sanitization solution: 2, 3, 4 or 5

Compliance with EN 45554:2020 - A.4.11 Data management (Class A-B)

This criterion can be used as verification of conformity with EN 45554:2020 A.4.11 Data management:

- **Class A** - No data stored or built-in : media sanitization solution: 1
- **Class B** - On request: media sanitization solution: 2, 3, 4, 5 [or 6](#)

6.9 Standardized external power supply compatibility

Background

Today, cables and chargers are manufactured to many different standards, which makes them difficult to reuse. By using one standardized interface (USB Type-C) for wired charging and one standard (Qi) for wireless charging, fewer cables and chargers need to be manufactured and the re-use of chargers and data cables can increase.

Definitions

USB Type-C: A 24-pin USB connector system with a horizontally symmetrical "reversible" connector.

EPS: External Power Supply

Applicability

Products with external power supplies up to 100 W.

Notebooks, smartphones, headsets

6.9.1 Mandate

- A. The product must carry a USB Type C standardized receptacle (port) for USB Power Delivery according to the standard EN/IEC 63002:2017 or newer - Identification and communication interoperability method for external power supplies used with portable computing devices.

OR

- B. The product must have a built-in wireless charging capability that complies with Qi Wireless Power Transfer System, Power Class 0 Specification version 1.2.4, or future revisions.

Submit the following to an approved verifier:

- A completed and signed product form (chapter 11.3).

Submit the following together with the application to TCO Development:

A copy of the verification report(s) from a verifier approved by TCO Development.

6.9.2 Clarification

Interoperability guidelines for external power supplies are defined according to the IEC 63002:2017 or newer - Identification and communication interoperability method for external power supplies used with portable computing devices.

Clarification of sustainability performance indicator(s)

One or more “sustainability performance indicators” (chapter 1.3) are collected for this criterion. There is no mandatory level for these indicators but they must be verified and reported according to the description below.

Lifetime extension of chargers (Class A-C)

One way to prolong the lifetime of an external power supply is to support detachable cables. Detachable input cables mean the external power supply can function on multiple markets without changing the whole EPS when a new power plug is needed. This makes the reuse of the EPS much easier if it is to be used in another country using a different standard for the power plug. Detachable output cables also provide an easy way to change faulty output cables instead of changing the whole charger.

For product models with multiple EPS options, all EPS that may be delivered must be evaluated and the lowest classification will determine the classification for the SPI.

- **Class A: Detachable input and output cable**
 - The EPS must support detachable input and output cables
 - The EPS configuration must consist of a USB EPS
- **Class B: Detachable input or output cable**
 - The EPS must support a detachable input or output cable
 - The EPS configuration must consist of a USB EPS
- **Class C: No information available or no support for detachable cables**
 - The EPS does not support a detachable input or output cable
 - The EPS configuration does not consist of a USB EPS

Type of standardized external power supply distributed with the product (Class A-B)

By using one standardized interface (USB Type-C) for charging, fewer cables need to be manufactured and the re-use of chargers can increase. For product models with multiple EPS options, all EPS that may be delivered must be evaluated and the lowest classification will determine the classification for the SPI.

- **Class A: USB Type-C EPS**
 - The EPS that is distributed with the product complies with EN/IEC 63002:2007 and have a USB Type-C connector which can charge the product
- **Class B: Non USB Type-C EPS**
 - The EPS that is distributed with the product does not support charging through a USB Type-C connector.

7 Reduction of hazardous substances

Hazardous substances in IT products: A human health and environmental risk
Chemicals and heavy metals used in IT products present a wide variety of human health and environmental hazards. Products may release dioxins and other highly toxic substances, which can persist in the natural environment and human body. Hazardous substances include flame retardants and plasticizers contained in plastics and cables, and also process chemicals used in manufacturing

Risks include worker and environmental exposure in the manufacturing supply chain as well as during end of life handling when these harmful substances risk leaching out into soil, water and air. Also, from a circularity perspective, contaminated materials cannot responsibly be reused in future products, and therefore risk being incinerated or discarded directly into the waste stream.

While some hazardous substances have been phased out through legislation or voluntary initiatives, too little is known about what's being used to replace them. Only a small percentage of chemicals in use today have been evaluated for their environmental and human health risk. Better knowledge and transparency around these chemicals is needed, along with pathways for making safer substitutions.

Our approach

Criteria in TCO Certified restrict the use of hazardous substances and drive a shift towards greater transparency and use of safer alternatives. Criteria go beyond RoHS and cover heavy metals, halogens, non-halogenated flame retardants and plasticizers.

Criteria in chapter 7 focus on:

- Reducing or eliminating the use of hazardous substances in IT products and their packaging, beyond RoHS.
- Identifying a pathway to safer alternatives to hazardous flame retardants, plasticizers and process chemicals by requiring that these substances are independently assessed and benchmarked. The approved safer alternatives are presented on the TCO Certified Accepted Substance List.

7.1 Heavy metals

Background

Electronic devices contain hazardous substances like heavy metals and brominated flame retardants. The effects of cadmium, mercury, lead and hexavalent chromium are well documented as substances hazardous both to human health and the environment. They may cause problems, both in the manufacturing phase where workers or the environment can be exposed, and at the material recovery, where uncontrolled recycling can cause the release of toxins such as dioxins and furans.

This criterion is harmonized with EU RoHS Directive (2011/65/EU), except that in TCO Certified, mercury is not allowed in lamps. As TCO Certified is a global certification, this also affects products sold outside the EU.

Applicability

Displays, notebooks, tablets, smartphones, desktops, all-in-one PC's, headsets, servers, network equipment, data storage products.

References

7.1, 7.2.

7.1.1 Mandate

The product must not contain cadmium, mercury, lead and hexavalent chromium

Exemptions are according to EU Directive 2011/65/EU (RoHS) and the documents supporting the directive except that mercury in lamps is not permitted.

The maximum concentration values tolerated by weight in homogeneous materials are 0.01% for cadmium, 0.1% for mercury, 0.1% for lead and 0.1% for hexavalent chromium according to EU RoHS Directive (2011/65/EU annex II) and the documents supporting the directive.

The limit value for batteries is 0.0005 % for mercury, 0.002 % for cadmium and 0.004 % lead per listed part, according to EU Directive 2006/66/EC.

Submit the following to an approved verifier:

- A completed and signed product form (chapter 11.3).

Submit the following together with the application to TCO Development:

- A copy of a verification report from a verifier approved by TCO Development.
-

7.2 Halogens

Background

Halogenated substances are often persistent and can bio-accumulate in living organisms. They are problematic from both a human health and environmental perspective throughout the product life cycle and should be phased out. Workers may be exposed during manufacturing. Substances risk leaking out into the natural environment at end of life. PVC is by far the most common halogen-containing plastic.

Definitions

Electronic component is considered an individual part or combination of parts that, when together, perform a design function(s).

Product housing is considered the external enclosure or casing that protects the internal parts of a product. This includes a product stand and external power supplies.

Printed circuit board (PCB) or printed wiring board (PWB) laminate is a printed board that provides point-to-point connections.

Power board or power PCB regulates the power leading to the device, converting alternating current to direct current

Polybrominated biphenyls (PBB) and polybrominated diphenyl ethers (PBDE) are restricted in the EU RoHS Directive (2011/65/EU) due to the hazardous properties of these substances. Hexabromocyclododecane (HBCDD) has been identified as a substance of very high concern in accordance with EU REACH criteria due to PBT (persistent, bio accumulative, toxic) properties.

Applicability

All product categories.

References

7.2, 7.3.

7.2.1 Mandate

1. Product housing above 0.5 grams and the power PCB laminate of the internal/external power supply unit must not contain intentionally added (additive or reactive) flame retardants or plasticizers with halogenated substances. Exempted are all other parts, such as electronic components, other PCB laminates and all kinds of cable insulation.
2. The product must not contain PBB, PBDE and HBCDD. No parts of the product are exempted.
3. The largest PCB by area in the power supply unit (internal/external) must be tested for bromine and chlorine, (see clarification below).

Maximum concentration values tolerated for a restricted substance (including decaBDE) is 0.1% by weight of the material in homogeneous materials.

Fluoroorganic additives, used to modify the dripping behavior of plastics in fire conditions or to improve the processing behavior, are exempted provided that they do not exceed 0.5% by weight of the material in homogeneous materials.

Submit the following to an approved verifier:

- A completed and signed product form (chapter 11.3).
- A copy of the test report(s) from any laboratory accredited according to ISO 17025

Submit the following together with the application to TCO Development:

- A copy of the test report(s) from any laboratory accredited according to ISO 17025 and a copy of the verification report(s) from a verifier approved by TCO Development.
-

7.2.2 Clarification

Point 1 of the mandate applies to plastic product housing parts above 0.5 grams. This includes the product stand and the plastic housing of the external power supply. The internal or external power supply socket or inlet is not included in the definition of product housing.. The power board laminate of the internal or external power supply is the only PCB that is mandated due to the high risk for their being added flame retardants to this part. All other PCBs inside the product are exempted.

Point 2 of the mandate applies to the whole of the product, including components, parts and raw materials in all assemblies and sub-assemblies, such as batteries, paint, surface treatment, plastics, electronic components and printed wiring boards.

Point 3 of the mandate applies to the testing for bromine and chlorine where the following is required:

The largest PCB by area in the power supply unit must be tested for bromine and chlorine. The PCB must be tested in its final state with PCB laminates included but does not need to be tested with electrical components attached. Testing must be conducted through either IEC IEC 62321-3-1:2013, 62321-3-2:2020 or EN14582 by an ISO 17025 accredited laboratory. If the same PCB is used in multiple products, a test report may be used for multiple products if traceability between the tested sample and the product is verified.

- If indications of bromine or chlorine >0.1% are discovered, the applicant must proceed with additional testing in order to prove compliance with this criterion.
- If the concentration of detected substance is <0.1%, then no additional testing is needed.

7.3 Non-halogenated substances

Background

Hazardous non-halogenated substances are problematic in the manufacturing and material recovery phases where workers and the environment can be exposed, leading to both human health and environmental risks. The purpose of this criterion is to increase the knowledge of which non-halogenated substances are used in certified products, how hazardous they are to human health and the environment, and to drive a shift toward less hazardous alternatives. This mandate uses the hazard assessment and decision logic framework GreenScreen® for Safer Chemicals, developed by the non-profit organization Clean Production Action (CPA). GreenScreen criteria are in line with international standards and regulations that assess the human health and environmental risks of chemicals. These include the Regulation on the classification, labelling and packaging of substances and mixtures (CLP), Globally Harmonized System of Classification and Labelling of Chemicals (GHS), OECD testing protocols, European REACH Regulation that includes RoHs, POPs, SVHCs and the U.S. EPA's Design for Environment (DfE) Alternatives Assessment.

Definitions

GreenScreen Profilers: Toxicology firms licensed by CPA to provide GreenScreen assessment services for a fee to clients.

TCO Certified Accepted Substance List: Public list of independently assessed safer available alternatives considering toxicity and functionality. Go to tcocertified.com.

Clean Production Action (CPA). Developers of GreenScreen® for Safer Chemicals.

Electronic component is considered an individual part or combination of parts that, when together, perform a design function(s) and are typically directly attached to a printed circuit board. Internal and external power supplies are not included in the definition.

Product housing is considered the external enclosure or casing that protects the internal parts of the product. This includes the product stand.

Applicability

All product categories.

References

7.4, 7.5, 7.6.

7.3.1 Mandate

- Product housing ~~and printed circuit boards~~ above 0.5 grams and the power PCB laminate of the internal/external power supply unit must only contain intentionally added (additive or reactive) non-halogenated flame retardants that have been assigned a GreenScreen benchmark score of 2, 3 or 4 by a licensed GreenScreen Profiler and appear on the public TCO Certified Accepted Substance List. (A benchmark U may only be accepted when the “worst case scenario” for data gaps is considered to be a benchmark 2 or above.)
- All substances of a mixture must be accounted for. Non-accepted substances must not exceed concentration levels of 0.1% by weight of the flame retardant.
- Exempted are all other parts, such as electronic components and all kinds of cable insulation.

Submit the following to an approved verifier:

- A completed and signed product form (chapter 11.3).

Submit the following together with the application to TCO Development:

- A copy of a verification report from a verifier approved by TCO Development.
 - A document copy or access to a database copy of the certified assessment report conducted and issued by a licensed GreenScreen Profiler.
-

7.3.2 Clarification

The mandate applies to ~~the plastic~~ product housing ~~and printed circuit boards (PCBs)~~ parts above ~~the weight of~~ 0.5 grams. This includes the product stand and the plastic housing of internal and the external power supplies and supply. The internal or external power supply socket or inlet is not included in the definition of product housing..
The power board laminate of the internal or external power supply is the only PCB that is mandated due to the high risk for their PCBs. PCBs that being added flame retardants to this part. All other PCBs inside the product are exempted ~~are those enclosed inside electronic components such as a HDD, SSD and ODD.~~

TCO Certified Accepted Substance List

Non-halogenated flame retardants can be used in certified products once they receive an accepted benchmark and appear on the public TCO Certified Accepted Substance List. The list is dynamic, which allows new substances that have undergone a valid assessment to be added. Accepted substances may be reassessed in light of new scientific findings. If an accepted substance is reassessed and given a benchmark score lower than 2, TCO Development reserves the right to remove the substance from TCO Certified Accepted Substance List. Before a substance is removed from the list a sunset date (at least one year) is set and shown on the list. This is to give chemical and product manufacturers time to

submit additional information to improve the benchmark score or to transfer to an alternative on the list. Product models that use a removed chemical but were certified before the sunset date are permitted to keep their TCO Certified certificate. Models certified after the sunset date may only contain flame retardants or plasticisers that are listed on TCO Certified Accepted Substance List.

Any spot checks by TCO Development will require manufacturers to disclose substance details being used in randomly chosen products. To verify that the obligations according to this mandate are fulfilled CASNR disclosure and laboratory assessments of selected plastic parts will be conducted to assess the completeness, quality and validity of a benchmark score.

TCO Development and Clean Production Action (CPA) must have access to a copy of the GreenScreen assessment report before the substance can be added to TCO Certified Accepted Substance List, available at tcocertified.com.

Conformity procedure

- The applicant must contact relevant suppliers and ask them to confirm that the flame retardants and plasticizers they use only include substances listed on TCO Certified Accepted Substance List.
- If all flame retardants and plasticizers only include substances on TCO Certified Accepted Substance List, complete the product form 11.3 and submit it to an approved verifier. When the verifier considers all documentation to be compliant, they will issue an environmental verification to the applicant.
- If any flame retardant or plasticizer is used that contains a substance that is above the threshold level but doesn't appear on TCO Certified Accepted Substance List, then it must be added before approval can be given by a verifier. An extended time period to comply can be applied for here (see "Applying for an extended period..." below).

Adding a substance to the TCO Certified Accepted Substance List:

1. Contact TCO Development directly to see if we have any additional information on the substance. Reasons for the substance's absence can be that the substance has received benchmark 1, that no assessment has been conducted or that it has a benchmark score U (unspecified), due to a high number of data gaps.
2. If TCO Development requires the substance to be benchmarked, we recommend that you contact your suppliers and inform them that the substance will need an assessment by a licensed GreenScreen Profiler. The list of licensed profilers can be found on the Clean Production Action website at greenscreenchemicals.org.
3. A draft report per substance (not per product) is assembled by the licensed profiler from the available information (literature search, structural similarity comparison, expert judgment).

4. It is the licensed profiler that sets the benchmark score per relevant substance, which is valid for at least five years.
5. Benchmark reports must be submitted to TCO Development for final approval before a substance is added to TCO Certified Accepted Substance List. A copy must also be made available to CPA.
6. When the final approval is complete, TCO Development will add the substance to the TCO Certified Accepted Substance List, showing the substance's name, CASRN, type, benchmark score, date of the assessment and profiler.
7. Once a substance is added to the list and the environmental verifier identifies them, then they will issue the environmental verification to the applicant (see above point 1: "If all flame retardants and plasticizers only include substances on TCO Certified Accepted Substance List the procedure is as follows").

Applying for an extended period of time to add a substance to TCO Certified Accepted Substance List

Applicants signing the mandate have the option to seek an extended period of time in order to complete assessments or substitute substances with unknown hazard levels. Upon request for an extension, the applicant is required to complete a risk assessment questionnaire and submit it to TCO Development. The risk assessment requires the applicant to clarify why an extension is necessary, provide information on the chemical and its substitute in question, and include a timeline for the assessment and/or substitution to be completed. If an extension application is not granted, the applicant is required to ensure that all used flame retardants or plasticizers only include substances that are on TCO Certified Accepted Substance List before an environmental verification can be issued for the product model by an environmental verifier. If the agreed extension due date is exceeded without conformity, then the environmental verifier must contact TCO Development and a course of action will be decided after discussing the issue with the applicant.

7.4 Plasticizers

Background

Plasticizers are increasingly associated with negative environmental and human health impacts. RoHs is a restricted substances list that, beginning in 2019, restricts the use of four phthalates. TCO Development is committed to take a much broader approach by identifying and restricting not only these four, but all substances of high concern used in IT products. Our criteria are therefore designed to make sure that replacement substances are independently assessed as safer alternatives, and that transparency increases. The full list of safer alternatives is available on tcocertified.com.

This mandate uses the hazard assessment and decision logic framework called GreenScreen® for Safer Chemicals, developed by the non-profit organization Clean Production Action (CPA).

GreenScreen criteria are in line with international standards and regulations that assess chemicals on their human health and environmental hazards. These include the Regulation on the classification, labelling and packaging of substances and mixtures (CLP), Globally Harmonized System of Classification and Labelling of Chemicals (GHS), OECD testing protocols, European REACH Regulation that includes RoHs, POPs, SVHCs and the U.S. EPA's Design for Environment (DfE) Alternatives Assessment .

Definitions

Plasticizer: An additive to a polymer (plastic), to increase its flexibility, transparency, durability, or longevity.

Phthalates: The most common type of plasticizer in PVC cables.

Licensed profilers: Toxicology firms licensed by CPA to provide GreenScreen assessment services for a fee to clients.

TCO Certified Accepted Substance List: Public list of independently assessed safer available alternatives considering toxicity and functionality. Available at tcocertified.com.

Clean Production Action (CPA). Developers of GreenScreen® for Safer Chemicals, Product housing is considered the external enclosure or casing that protects the internal parts of the product. This includes the product stand.

Electronic component is considered an individual part or combination of parts that, when together, perform a design function(s) and are typically directly attached to a printed circuit board. Internal and external power supplies are not included in the definition.

Applicability

All product categories.

References

7.4, 7.5, 7.6.

7.4.1 Mandate

- Plasticizers used in product housing and cable and wire insulations must have been assigned a GreenScreen benchmark score of 2, 3 or 4 by a licensed GreenScreen profiler and appear on the public TCO Certified Accepted Substance List. A benchmark U is only accepted when the “worst case scenario” for data gaps is considered to be a benchmark 2 or above.
Exempted are connectors and wires inside electronic components.
- The product must not contain Bis (2-ethylhexyl) phthalate (DEHP), Butyl benzyl phthalate (BBP), Dibutyl phthalate (DBP), and Diisobutyl phthalate (DIBP). No parts of the product are exempted.
- All substances of a plasticizer mixture must be accounted for. Non-accepted ingredients must not exceed concentration levels of 0.1% by weight of the plasticizer.

Submit the following to an approved verifier:

- A completed and signed product form (chapter 11.3).

Submit the following together with the application to TCO Development:

- A copy of a verification report from a verifier approved by TCO Development.
- A document copy or access to a database copy of the complete assessment report conducted and issued by an approved GreenScreen licensed profiler.

7.4.2 Clarification

The mandate applies to the product housing, cable and wire insulations with no weight threshold. This includes internal and external power supply plastic housing and their cables and wires. Wires that are exempted are those enclosed inside electronic components such as a HDD, SSD and ODD.

TCO Development and Clean Production Action (CPA) must have access to a copy of the GreenScreen assessment report before the substance can be added to TCO Certified Accepted Substance List. Once this is done, the substance will be added to the list, available at tcocertified.com.

For more clarifications on TCO Certified Accepted Substance List, conformity procedure, rules for adding a substance and applying for an extended period of time for substances not on the list, refer to clarifications under the mandate non-halogenated substances 7.3 clarifications.

7.5 Hazardous substances in product packaging

Background

The use of hazardous substances in packaging materials is problematic and should be minimized. It poses a risk to human health and the environment, not least because packaging materials have a short lifespan and generate large volumes of waste. Several hazardous substances are regulated in many countries, and the use of them should be phased out.

Applicability

All product categories.

References

7.7.

7.5.1 Mandate

The packaging material must not contain lead (Pb), cadmium (Cd), mercury (Hg) or hexavalent chromium (Cr6). Plastic packaging material must not contain organically bound halogens.

Submit the following to an approved verifier:

- A completed and signed product form (chapter 11.3).

Submit the following together with the application to TCO Development:

- A copy of a verification report from a verifier approved by TCO Development.
-

7.5.2 Clarification

Limit values are according to Directive 94/62/EC on packaging and packaging waste.

8 Material recovery

E-waste prevention and recovery of safer materials is essential for a sustainable life cycle

According to the United Nations University, around 50 million metric tons of e-waste is generated every year. Around 80 percent is unaccounted for, and thereby risks ending up in landfill, being incinerated or illegally exported, causing pollution, human health hazards and the loss of valuable resources such as copper, gold and rare earth metals.

The amount of e-waste can be reduced if IT products are used longer, and once usage options are exhausted, the material can be recovered at their end of life. Product and material recovery should be made easier for three main reasons: to conserve natural resources, encourage material reuse, and reduce negative environmental and social impacts.

Our approach

Taking back used products and recovering their materials supports a more sustainable, circular approach to the product life cycle. To do so, products and their packaging must be designed in a way that enables reuse, remanufacturing and recycling. To be effective, this approach also requires that products are made using safer materials that are more viable for reuse.

Criteria in chapter 8 focus on:

- Saving natural resources and limiting hazardous waste by requiring that all packaging must be recyclable, if not reusable.
- Gathering information on how reuse and recycling facilities are being used today, to prepare for future criteria on material recovery.

8.1 Product packaging

Background

Packaging is a well-known environmental problem that is regulated in many countries worldwide. Packaging material has a short lifetime and generates large volumes of waste.

Applicability

All product categories.

8.1.1 Mandate

- Non-reusable packaging components of the certified product weighing more than 25 grams must be possible to separate into single material types without the use of tools in order for the material to be recycled.
- Exempted is reusable packaging.

Submit the following to an approved verifier:

A completed and signed product form (chapter 11.3)

The following information must be submitted with the application to TCO Development:

A copy of the verification report(s) from a verifier approved by TCO Development.

8.1.2 Clarification

A reusable package or container is designed for repeated reuse without impairment of its protective function. A take back system of the packaging must also be available for all end users in order for packaging to be defined as reusable.

8.2 E-waste management

Background

Enormous amounts of e-waste is generated every year. It is one of the world's fastest growing waste streams, and much of it is exported to developing countries, burdening local communities with this global problem. Unsafe handling of e-waste causes pollution, human health hazards and the loss of valuable, finite resources. The Basel Convention governs the export of many types of electronic waste, however, it is not properly implemented in all countries. To help reduce the e-waste problem, manufacturers need to provide mechanisms to take back their products. This is consistent with the principle of individual producer responsibility, where each manufacturer is financially responsible for managing its own branded products at end-of-use. The purpose of this criterion is to influence the expansion of better electronic waste management practices to more countries.

Applicability

All product categories.

8.2.1 Mandate

By the end of August each year, the brand owner must report the following for the previous calendar year on a global scale for each certified product. (This applies until one year after the certificate expires):

1. The number of certified products that were manufactured
2. All countries the certified products were sold in
3. The name of the take-back system or extended producer responsibility schemes (EPRs) used for each country
4. The name and address of the reuse and recycling facilities processing the collected products together with the standards met by the facilities (i.e. R2, e-Stewards, EN50625, or equivalent).

Submit the following to an approved verifier:

A completed and signed brand owner product form (chapter 11.4).

Submit the following together with the application to TCO Development:

- A copy of the verification report(s) from a verifier approved by TCO Development.
- ~~All results in the mandate above~~ [The e-waste management template](#) must be [reported](#)[uploaded](#) annually in TCO Certified Portal

8.2.2 Clarification

Instead of reporting manufacturing volumes for each certified product, reporting may be done by combining all certified products within each product category.

Reuse and recycling facilities that are used by government-approved EPRs are excluded from point 4 in the mandate.

The e-waste management template can be found at <https://tcocertified.com/certification-documents/>

Clarification of sustainability performance indicator(s)

One or more “sustainability performance indicators” (chapter 1.3) are collected for this criterion. There is no mandatory level for these indicators but they must be verified and reported according to the description below.

The following SPI(s) is not required for compliance with TCO Certified. If no information is provided the product will receive the lowest classification by default.

Membership in multi-stakeholder initiatives working towards solving the problems connected to e-waste (Class A-C)

- **Class A:** Membership in a multi-stakeholder initiative working towards solving the problems connected to e-waste (i.e StEP, PREVENT Waste Alliance, PACE)
- **Class B:** No membership
- **Class C:** No information provided

Verification: The brand owner must provide documentation showing an active membership in a multi-stakeholder initiative working towards solving the problems connected to e-waste.

Use of internationally accredited reuse and recycling facilities (Class A-D)

Brand Owners use EPRs and/or reuse/recycling facilities that are certified to internationally accredited standards (R2, e-Stewards, EN50625 or equivalent).

- **Class A:** For all markets where certified products are sold, only internationally accredited EPRs and reuse/recycling facilities are used by the brand owner.
- **Class B:** For all markets where certified products are sold, internationally accredited reuse/recycling facilities (EPRs excluded) are used.
- **Class C:** Not all markets where certified products are sold are covered by accredited EPRs or reuse/recycling facilities.
- **Class D:** No markets where certified products are sold are covered by accredited EPRs or reuse/recycling facilities.
- ~~**Class E:** No information provided~~

Verification: The data must be provided during the reporting at the end of August.

- For EPR systems:

- a link to their public policy must be provided which must include their requirement on internationally accredited standards (R2, e-Stewards, EN50625 or equivalent).
- For reuse and recycling facilities:
 - a valid certificate for R2, e-Stewards, EN50625, or equivalent must be provided.

Ratio of compensated versus manufactured products (Class A-G)

For product category applicability, see the corresponding TCO Certified Edge, E-waste compensation criteria document.

For this SPI, products have the possibility to be compliant with the model of TCO Certified Edge - E-waste compensation without achieving the full 100% compensation threshold. The compensation must still follow the rules in TCO Certified Edge - E-waste compensation.

- **Class A:** Fully compliant with TCO Certified Edge, E-waste compensated. (100%)
- **Class B:** 75% or above
- **Class C:** 50% or above
- **Class D:** 25% or above
- **Class E:** 10% or above
- **Class F:** 1-10%
- **Class G:** 0% or no information provided.

Verification: The brand owner must provide a verification of conformity report from an approved verification organization which follows the TCO Certified Edge, E-waste compensated rules.

9 Test conditions for notebooks

9.1 General test conditions

9.1.1 Definition of a test object

The product that are subject to tests within this product category are defined in the chapter "About this document".

9.1.2 Required information about the product

The applicant must specify:

- Name(s), type designation(s) and manufacturer for all exchangeable parts of the product.
- Display resolution and the vertical and horizontal frequencies for testing.
- Name, type designation and manufacturer of the graphics card. This information must be specified in the test report.

9.1.3 Test conditions

- The product must be delivered to the test facility in test-ready condition and include any required accessories. All necessary information about how to operate and adjust the product must be provided.
- The performance of the tested product must in all aspects be equal to the product that is delivered to the end-user.
- The measurement must be taken with the notebook computer in default CCT. If no default CCT is given or available the color temperature presented by the recall function (or equivalent function) in the On-Screen Display. If no On-Screen Display exists, the default CCT on start-up must be used.
- The tested product must be warmed up for at least 30 min or until it is stabilised. If the display is not stable within one hour, the engineer may cancel the test and demand a replacement sample.
- The screen surface must be clean when tested.
- The product must be tested under nominal conditions of input voltage, current, etc. If sold on different markets, the manufacturer must choose one setup which represents the conditions of the country where the largest number of products are sold.
- The product must be tested with a fully charged battery and be plugged into mains during all tests, unless otherwise specified in the test methods.
- The product must be tested without load on any peripheral interface such as USB, firewire or network hub, memory card slot, loudspeakers or similar unless otherwise stated by the test procedure.

9.1.4 Product alignment for testing

The product display front must be aligned vertically with the possibility to rotate the display $\pm 15^\circ$ around a vertical axis through the centre-point of the screen front. It must also be possible to tilt the screen forwards and backwards $\pm 15^\circ$ around a horizontal axis through the same centre-point.

9.1.5 Settings of the notebook computer

- If present, the standard controls of the Notebook computer must be used to configure and adjust the display, e.g. brightness, contrast, correlated color temperature.
- The notebook resolution must be set to the native resolution and be used for all test parameters.
- The measurement must be taken with the Notebook computer in default CCT. If no default CCT is given or available the color temperature presented by the recall function (or equivalent function) in the On Screen Display. If no On Screen Display exists, the default CCT on start-up must be used.
- No adjustments must be made between the measurements, if not otherwise specified in the test methods.
- An external control unit that is not a standard part of the notebook computer is not allowed.
- The color depth (6 or 8 bits per color channel) of the testing program must be at least as high as for the sample tested.
- In Windows/Display Properties/Settings/Advanced the Windows "Small fonts" option must be used.
- In Windows/Display Properties/Appearance the "Windows standard" color scheme option must be used.
- All settings in the operating system must be the default ones as delivered to the end user or the default as it appears directly after the installation of the operating system.
- Integrated automatic sensors and any eco-mode functions enabled by default on the display must be disabled by the test engineer for all the tests, as long as by doing so the default CCT setting does not change.

9.1.6 Test image/test character

- All test images can be found on, tcocertified.com.
- The default testing 12 point Arial font and 100% "zoom/magnification" must be used.
- The latest version of MS Windows operating system is the default user interface, if not otherwise stated. For Macintosh computers, Mac OS can be used during testing. The operating system most likely to be used by an end user should be used for testing.

- Another possibility is to use a testing program that must consist of software commonly used in office and home computer work. The word processor should be able to produce the text and graphics required for the test procedures.
- The default testing polarity is positive polarity (black characters on a white background).
- All parts of the tests for a test object must be conducted using the same font, character size, correlated color temperature, resolution, operating system and other settings of the Notebook computer controls etc., unless otherwise stated in the test procedure.

9.1.7 Test Image and test luminance setting

- The TCO Certified test image (figure 9.1.7) has a 40 % image loading. The test image must fill the whole usable screen that represents the “full screen mode”. This image must be used for testing unless otherwise specified in the test procedure.
- If the measured display is not affected by image loading, alternative images may be used (described in *procedure* below) instead of the default test image for measurement of *Color gamut*, to minimize the contribution of stray-light for some measurement equipment. If this method is selected, pay extra attention to displays with dynamic backlight as they may be affected by different levels of image loading.

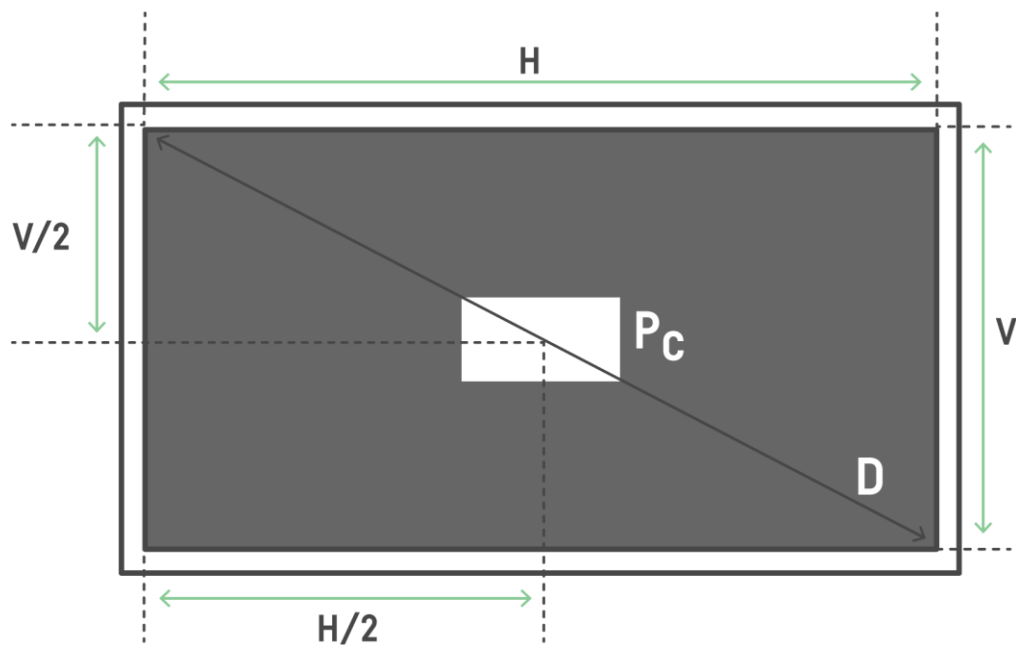
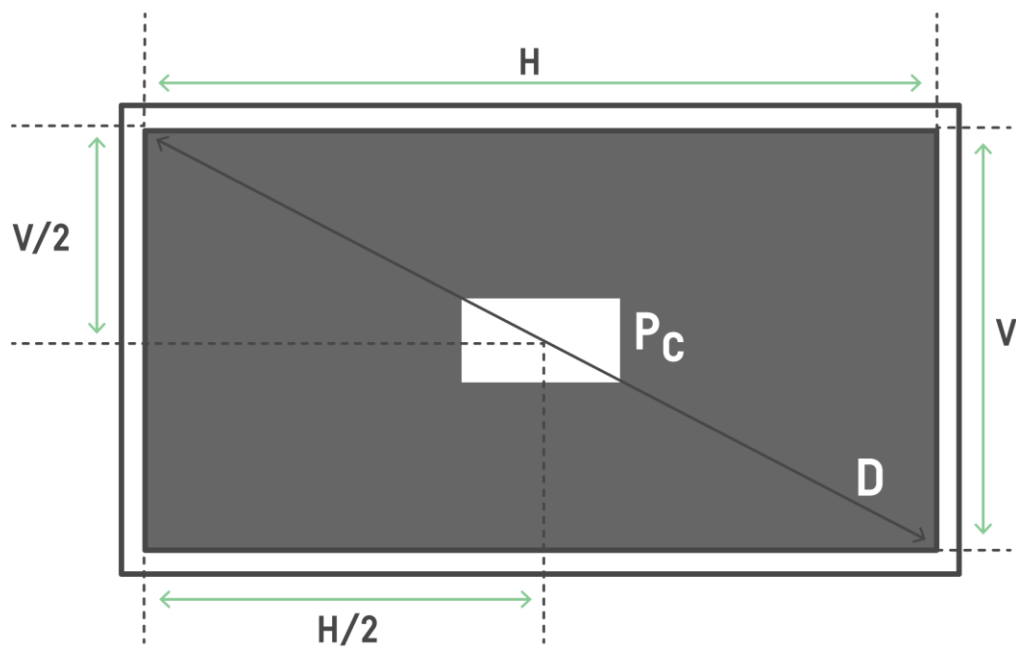


Figure 9.1.7 The TCO Certified default test image. **H** - horizontal size of the active area of the screen. **V** - vertical size of the active area of the screen

Procedure:

- The background color must be set to RGB 102,102,102 (i.e. equal to 40 % image loading).
- An active white measurement area at the centre of the screen must have a size that is 4% of the active screen size and have an RGB setting of 255, 255, 255.

- A permitted alternative to the 4% active screen size measurement area when testing color gamut is to increase the measurement area to a size that is equal to 80% of the active screen size. The background must continue to be RGB 102, 102, 102.

Test luminance setting:

As there is no default luminance setting on a notebook computer, the maximum luminance setting must be used.

To achieve an acceptable image quality, proceed as follows:

Use the TCO Certified default test image with an 18-step grey scale pattern (see figure *Luminance level 1*) presented on the display at the default CCT setting. The controls of brightness and contrast, if available, must be adjusted to get the best visual performance of the pattern at the test luminance level. The contrast must be left at the default setting. The brightness control must be adjusted to set the display luminance at $\geq 125 \text{ cd/m}^2$. If the possibility of backlight adjustment exists, it must not be used unless specified by the manufacturer. The aim is to get the 18-step grey scale pattern optimized so that at least 15/18 greyscales are visible at the test luminance level. If greyscale quality is not acceptable it may be improved by changing the contrast setting, if available. The evaluation of attaining at least 15 of the steps in the 18-step grayscale must be carried out orthogonally to the screen surface.

9.1.8 Instruments used for testing

All instruments used for testing must be calibrated and there must be a valid calibration report. Calibration must be done before the tests are carried out. Calibrations must be traceable to national standards.

9.1.9 Test report

The test results are valid only for the presentation form(s) and configuration(s) that are included in the test. However, configurations may be accepted by the test facility based on tests of a “worst case” configuration. In this case, it must be clearly specified in the test report which of the configurations that have been tested.

The test report must include the following information:

- Any changes to the test methods.
- The manufacturer, brand name, model type and serial number (if available).
- The supply voltage and frequency used during the test and whether it is a CLASS I or CLASS III type. If CLASS III the AC external power supply brand name and model number must also be stated.
- The degree of uncertainty for each given measurement result.
- Photographs of the product showing: front, rear and, if applicable, the external power supply with legible marking label.
- The panel brand name, full panel number and if the display is a pivot type.

- The mode(s) (i.e. horizontal and vertical scan frequency and resolution) used during the test and the aspect ratio.
- If applicable, the setting of contrast, brightness and CCT preset used during the test.

9.1.10 Overall uncertainty

The overall uncertainty of the test facility must be calculated for each measurement procedure in this document and presented in the test report. The uncertainty must be within the required levels for each criterion. All measurement uncertainties claimed for used instruments must be referred to traceable calibration reports.

About combining overall uncertainty values during test measurements:

- Criteria are fulfilled without adding or subtracting the overall measurement uncertainty.
- Report the value shown on the instrument without adding or subtracting the overall measurement uncertainty.
- The overall measurement uncertainty of the test facility must be printed in the test report together with the reported value.
- If a test facility has an overall measurement uncertainty higher than the one allowed by TCO Development for a certain criterion, then the test report for that criterion is not valid for certification and the test result will not be accepted by TCO Development.

9.2 Visual ergonomics

9.2.1 General test requirements

General test requirements are specified in section 9.1. During all tests, the display screen must be clean.

9.2.2 Photometric test facility general requirements

Photometric measurements must be performed under darkroom conditions. This means that measurement data must in no way be affected by direct light from sources or light reflected from interiors, equipment, clothes etc. The test facility must have a routine for controlling the stray-light level at the notebook computer screen (see also 9.3.6).

9.2.3 Power supply and test room climate requirements for testing

- AC mains voltage* 230 VAC RMS, tolerance $\leq 1\%$
- AC mains frequency* 50 Hz, tolerance $\leq 2\%$
- Test room temperature $23 \pm 3\text{ }^{\circ}\text{C}$
- Humidity 20-75 % RH (non-condensing)

* – or other voltage and frequency combination specified by the client.

9.2.4 Photometric and spectrometric measurements

Several instruments are to be used when carrying out measurements for visual ergonomics.

The following instrument types are to be used for testing:

- **Gloss meter.** An instrument for measuring gloss as a function of the directionally selective reflecting properties of a material at angles near to and including the direction giving specular reflection.
- **Luminance meter.** A luminance meter must have a sufficiently good $V(L)$ -sensitivity (Requirements for luminance meters are covered by CIE Publication 69 (1987). Luminance meters of CIE Class L(aboratory) with a combined performance characteristic $\delta 3\%$ must be used.) and integrate luminance over a finite measuring field during a finite time. The meter must be equipped with adjustable optics and always be focused on the measured area. The luminance meter must incorporate a sufficiently long time constant of integration in order to ensure averaging of the pulsation of the light emitted by Notebook computers. The sensitivity must be independent of the polarization of the measured light (often referred to as f_8 error).

The luminance meter measuring field must be one degree for all measurements, except for the micro-photometric luminance measurements, see below.

An automated instrument using collimating optics may be used for testing although the measurement area will differ somewhat from the area covered by the luminance meter. When the luminance measurement in this case is done at a shorter distance than $1.5 \times$ the display diagonal (D) because of instrumental constraints, the test

facility must verify that the results are equal to those done at $1.5 \times D$ or (400mm if $1.5 \times D < 400\text{mm}$).

- **Micro-photometer.** Micro-photometric registration of the luminance distribution of test patterns must be performed with an array photo detector device capable of resolving structures of 0.02 mm. A scanning device must not be used because it is sensitive to jitter and other variations that may occur during a scanning.
- **Spectroradiometer.** An instrument for the measurement of radiant flux as a function of wavelength must be used. A spectroradiometer for the measurement of light and colour is normally equipped with a microprocessor that makes it possible to obtain luminance and colour co-ordinates directly from raw measurement data. A spectroradiometer can replace the luminance meter when suitable. The wavelength resolution must be $\leq 4\text{nm}$ for attaining accurate colour measurements. The sensitivity must be independent of the polarization of the measured light (often referred to as f_8 error).

9.2.5 Measurement distance

All measurements must be carried out through a point, simulating the eye position of the operator, at a distance of $1.5 \times$ "diagonal of the screen" from the centre-point of the notebook screen but no less than 400 mm which is considered an absolute minimum distance for comfortable viewing the notebook screen. The instrument must be focused on the presented test image for all measurements.

9.2.6 Stray light

Stray light may cause errors which can negatively affect measurement of luminance, contrast and chromaticity coordinates. It is therefore necessary to make an evaluation of stray light influence for the different measurement procedures described in this document. If it is verified that stray light affects the measurement result, it is necessary to take actions to eliminate the source of error. Two possible ways to solve the problem are to equip the luminance meter with a well-designed screening attachment, a frustum or to use a black screening sheet at the notebook screen surface.

9.3 Emissions

9.3.1 General test requirements

General test requirements are specified in section 9.1. During all tests, the display screen must be clean.

9.3.2 Acoustic noise

The acoustic noise test must only be carried out if the notebook has any internal moving mechanical parts

9.3.3 Method

This noise measurement may be made at any test facility accredited according to ISO 17025 but a verifier approved by TCO Development must verify the test report and sign a verification document for noise, covering all configurations.

Prior to testing, the notebook computer must have been switched on for 15 minutes. Switch on the computer and begin recording elapsed time, starting either when the computer is initially switched on, or immediately after completing any log in activity necessary to fully boot the system. Once logged in with the operating system fully loaded and ready, close any open windows so that the standard operational desktop screen or equivalent ready screen is displayed. Exactly 15 minutes after the initial boot or log in, start to accumulate test noise levels.

The noise measurements must follow ISO 7779:2010 and must be reported according to ISO 9296:1988. (However, the principle for how the measurement uncertainty is handled must be the same as for all the other criteria in TCO Certified. This means that no uncertainty must be added to the result presented in the report.

In addition to reporting the measured A-weighted sound power level (LWA) in Bels (B) the single measurement values of the 9 measurement positions and the mean value of these A-weighted sound pressure level (LpA) in Decibels (dB) have to be included in the test report.

9.3.4 Overall uncertainty

The test must be performed in such a way that the total extended uncertainty in the test result will be less than $\pm 2.5\text{dB}$.

Note

The uncertainties given are worst case limits. In many cases it will be possible to obtain better accuracy.

10 References

International standards organizations referred to in the reference list below and their web sites.

- ASTM, American Society for Testing and Materials, <http://www.astm.org/>
- CIE, Commission Internationale de l'Eclairage, International Commission on Illumination, www.cie.co.at/cie/
- DIN, Deutsches Institut für Normung e. V., www2.din.de
- EBU, European Broadcasting Union, http://www.ebu.ch/tech_info.html
- IEC, International Electrotechnical Commission, www.iec.ch
- ISO, International Organization for Standardization, <http://www.iso.org/>
- ITU, International Telecommunication Union www.itu.int/home/index.html
- SMTPE, Society of Motion Picture Television Engineers, www.smtpe.org
- VESA, Video Electronics Standards Association, www.vesa.org

1.1 EN 60950-1 (IEC 60950-1). Safety of information technology equipment including business equipment.

2.1 Responsible Business Alliance (RBA), <http://www.responsiblebusiness.org/>

2.2 SA8000, <http://www.sa-intl.org>

2.3 Amfori BSCI, <http://www.amfori.org/>

2.4 <https://iccwbo.org/global-issues-trends/responsible-business/combating-corruption/>

2.5 <http://www.oecd.org/corporate/mne/mining.htm>

2.6 EPRM: <https://europeanpartnership-responsibleminerals.eu/>

2.7 RCI <http://en.cccmc.org.cn/news/58372.htm>

2.8 RMI <http://www.responsiblemineralsinitiative.org/>

2.9 EMAS EU regulation no 761/2001 concerning the voluntary participation of industrial companies in the Union's environmental control and review structure.

2.10 ISO 14001 Environmental management systems - Specification with guidance for use

2.11 <https://www.bsigroup.com/en-GB/standards/>

2.12 <https://www.iso.org/iso-45001-occupational-health-and-safety.html>

2.13 <http://www.centerforsustainabilitysolutions.org/clean-electronics/>

3.1 EMAS EU regulation no 761/2001 concerning the voluntary participation of industrial companies in the Union's environmental control and review structure

3.2 ISO 14001 Environmental management systems - Specification with guidance for use

4.1 EN 60950 (IEC 60950). Safety of information technology equipment including business equipment.

4.2 ISO 7779:2010, Acoustics – Measurements of airborne noise emitted by computer

and business equipment. This international standard is based on ECMA-74.

4.3 ISO 3741:2010, Acoustics – Determination of sound power levels of noise sources using sound pressure – Precision methods for reverberation rooms.

4.4 ISO 3744:2010, Acoustics – Determination of sound power levels of noise sources using sound pressure - Engineering method in an essentially free-field condition over a reflecting plane.

4.5 ISO 3745:2003, Acoustics – Determination of sound power levels of noise sources – Precision methods for anechoic and semi anechoic rooms.

4.6 ISO 11201:2010, Acoustics – Noise emitted by machinery and equipment – Measurement of emission sound pressure levels at a work station and other specified positions – Engineering method in an essentially free field over a reflecting plane.

4.7 ISO 9296:1998, Acoustics – Declared noise emission values of computer and business equipment.

4.8 Standard ECMA-74 8th edition, Measurement of Airborne Noise Emitted by Information Technology and Telecommunications Equipment.

5.01 ENERGY STAR® Program Requirements for Computers

5.02 International Efficiency Marking Protocol for External Power Supplies

5.03 CIE Publication 69 (1987), Methods of characterizing illuminance meters and luminance meters: performance characteristics and specifications.

5.04 Flat Panel Display Measurements Standard, (FPDM), Version 2.0, VESA - Video Electronics Standards Association Display Metrology Committee. June 1, 2001, CA 95035, Milpitas.

5.05 ISO 3664:1999. Viewing conditions for graphic technology and photography, p. 10 Monitor luminance.

5.06 Barten, P.G.J., (1999) Contrast sensitivity of the human eye and its effects on image quality, SPIE Optical Engineering Press p. 179.

5.07 Wyszecki, G., Stiles, W.S., (1982) Colour Science: Concepts and methods, quantitative data and formula, Second Edition, John Wiley & Sons, Inc. Chapter 7, Visual thresholds, pp 567-569.

5.08 Le Grand, Y. (1957). Light, colour and vision. Chapman and Hall, p. 119

5.09 ISO 3664:1999, Viewing conditions for graphic technology and photography, p. 9 Uniformity of screen luminance.

5.10 Barten, P.G.J., (1999) Contrast sensitivity of the human eye and its effects on image quality, SPIE Optical Engineering Press p. 179 - 181

5.11 Le Grand, Y. (1957). Light, colour and vision. Chapman and Hall, Chapter 11, Luminance difference thresholds, p. 261.

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- 5.21 ISO TC130 WD 12646 p. 5 Section 4.7 Chromaticity and luminance of the white and black points and tracking.
- 5.22 ISO 9241-4 1998 Ergonomic requirement for work with visual display terminals (VDTs) – Part 4: Keyboard requirements.(ISO 9241-4:1998/Cor 1:2000)
- 5.23 ITU-R Recommendation BT.709-5: Parameter values for the HDTV standards for production and international programme exchange
- 5.24 <http://www.w3.org/Graphics/Color/sRGB.html>
- 5.25 SMPTE RP 145-1994: SMPTE C Colour Monitor Colorimetry
- 5.26 IEC 61966-2-1 (1999-10) Multimedia systems and equipment - Colour measurement and management - Part 2-1: Colour management - Default RGB colour space – sRGB.
- 5.27 ITU-R Recommendation BT.470-6: Conventional television systems.
- 5.28 Schenkman, B., and Kjeldahl, L. (1999). Preferred colour temperature on a colour screen. Displays, 20, 73 - 81.
- 5.29 www.srgb.com
- 5.30 Le Grand, Y. (1957). Light, colour and vision. Chapman and Hall.
- 5.31 Le Grand, Y. (1957). Light, colour and vision. Chapman and Hall, Chapter 12, Colour difference thresholds p. 279.
- 5.32 E.B.U. Standard for chromaticity tolerances for studio monitors Tech. 3213-E August 1975.
- 5.33 SMPTE 170M-1999 Television - Composite Analogue Video Signal - NTSC for Studio Applications.
- 5.34 ISO 3664:1999, Viewing conditions for graphic technology and photography, p. 5, 4.2.4 Surround and backing for reflection viewing, Note 1 p. 8.
- 5.35 Barten, P.G.J., (1999) Contrast sensitivity of the human eye and its effects on image quality, SPIE Optical Engineering Press p. 105 - 106. (ISBN 0-8194-3496-5)
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- 5.37 AFS (The Swedish Work Environment Act) 1998:5: Work with Display Units
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5.44 Human-System Interaction: The Sky's No Limit. Proceedings of the Human Factors and Ergonomics Society 42nd Annual Meeting, Chicago, Illinois, October 5-9, 1998. The Human Factors and Ergonomics Society, Santa Monica, California, Volume 1, 1998 : Laptop Configurations in Offices: Effects on Posture and Discomfort.

5.45 Industrial Health, 1998 : Ergonomic Aspects of Portable Personal Computers with Flat Panel Displays (PC-FPDs): Evaluation of Posture, Muscle Activities, Discomfort and Performance.

5.46 ISO 9541:5 Ergonomic requirements for office work with visual display terminals (VDTs) – Part 5: Workstation layout and postural requirements.

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5.48 SOMMERICH, C.M, et.al., 2002, Effects of notebook computer configuration and task on user biomechanics, productivity and comfort. International Journal of Industrial Ergonomics. Vol 30, 1

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- 6.7 Directive 2008/98/EC of the European Parliament and of the Council of 19 November 2008 on waste and repealing certain Directives (Text with EEA relevance) OJ L 312, 22.11.2008, p. 3–30 (BG, ES, CS, DA, DE, ET, EL, EN, FR, IT, LV, LT, HU, MT, NL, PL, PT, RO, SK, SL, FI, SV) Special edition in Croatian: Chapter 15 Volume 034 P. 99 - 126
<http://eur-lex.europa.eu/legal-content/en/ALL/?uri=CELEX%3A32008L0098>
- 7.1 EU Directive 2006/66/EC on batteries and accumulators containing certain dangerous substances
- 7.2 EU Directive 2011/65/EU on the restriction of the use of certain hazardous substances in electrical and electronic equipment
- 7.3 Regulation concerning Registration, Evaluation, Authorisation and Restriction of Chemicals (REACH), EC 1907/2006
- 7.4 GovTrack.us. "H.R. 4040–110th Congress (2007): Consumer Product Safety Improvement Act of 2008, GovTrack.us (database of federal legislation) . Retrieved 14 August 2009. -> <https://echa.europa.eu/sv/home> - NEW
- 7.5 ECHA Website - Proposal for identification of Substances of Very High Concern -> <http://eur-lex.europa.eu/homepage.html> - NEW
- 7.6 <https://www.greenscreenchemicals.org/>
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- 8.1 EU Directive 67/548/EEC on the approximation of laws, regulations and administrative provisions relating to the classification, packaging and labelling of dangerous substances
- 8.2 ISO 11469:2000 Plastics - Generic identification and marking of plastics products
- 8.3 ISO 1043-1, -2, -3, -4 Plastics - Symbols and abbreviated terms
- 8.4 EU Directive 2002/96/EC on waste electrical and electronic equipment (WEEE)

11 Forms and signatures for application

All forms must be completed, signed and sent to a verifier approved by TCO Development.

The forms in this chapter are for reporting conformity with the mandates in TCO Certified, generation 9, for notebooks and for providing information about the brand owner management systems, the product and its manufacture.

11.1 Brand owner form

The information in this form refers to the brand owner. The form may cover several of the brand owner's products. The form must be submitted once a year.

11.1.1 Supply chain responsibility (mandate 2.1.1)

The most recent version of the brand owner's public code of conduct is attached (yes/no)	
Information on the routines of how management and workers have been informed about the brand owner's code of conduct is attached (yes/no)	
Supply chain responsibility mandate is fulfilled (yes/no)	

11.1.2 Supply chain transparency (mandate 2.2.1)

Name, title, telephone number and email address of the SMR on the TCO Certified portal (yes/no)	
The report from the SMR interview including the verified self-assessment questionnaire (SAQ) is attached (yes/no)	
A date, with a period of less than 12 months, of the planned SMR interview with the name of the approved verifier on the TCO Certified portal (yes/no)	
Supply chain transparency mandate is fulfilled (yes/no)	

11.1.3 Anti-bribery management system (mandate 2.3.1)

An ISO 37001 certificate(s) is attached, or a booked date for the self-assessment questionnaire (SAQ) and follow-up interview. (yes/no)	
Anti corruption management mandate is fulfilled (yes/no)	

11.1.4 Responsibly sourced minerals (mandate 2.4.1)

The most recent version of the public policy and a description of how it is communicated to the supply chain is attached (yes/no)	
A description of the brand owner's structured work on identifying risk areas in their supply chain is attached (yes/no)	
The responsibly sourced minerals template is completed and submitted to TCO Certified Portal before the brand owner annual due date stated on the portal. (yes/no)	
Responsibly sourced minerals mandate is fulfilled (yes/no)	

The brand owner guarantees that the provided information in chapter 11.1 is correct, and accepts to be bound by the listed mandates as they are fully stated in TCO Certified, generation 9, for notebooks.

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Product brand name

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Model name(s) or "All certified products"

.....

Signature

.....

Name and title in block capitals

.....

Date

.....

Brand owner company

11.2 Factory form

The information in this form refers to the factory where products included in the application are manufactured. The form may cover several of the brand owner's products. A separate copy of the form must be used for each factory.

11.2.1 Supply chain responsibility (mandate 2.1.1)

The supply chain identification template is completed and submitted to TCO Certified portal before the due date stated on the portal (yes/no)	
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11.2.2 Process chemicals management (mandate 2.5.1)

A copy of the ISO 45001 certificate for each final assembly factory manufacturing the certified product is submitted to TCO Certified Portal (yes/no)	
The Process Chemical Data Collection (PCDC) Tool is completed and submitted to TCO Certified portal before the due date stated on the portal. (yes/no) The PCDC Tool, can be downloaded at tcocertified.com	
Process chemicals management mandate is fulfilled (yes/no)	

11.2.3 Environmental management system (mandate 3.1.1)

A copy of a valid ISO 14001 certificate for every final assembly factory manufacturing certified products is submitted to TCO Certified Portal (yes/no)	
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11.2.4 Energy efficiency indicators (mandate 3.2.1)

Total energy consumption for the factory. (KWh/Year)	
Percentage of renewable energy consumed by the factory (%)	
Energy improvements compared to previous year (%)	

11.2.5 Energy management system (mandate 3.3.1)

A copy of a valid ISO 50001 certificate for every final assembly factory manufacturing certified products is submitted to TCO Certified portal (yes/no)	
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The applicant guarantees that the provided information in chapter 11.2 is correct, and accepts to be bound by the listed mandates as they are fully stated in TCO Certified, generation 9, for notebooks.

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Factory name

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Factory address

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Signature

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Name and title in block capitals

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Date

.....

Applicant

11.3 Product form

The information in this form refers to the product that is included in the application. A separate copy of the form must be used for each product model.

11.3.1 Information to end users (mandate 1.1.1)

<p>mandate fulfilled through (A.1, A.2 or A.3):</p> <p>A. The information document for end users must be written in English or in the local language of the country where the product is to be sold. It must accompany the product in at least one of the following ways:</p> <ol style="list-style-type: none"> 1. As a separate printed or digital document. 2. Included in a printed or digital user manual. 3. As a separate digital document that is hosted on the brand owner's website. A direct link to the document must be included in the printed or digital user manual mentioned above. 	
Information to end users mandate is fulfilled (yes/no)	

11.3.2 Product specification (mandate 1.2.1)

Product manufacturer	
Product brand name	
Product brand owner	
Product type/model name	
Panel(s) screen size (inch)	
Total weight of the typical product configuration and power supply (kg)	
<p>A list of all panels with the following information is attached (yes/no)</p> <p>Manufacturer</p> <p>Model/type</p> <p>Resolution</p> <p>Backlight</p> <p>Panel type</p>	
<p>A list of all external power supplies with the following information is attached (yes/no)</p> <p>Manufacturer</p> <p>Model/type</p> <p>Rating</p> <p>Class</p>	
A copy of the marking label is attached (yes/no)	
Product specification mandate is fulfilled (yes/no)	

11.3.3 Sustainability performance (mandate 1.3.1)

Sustainability performance mandate is fulfilled (yes/no)	
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11.3.4 Non-mandatory sustainability performance indicators (mandate 1.3.1)

(SPIs marked with Z in criterion 1.3)

To achieve a higher classification on the following SPIs, additional information and evaluation is required. The submissions and additional evaluations are optional. By submitting and performing an evaluation, the product will always receive a higher classification than if no evaluation is conducted.

3.5 A Product carbon footprint report is submitted (yes/no)	
3.5 Documentation regarding PCF data age is submitted (yes/no)	
3.5 Documentation regarding PCF availability is submitted (yes/no)	
6.1 Documentation on extended warranty availability is attached (yes/no)	
6.1 Documentation on public repair policy is attached (yes/no)	
6.2 Should the SPI "Classification of fasteners and connectors" be evaluated? (yes/no)	
6.2 Should the SPI "Necessary tools for repair/upgrade" be evaluated? (yes/no)	
6.2 Should the SPI "Classification of availability of spare parts by target group" be evaluated? (yes/no)	
6.2 Should the SPI "Classification of availability of spare parts by duration of availability" be evaluated? (yes/no)	
6.2 Should the SPI "Classification of availability of comprehensive information" be evaluated? (yes/no)	
6.7 Documentation on peak performance capability is submitted (yes/no)	
6.7 Documentation on intelligent charging software is submitted (yes/no)	
8.2 Documentation showing the brand owner involvement in multi-stakeholder initiatives working towards solving the problems connected to e-waste is submitted (yes/no)	
8.2 Documentation showing the use of internationally accredited reuse and recycling facilities is submitted (yes/no)	
8.2 Documentation on ratio of compensated versus manufactured products is submitted (yes/no)	

11.3.5 Post-consumer recycled content (mandate 3.4)

TCO Certified PCR template may be used for submission for this criterion

Documentation on weight of post consumer recycled plastic parts is attached (yes/no)	
Documentation on weight of all plastic parts is attached (yes/no)	
Documentation on weight of post consumer recycled non-plastic parts is attached (yes/no)	
Post-consumer recycled content mandate is fulfilled (yes/no)	

11.3.6 Electrical safety (mandate 4.1.1)

A copy of a valid CB certificate or a national certificate from a CB member (NCB) for the product is attached (yes/no)	
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11.3.7 Acoustic noise (mandate 4.2.1)

A copy of the test report(s) from a laboratory accredited according to ISO 17025 is attached (yes no)	
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11.3.8 Energy efficiency (mandate 5.1.1)

A copy of the test report(s) from a laboratory accredited according to ISO 17025 is attached (yes no)	
Energy efficiency mandate is fulfilled (yes/no)	

11.3.9 Standardized connectors (mandate 6.3.1)

Standardized connectors mandate is fulfilled (yes/no)	
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11.3.10 Product durability (mandate 6.4.1)

A copy of the test report(s) from a laboratory accredited according to ISO 17025 is attached (yes no)		
Drop test	Height in (cm)	
High temperature	Maximum storage temperature (°C)	
	Maximum operational temperature (°C)	
Low temperature	Minimum storage temperature (°C)	
	Minimum operational temperature (°C)	
Product durability mandate is fulfilled (yes/no)		

11.3.11 Battery longevity (mandate 6.5.1)

For each battery shipped with the product

A copy of the test report(s) from a laboratory accredited according to ISO 17025 is attached (yes/no)	
The following data is reported for each battery (yes/no) Manufacturer Battery technology Model name/type Standard(s) used for testing Rated (V) Rated power (Wh) Rated capacity (mAh) Initial capacity from first cycle (mAh) Internal AC resistance before and after 300 cycles Internal DC resistance before and after 300 cycles	
Spreadsheet with all cycle data for each cycle is submitted (yes/no)	
Battery longevity mandate is fulfilled (yes/no)	

11.3.12 Battery replaceability (mandate 6.6.1)

A link to instructions on the brand owner website or a pdf of the material that will be published there during the validity of the certificate is attached (yes/no)	
Battery replaceability mandate is fulfilled (yes/no)	

11.3.13 Battery information and protection(mandate 6.7.1)

Documentation showcasing how the mandate is fulfilled is attached (yes/no)	
The name and version of the software(s) used is attached (yes/no)	
Battery information and protection mandate is fulfilled (yes/no)	

11.3.14 Secure data removal (mandate 6.8.1)

Mandate fulfilled through (1,2,3,4, 5 or 6)	
For 2 or 3 a link to the media sanitization software on the brand owners website is attached (yes/no)	
Secure data removal mandate is fulfilled (yes/no)	

11.3.15 Standardized external power supply compatibility (mandate 6.9.1)

Fulfilled through option (A or B)	
Documentation showcasing how the mandate is fulfilled is attached (yes/no)	
Standardized external power supply compatibility mandate is fulfilled (yes/no)	

11.3.16 Hazardous substances

7.1.1 Heavy metals mandate is fulfilled (yes/no)	
7.2.1 Halogens mandate is fulfilled (yes/no)	
7.2.3 A copy of the test report(s) from a laboratory accredited according to ISO 17025 is attached (yes/no)	
7.3.1 Non- halogenated substances mandate is fulfilled (yes/no)	
7.4 1 Plasticizers mandate is fulfilled (yes/no)	
7.5.1 Hazardous substances in product packaging mandate is fulfilled (yes/no)	

11.3.17 Material recovery

8.1.1 Product packaging mandate is fulfilled (yes/no)	
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The applicant guarantees that the provided information in chapter 11.3 is correct, and accepts to be bound by the listed mandates as they are fully stated in TCO Certified, generation 9, for notebooks.

.....
Product brand name	Model name(s)
.....
Signature	Name and title in block capitals
.....
Date	Applicant

11.4 Brand owner product form

The information in this form refers to the product that is included in the application.
The form may be signed once and cover all products, but a copy of the form must be attached to each application.

11.4.1 Product warranty (mandate 6.1.1)

Information about the minimum product warranty period for the product is attached (yes/no)	
Product warranty - brand owner mandate is fulfilled (yes/no)	

11.4.2 Replaceable components (mandate 6.2.1)

A link to the service manual on the brand owner website or a pdf of the material that will be published there during the validity of the certificate is attached (yes/no)	
Replaceable components mandate is fulfilled (yes/no)	

11.4.3 E-waste management (mandate 8.2.1)

E-waste compensation management mandate is fulfilled (yes/no)	
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11.4.4 Factory identification (mandate 2.1.1)

The final assembly factory/factories that manufacture the certified product are reported at the time of application (yes/no)	
The most recent independent audit and a CAP for each non-conformity was/is provided for the factory (yes/no)	

The brand owner guarantees that the provided information in chapter 11.4 is correct, and accepts to be bound by the listed mandates as they are fully stated in TCO Certified, generation 9, for notebooks.

.....
Product brand name

.....
Model name(s) or "All products"

.....
Signature

.....
Name and title in block capitals

.....
Date

.....
Company

11.5 Certification documents

The process chemical data template, self-assessment questionnaire and other relevant documents are available on tcocertified.com/certification-documents.

All changes or clarifications made to this document are announced in the Technical updates and changes newsletter. All changes communicated through the newsletter can be found on <https://tcocertified.com/technical-updates-and-changes/>

